Town Hall
Market Street
Saffron Walden
CB10 1HZ

Agenda
Planning & Transport Committee

To Committee Members: Cllrs Curtis (Mayor), Eke, Freeman (Leader), Hawke-Smith (Committee Deputy Chair), McLellan (Committee Chair) and Parker

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall,** Saffron Walden on **Thursday 24th September 2026** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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Meetings and the Public

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The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Lisa Courtney, Town Clerk 18 September 2026

1	**Apologies for absence** To receive apologies and consider requests for approved absence
2	**To receive any Declarations of Interest** Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	**Public Speaking Time** For the public or press to ask questions of the Council on matters relating to the agenda.
4	**Minutes of last meeting** Committee to approve the minutes of the Planning and Transport Committee meeting held on 10.09.2026.
	HIGHWAYS
5	Standing item: Committee to receive an update from the County Councillor
6	Standing Item: Committee to note any areas of speeding concern to relay to Essex Police.
7	**Upcoming Road Closures** Little Walden Road, Saffron Walden 5th October 2026 for 3 days between 08.00-18.00. https://one.network/?tm=GB152117502 Newport Road, Sparrowsend Hill, Saffron Walden, 21st October 2026 for 3 days. https://one.network/?tm=GB150735649

8	**Stopping Up Highway Order at the Former ATS Garage, Station Road, Saffron Walden, CB11 3HQ** To note the attached order is effective.
9	**Proposed Road Closures** To consider any responses to the following proposed road closures: **1. Saffron Walden Fireworks** 7 November 2026 between 08:00 to 23:59. Road to be Closed: Chaters Hill from the traffic lights with Thaxted Road, Radwinter Road and East Street to the top of the Common and the junction with Ashdon Road. Diversion Route: Along Radwinter Road to Elizabeth Way and on to Ashdon Road. Please see the map attached for further information. **2. Saffron Walden Dance Dance Dance** Saturday 28th August 2027 between 16.00 – 24.00 Roads to be Closed: Saffron Walden - King Street, Market Hill and Market Place Diversion Route: Saffron Walden - Church Street, High Street, George Street, Hill Street, Cates Corner, Common Hill Please see the map attached for further information
10	**Uttlesford District Council - Saffron Walden E-Bike Survey** UDC is seeking feedback regarding the future of the app e-bike hire scheme in and around Saffron Walden. The survey is available online open until 30 September https://www.uttlesford.gov.uk/bike-sharing-survey Committee is asked to: 1. Promote the survey with residents 2. Consider any SWTC formal response to the survey and/or members are encouraged to respond individually
11	**Street Naming Policy** Committee is recommended to re-adopt the attached is the Street Naming Policy, no changes are proposed.
	PLANNING
12	**To Consider and Comment Upon the Following Planning Applications:**
A	UTT/26/2248/HHF | Single storey side extension | 20 Castle Cross Saffron Walden CB10 2BY

B	UTT/26/2268/LB | Replacement of roof coverings and localised roof structure repairs | Roos Farm The Roos Debden Road Saffron Walden Essex CB11 3JS
C	UTT/26/2046/NMA | Non-material amendment to UTT/25/1463/FUL - amend wording of conditions 18 (bird mitigation strategy), 20 (off-site highways works) and 25 (energy strategy) so that triggers requiring submission of additional details are moved to later in construction programme | Land South Of (East Of Griffin Place) Radwinter Road Sewards End Essex This application is seeking to reword three planning conditions; Energy; Farmland mitigation and off-site highway works. Regarding the off-site highway works, the following is proposed (i.e., replace construction with occupation). *"Prior to the ~~construction of any dwelling~~* ***occupation of any dwelling****, a scheme shall be submitted to, and approved by, the local planning authority in consultation with Essex County Council which includes the following:* *a) Capacity improvements for the Radwinter Road/Thaxted Road/East Street/Chaters Hill junction as shown in principle on Dwg No. CTP-20-1142 SK10 Rev A;* *b) Signalisation of the Thaxted Road/Peaslands Road junction as shown in principle on Dwg No. CTP- 20-1142 SK11 Rev A;* *c) Signalisation of the Church Street/High Street junction as shown in principle on Dwg No. 2206-01-TS-01 Rev B. The scheme shall include appropriate connections with the existing signals at the High Street/George Street junction. The approved works shall include (but not be limited to) all necessary traffic regulation orders, safety audits, lighting, signing and surfacing and shall be implemented prior to first occupation of the development."* Essex Highways has confirmed, a proposed Church Street traffic light scheme has not been submitted yet. Committee is invited to comment on the proposed change in trigger point.
13	**Update on ongoing significant applications** Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications. **Bellway homes (Former Rosconn) Radwinter Road 233 Dwellings** As noted at the 10.09.26 Meeting, highway access concerns have been raised. The developer is reviewing the access to ensure highway safety.
14	**Urgent Information Items** Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item
15	**Date and time of Next Meeting** Thursday 8th October 2026 at 7.30PM, The Town Hall Saffron Walden