

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## **Agenda Planning & Transport Committee**

To Committee Members: Cllrs Ahmed (Mayor), Curtis, Jones, Freeman (Leader), Hawke-Smith, McLellan and Reeve.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **Thursday 14<sup>th</sup> May 2026** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Scan the QR code to be taken to the website calendar:



### **Meetings and the Public**

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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**For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

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**Lisa Courtney, Town Clerk**

8 May 2026

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 09.04.2026
	<b>HIGHWAYS</b>
5	Standing item: Committee to receive an update from the County Councillor
6	Standing Item: Committee to note any areas of speeding concern to relay to Essex Police.
	<b>PLANNING</b>
7	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/26/0738/LB</a>   Installation of defibrillator and bleed kit cabinets to external wall   Nationwide Building Society 9 Market Walk Saffron Walden Essex CB10 1JZ
B	<a href="#">UTT/26/0711/HHF</a>   Two storey rear extension and alterations   53 Ashdon Road Saffron Walden Essex CB10 2AQ
C	<a href="#">UTT/26/0794/HHF</a>   Proposed two storey side/rear extension   2 Birdbush Avenue Saffron Walden Essex CB11 4DJ
D	<a href="#">UTT/26/0799/HHF</a>   Single storey front extension, covered porch and additional parking   31 Cromwell Road Saffron Walden Essex CB11 4AX
E	<a href="#">UTT/26/0792/HHF</a>   S73A Retrospective application for the installation of two timber gates. Proposed fencing and replacement pergola in rear garden   3 Church Path Saffron Walden Essex CB10 1JP
F	<a href="#">UTT/26/0573/CLP</a>   Loft conversion with rear facing dormer   4 Monks Hill Saffron Walden Essex CB11 3BW

G	<a href="#">UTT/26/0855/HHF</a>   Demolition of existing conservatory and proposal of a two storey side extension with single storey side/rear extension and changes to fenestration   13 Copperfields Saffron Walden Essex CB11 4FG
H	<a href="#">UTT/26/0887/HHF</a>   Demolition of existing conservatory and proposal of two storey side/rear extension, leading to single storey rear extension with changes to fenestration and remodelling.   24 Saxon Way Saffron Walden Essex CB11 4EG
I	<a href="#">UTT/26/0766/HHF</a>   Loft conversion with rooflights and solar panels. 8 Pavilion Way Saffron Walden Essex CB11 4GL
J	<a href="#">UTT/26/0992/HHF</a>   New garden wall to rear garden   5 Museum Street Saffron Walden Essex CB10 1JL
K	<a href="#">UTT/26/0985/HHF</a>   Proposed single storey rear extension   41 Peal Road Saffron Walden Essex CB11 3ET
L	<a href="#">UTT/26/0949/HHF</a>   Removal of existing rear extensions and erection of new two storey and new single storey rear extensions.   5 Landscape View Saffron Walden Essex CB11 4AT
M	<a href="#">UTT/26/0950/LB</a>   Making good and re-rendering damaged plaster which is out of repair   Hill House 75 High Street Saffron Walden Essex CB10 1AA
N	<a href="#">UTT/26/0938/HHF</a>   Proposed front link extension to existing garage with new first floor accommodation over. Installation of solar panels to new flat roof.   19 Gallows Hill Saffron Walden Essex CB11 4DA
O	<a href="#">UTT/26/0909/LB</a>   Repair external timber double doors and redecorate   Saffron Walden Library King Street Saffron Walden Essex CB10 1ES
P	<a href="#">UTT/26/1056/HHF</a>   Conversion of single garage to habitable accommodation, and internal alterations to main dwelling.   12 West Road Saffron Walden Essex CB11 3DS
Q	<a href="#">UTT/26/1045/AV</a>   Installation of 2x internally illuminated fascia signs , 3x non-illuminated fascia signs , 1x non-illuminated Totem sign , 1x illuminated Totem sign and 2x Banner Frames   Warehouse Elizabeth Way Saffron Walden Essex CB10 2BL
R	<a href="#">UTT/26/1030/HHF</a>   Proposed conversion of the existing loft, construction of rear dormer on rear roof slope, and insertion of single conservation style roof window within the front roof slope   19 South Road Saffron Walden Essex CB11 3DG
8	<b>CIL examination</b>  For information, UDC has submitted the Draft CIL Charging Schedule for examination and the inspector will host the examination online at 10am on Wednesday 20 May. Full details at <a href="https://www.uttlesford.gov.uk/cil-examination">https://www.uttlesford.gov.uk/cil-examination</a>
9	<b>Update on ongoing significant applications</b> Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
10	<b>Urgent Information Items</b> Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
11	<b>Date and time of Next Meeting</b> Thursday 28 May 2026 at 7.30PM, Saffron Walden The Town Hall