

**PLANNING & TRANSPORT COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 13 July 2026 at 7.30pm**

**Councillors:** Cllrs Curtis (at 7.35pm, minute reference P&T 137-26), Eke, Freeman, Hawke-Smith and McLellan (Chair)

**Officers:** Deputy Town Clerk

**Members of the public:** None

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| P&T<br>133-26   | <b>Apologies for absence</b><br><br>Apologies were received and accepted from Cllrs Curtis for late arrival. Absent Cllr Parker.                                                                                                                                                                                                                                                                                                                         |
| P&T<br>134-26   | <b>Declarations of Interest</b><br><br>Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC).                                                                                                                                                                                                                                                                                                          |
| P&T<br>135-26   | <b>Public speaking time</b><br><br>There were no public speakers.                                                                                                                                                                                                                                                                                                                                                                                        |
| P&T<br>136-15   | <b>Minutes of Previous Meeting 23.07.2026</b><br><br>The minutes of the 23.07.2026 meeting were approved and signed by the Chair.                                                                                                                                                                                                                                                                                                                        |
| <b>HIGHWAYS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| P&T<br>137-26   | Standing item: Update from the County Councillor<br><br>The Committee received and noted the written update from the County Councillor. The contents were discussed, and the following recommendation was made for Full Council consideration at the September meeting:<br><br>That Saffron Walden Town Council submits a formal response, in objection to ECC's proposal to <i>"remove net zero and greenhouse gas reduction from ECC's policies"</i> . |
| P&T<br>138-26   | Standing Item: Committee to note any new areas of speeding concern to relay to Essex Police.<br><br>Committee noted the need for speed mitigation measures across Saffron Walden and particularly in 20mph zones. It was noted Highways is not considering new LHP requests Committee and further acknowledged that it would could continue to request appropriate measures are requested, for example speed bumps in 20mph zones.                       |

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|                              | Committee resolved: To request Essex Highways consider installation of traffic calming measures in 20mph zones.                                                                                                                                                                                      |
| P&T<br>139-26                | <b>Draft Stopping Up of the Highway Order – at the former ATS Garage Station Road Saffron Walden</b><br><br>Committee noted the attached TRO proposal and raised no comments.                                                                                                                        |
| P&T<br>140-26                | <b>Essex County Council Prohibition of Waiting, Loading and Stopping and On-Street Parking Places Order – Radwinter Road</b><br><br>Committee noted the above order came into affect on 1 August 2026.                                                                                               |
| <b>PLANNING APPLICATIONS</b> |                                                                                                                                                                                                                                                                                                      |
| P&T<br>141-26                | <b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.                                                                                       |
| A                            | <u>UTT/26/1749/HHF</u>   Proposed two storey side extension with single storey rear extension   3 Wynyard Road Saffron Walden Essex CB10 2DG<br><b>Resolved: No objection</b>                                                                                                                        |
| B                            | <u>UTT/26/1735/AV</u>   4 fascia signs and 2 externally illuminated projecting signs   Starbucks 4 Market Street Saffron Walden Essex CB10 1HZ<br><i>Responded at the previous committee meeting.</i>                                                                                                |
| C                            | <u>UTT/26/1720/HHF</u>   Proposed single storey rear and side extension   7 De Bohun Court Saffron Walden Essex CB10 2BA<br><b>Resolved: No objection</b>                                                                                                                                            |
| D                            | <u>UTT/26/1885/HHF</u>   Single storey extension to side of property   15 Peal Road Saffron Walden Essex CB11 3ET<br><b>Resolved: No objection subject to sufficient car parking provision complying with SW3 Design.</b>                                                                            |
| E                            | <u>UTT/26/1818/AV</u>   Erection of 1 no. illuminated fascia sign and 1 no. illuminated projecting sign. Installation of marketing, advertising and opening hours signage internally and externally   Santander UK PLC 35 King Street Saffron Walden Essex CB10 1EU<br><b>Resolved: No objection</b> |
| F                            | <u>UTT/26/1817/FUL</u>   Replacement front door, replacement ATM, replacement condenser to rear elevation and 2 no. new louvres to side elevation   Santander UK PLC 35 King Street Saffron Walden Essex CB10 1EU<br><b>Resolved: No objection</b>                                                   |
| G                            | <u>UTT/26/1787/HHF</u>   Single storey rear extension, conversion of garage into habitable space, replacement of existing tile finishing to elevations with boarding   38 Ansgar Road Saffron Walden Essex CB11 3EJ<br><b>Resolved: No objection</b>                                                 |
| H                            | <u>UTT/26/1920/HHF</u>   Single story front extension to allow for disabled bathroom and access   55 De Vigier Avenue Saffron Walden Essex CB10 2AY<br><b>Resolved: No objection</b>                                                                                                                 |
| I                            | <b>Adoption of Uttlesford's Community Infrastructure Levy (CIL)</b><br><br>Committee noted the Uttlesford's CIL will come into effect on Monday 7 September 2026.                                                                                                                                    |

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| P&T<br>142-26 | <b>National Planning Scheme of Delegation</b><br><br>Committee noted updated guidance on the National Scheme of Delegation has been published – allowing applications to be determined at planning officer level, rather than the UDC Planning Committee. |
| P&T<br>143-26 | <b>Update on ongoing significant applications</b><br><br>No significant updates noted.                                                                                                                                                                    |
| P&T<br>144-26 | <b>Urgent Information Items</b><br><br>No urgent information raised.                                                                                                                                                                                      |
| P&T<br>145-26 | <b>Date and time of Next Meeting</b><br><br>Thursday 27 <sup>th</sup> August 2026 7.30PM, Saffron Walden The Town Hall – apologies received from the Chair Cllr McLellan                                                                                  |

The Chairman closed the meeting at 8.10pm