

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Ahmed (Mayor), Curtis, Jones, Freeman (Leader), Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 10th July 2025** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

4 July 2025

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 26.06.2025
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Standing Item: Committee to note any areas of speeding concern to relay to Essex Police.
7	Caton's Lane, adjoining Little Walden Road To consider a request to NEPP / LHP for the installation of traffic calming measures in Caton's Lane. Measures may include signage, yellow lines, marking of 'SLOW' on the road and/or any other measures as may deemed appropriate to slow down traffic in this area. The speed at the junction has been raised by a concerned resident.

	PLANNING
8	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/25/1542/FUL Airfield works comprising two new taxiway links to the existing runway (Rapid Access Taxiway and Rapid Exit Taxiway) to enable continued airfield operations of 274,000 aircraft movements and an increase in passenger throughput from 43 million terminal passengers to up to 51 million terminal passengers, in a twelve month calendar period London Stansted Airport Bassingbourn Road Stansted CM24 1QW</p> <p>At the 26.06.2025 Committee resolved: To consider this application at the next committee meeting (being this meeting, 10.07.2025).</p>
B	UTT/25/1620/FUL Proposed erection of 8no. dwellings with access, landscaping and associated infrastructure Site North Of Ashdon Road Saffron Walden
C	UTT/25/1474/LB Internal works to fit out a vacant retail unit in line with Joules brand - new decoration, signage, fixtures and fittings 3 Market Hill Saffron Walden Essex CB10 1HQ
D	UTT/25/1473/FUL Internal works to fit out a vacant retail unit in line with Joules brand - new decoration, signage, fixtures and fittings 3 Market Hill Saffron Walden Essex CB10 1HQ
E	UTT/25/1468/AV 2no. new sign written signs on existing fascia panels 3 Market Hill Saffron Walden Essex CB10 1HQ
F	UTT/25/1616/LB Replace cement render with lime render on west gable, and works to oak boards Jones Yard 22 Freshwell Street Saffron Walden Essex CB10 1BY
G	UTT/25/1661/PAM3 Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) 50A High Street Saffron Walden Essex CB10 1EE
H	UTT/25/0884/LB Replacement of all existing wooden windows except 2 no. front windows. 29 Castle Street Saffron Walden Essex CB10 1BD
I	UTT/25/1704/AV 1no. high level illuminated building sign. 1no. low level entrance illuminated building sign. 1no. replacement low level entrance illuminated building sign. 1no. replacement illuminated lollipop header sign Hotel And Premises Premier Inn Thaxted Road Saffron Walden Essex CB10 2SG
J	UTT/25/1743/HHF Proposed single storey extension 4 Saxon Way Saffron Walden Essex CB11 4EG
K	UTT/25/1752/FUL S73 Application to vary condition 3 (external materials) of UTT/24/2924/HHF 10 Farmadine Grove Saffron Walden Essex CB11 3DR
L	UTT/25/1757/CLP Miniature railway track - new section Audley End Miniature Railway Audley End Road Saffron Walden Essex CB11 4JB
M	UTT/25/1766/HHF Proposed new walls and roof over conservatory with first floor side extension and internal remodelling. 14 Shepherds Way Saffron Walden Essex CB10 2AH
9	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
11	<p>Date and time of Next Meeting</p> <p>Thursday 24 July 2025 at 7.30PM, Saffron Walden The Town Hall</p>