

**PLANNING & TRANSPORT COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on **THURSDAY 13 November 2025 at 7.30pm**

**Councillors:** Cllrs Ahmed, Curtis, Gadd (from minute reference 235-25b), Hawke-Smith and McLellan (Chair).

**Officers:** Deputy Town Clerk

**Members of the public:** None

P&T 227-25	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Jones, Freeman, Reeve and Gadd for late arrival.
P&T 228-25	<b>Declarations of Interest</b>  Cllr Ahmed declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC).
P&T 229-25	<b>Public speaking time</b>  There were no public speakers.
P&T 230-25	<b>Minutes of Previous Meeting 23.10.25</b>  The minutes of the previous meeting 23.10.25 were approved and signed by the Chair.
<b>HIGHWAYS</b>	
P&T 231-25	Standing item: Committee to receive an update from the County Councillor This item would be considered on arrival of the County Councillor.
P&T 232-25	Standing Item: Committee to note any new areas of speeding concern to relay to Essex Police. No new speeding concerns raised.
P&T 233-25	<b>Community Speed Watch</b>  Committee received the written report, regarding potential formation of a CSW Group, it was noted six volunteers have come forward but a minimum of 10 is required.  Resolved: To respond to the volunteers thanking them for their interest and should 10 volunteers come forward SWTC will then liaise with the CSW trainers.

P&T 234-25	<p><b>Outstanding double yellow line requests</b></p> <p>Committee received the written report, regarding the status of outstanding double yellow line requests, noting:</p> <ol style="list-style-type: none"> <li>Greenways: The yellow line application has been submitted to NEPP.</li> <li>George Street: Resolved: To re-consult with the effected properties (now confirmed by NEPP) seeking support for a loading ban line request.</li> <li>Lime Avenue: The road is unadopted by Essex Highways therefore NEPP cannot progress with a double yellow line request, SWTC will relay this to the residents.</li> </ol>
<b>PLANNING APPLICATIONS</b>	
P&T 235-25	<p><b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.</p>
A	<p><a href="#">UTT/25/2096/LB</a>   Replace old tiles on kitchen roof with new tiles and use existing old tiles to replace batten and fix insulation between rafters   33 Bridge Street Saffron Walden CB10 1BT <b>Resolved:</b> No objections</p>
B	<p><a href="#">UTT/25/2774/HHF</a>   Demolish existing kitchen and garage/store. Erection of two storey side extension and single storey rear extension. Internal alterations. Re-render the existing house. Replace all existing windows and doors with green/grey UPVC windows and doors. Re-roof the existing house with natural slate.   8 Highfields Saffron Walden Essex CB10 2AD Cllr Gadd arrived at 7.48pm. <b>Resolved:</b> to raise concern with the effected car parking.</p>
C	<p><a href="#">UTT/25/2780/HHF</a>   Single storey rear extension. Alterations to existing extension. Enlarge first floor window opening and fit door. Addition of balustrading   1 Artisans Dwellings Tanners Way Saffron Walden Essex CB10 1LW <b>Resolved:</b> Supportive of the revised plans to the extension not the initial plans.</p>
D	<p><a href="#">UTT/25/2769/AV</a>   Installation of various non-illuminated signage. 1no. projecting sign and 2no. fascia signs and 4no. vinyl signs.   Boots The Chemists Ltd Market Place Saffron Walden Essex CB10 1HR <b>Resolved:</b> No objections</p>
E	<p><a href="#">UTT/25/2734/HHF</a>   Erection of replacement wooden shed   Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY <b>Resolved:</b> No objections</p>
F	<p><a href="#">UTT/25/2818/HHF</a>   Removal of existing conservatory and replacement with new conservatory to rear of property.   67 Loompits Way Saffron Walden Essex CB11 4DN <b>Resolved:</b> No objections</p>
G	<p><a href="#">UTT/25/2907/HHF</a>   Replacement of front dormers like for like with material change to horizontal cladding 6 Longhedges Saffron Walden Essex CB11 3HN <b>Resolved:</b> No objections</p>
H	<p><a href="#">UTT/25/2898/HHF</a>   Replacement of timber framed rear conservatory with single storey extension and modifications to front porch.   29 South Road Saffron Walden Essex CB11 3DW <b>Resolved:</b> No objections</p>

I	<a href="#">UTT/25/2758/HHF</a>   Single storey rear extension   28 Ansgar Road Saffron Walden Essex CB11 3EJ <b>Resolved:</b> No objections
P&T 236-25	UTT/25/2693/HHF – Re-Consultation: Proposed conversion of store and changes of fenestration to provide additional ancillary annex accommodation, and proposed landscaping and engineering works to the front of the dwelling - Tinkers Green 74 Little Walden Road Saffron Walden.  Committee noted this application description has changed.
P&T 237-25	Standing item: Committee to receive an update from the County Councillor  Committee received the County Councillor report.
P&T 238-25	<b>Update on ongoing significant applications</b>  Noted the Radwinter Road detailed application (UTT/25/1568/DFO, 233 dwellings) (Bellway Homes) remains undetermined by UDC.
P&T 239-25	<b>Urgent Information Items</b>  No urgent items.
P&T 240-25	<b>Date and time of Next Meeting</b>  Thursday 27 November 2025 at 7.30PM, Saffron Walden The Town Hall

The Chairman closed the meeting at 8.20pm