

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden
on **THURSDAY 25 June 2026 at 7.30pm**

Councillors: Cllrs Curtis, Freeman and McLellan (Chair)

Officers: Deputy Town Clerk

Members of the public: None

P&T 108-26	Apologies for absence Apologies were received and accepted from Cllrs Eke and Hawke-Smith. Absent Cllr Parker.
P&T 109-26	Declarations of Interest Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC).
P&T 110-26	Public speaking time There were no public speakers.
P&T 111-26	Minutes of Previous Meeting 11.06.2026 The minutes of the 11.06.2026 meeting were approved and signed by the Chair.
HIGHWAYS	
P&T 112-26	Standing item: Updates from the County Councillor Committee noted the following: (a) The next County Councillor report will be presented at the meeting on 9th July (b) The County Councillor advised of the following pavement repair works: <i>ECC will be carrying out repairs to the High Street pavement outside Nos 76a, 72, 68, 71, Peasgood & Skeats and Hill House, specific start dates TBC</i>
P&T 113-26	Standing Item: No new areas of speeding were raised.
P&T 114-26	Speeding – South Road & 20 MPH Committee noted the following: a. The following was raised at the 28 May meeting: <i>Speeding concern was raised for South Road, following the recent “20s plenty” campaign by RA Butler School.</i>

	<i>Officers would relay this to Essex Police and liaise with Essex Highways as to how a 20mph limit could be established at all roads adjoining schools.</i> <i>b. SWTC Officers have relayed this request to Essex Highways Officers and received the following response: The LHP is not taking new requests because it is being wrapped up and will not exist after April 2027. I am sorry, but I am not aware of any other avenue for requests of this nature at present.</i> Committee was disappointed with the response and officers would liaise with the County Councillor for any support and/or update.
	PLANNING APPLICATIONS
P&T 115-26	Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies and the Saffron Walden Neighbourhood Plan.
A	UTT/26/1145/CLE Front porch from front door added 2019 95 Goddard Way Saffron Walden Essex CB10 2EB Resolved: No objection
B	UTT/26/1349/FUL S73 application to vary condition 2 (approved plans) attached to UTT/24/2628/HHF - changes to approved elevations 4 Sedop Close Saffron Walden Essex CB11 4DD Resolved: No comment
C	UTT/26/1334/HHF Proposed first floor extension over existing garage 53 Loompits Way Saffron Walden Essex CB11 4DN Resolved: No objection
D	UTT/26/0800/FUL Temporary siting of a non-permanent community wood-fired sauna, removable cold plunge and repair, restoration and conversion of the existing curtilage-listed stable block to provide changing facilities, WC/shower accommodation and creative studio space. 33 Church Street Saffron Walden Essex CB10 1JQ Resolved: No objection
E	UTT/26/1041/DOC Application to discharge condition 3 (relocation of bus stop), condition 4 (construction management plan), condition 5 (materials), condition 6 (landscaping), condition 7 (energy and water efficiency), condition 8 (lighting scheme) and condition 12 (cycle sheds) attached to UTT/23/2119/FUL Land Between 39 And 41 Cromwell Road Saffron Walden Essex Resolved: No comment
F	UTT/26/1328/FUL Replacement of existing uPVC windows on all elevations with new uPVC windows. Replacement of all existing timber entrance doors with new steel or aluminium entrance doors 13 - 20 Bromfield Saffron Walden CB11 3EE Resolved: No objection
G	UTT/26/1331/HHF Single storey rear extension 48 Shepherds Way Saffron Walden Essex CB10 2AH Resolved: No objection
H	UTT/26/1405/DOC Application to discharge conditions 8 (bicycle parking) and 9 (external lighting) attached to UTT/24/3208/FUL 23A Hill Street Saffron Walden Essex CB10 1EH Resolved: No comment
I	UTT/26/1441/HHF First floor front gable extension, with single storey side extension and rear extensions Oldfields 2 Boytons Acre Saffron Walden Essex CB11 4FS Resolved: No objection

J	UTT/26/0593/LB Existing modern plasterboard to be removed and modern extension to be re insulated with replacement fenestration, including conservation rooflights. Adjust cill level on 1no. rear window. 43 Castle Street Saffron Walden Essex CB10 1BD Resolved: No objection, subject to support from Place Services
K	UTT/26/0872/LB Upgrade of an existing telecommunications base station installation comprising addition of 2no proposed 300mm dishes and ancillary development thereto. Water Tower Friends School Mount Pleasant Road Saffron Walden Essex CB11 3EB Resolved: No comment
L	UTT/26/1329/DOC Application to discharge condition 3 (materials) attached to UTT/24/2251/LB 8-12 Saffron Hotel High Street Saffron Walden Essex CB10 1AZ Resolved: No comment
M	UTT/26/1512/HHF Demolition of southern and western boundary walls at front of the property leaving existing eastern boundary party wall intact. Rebuild new southern and western boundary walls in same location. 8 Abbey Lane Saffron Walden Essex CB10 1AG Resolved: No objection
P&T 116-26	Update on ongoing significant applications No updates.
P&T 117-26	Urgent Information Items No urgent information.
P&T 118-26	Date and time of Next Meeting Thursday 9 July 2026 at 7.30pm in the Town Hall, Saffron Walden

The Chairman closed the meeting at 8pm