

PLANNING & TRANSPORT COMMITTEE

SAFFRON WALDEN TOWN COUNCIL

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall on **THURSDAY 12th June 2025 at 7.30pm**

Councillors: Cllrs Ahmed, Curtis, Freeman, Gadd, Hawke-Smith, McLellan and Meloy (Chair).

Officers: Deputy Town Clerk

Members of the public: None

P&T 117-25	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllr Jones.</p>
P&T 118-25	<p>Declarations of Interest</p> <p>Cllr Ahmed and Freeman declared generic non-pecuniary interests as members of Uttlesford District Council (UDC).</p> <p>Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).</p> <p>Cllr Meloy declared a generic non-pecuniary interest regarding agenda item 10e, UTT/25/1390/HHF as the agent is known to him (carrying out works).</p>
P&T 119-25	<p>Public speaking time</p> <p>There were no public speakers.</p>
P&T 120-25	<p>Minutes of Previous Meeting 22.05.2025</p> <p>The minutes of the previous meeting 22.05.2025 were approved and signed by the Chair.</p>
HIGHWAYS	
P&T 121-25	<p>Standing item: Update from the County Councillor</p> <ul style="list-style-type: none"> a. Committee received the County Councillors written report. b. It was further noted: <ul style="list-style-type: none"> i. The Thaxted Road ditch requires clearing. ii. A Local Highway Panel meeting will be held at the end of June 2025 and the current, outstanding LHP schemes remain in their system. iii. The pedestrianisation request remains outstanding and Full Council agreed to submit an FOI request to ECC with the support of Cllr Gadd.

P&T 122-25	<p>Standing Item: Speeding Concerns</p> <p>Committee noted that SWTC has approached the Community Speed Watch Group regarding establishment of a speed watch group, to which CSW provided their promotional materials detailing how a group is established.</p> <p>It was agreed that SWTC will circulate these materials with the community and support these community groups.</p>
P&T 123-25	<p>The Essex County Council (Byway 18, Saffron Walden and Swards End) (Temporary Prohibition of Use) Order 2025</p> <p>Committee noted that these Orders will be made on 19 June 2025 and will come into effect on 23 June 2025 and the restriction will last for the duration of the works.</p>
P&T 124-25	<p>Transport East Travel Behaviour Survey: Essex</p> <p>Committee noted the Travel Behaviour Survey for Essex conducted by Transport East Travel has been published and can be found here https://www.transporteast.gov.uk/travel-survey/essex/</p>
P&T 125-25	<p>Essex Bus User Survey 2025</p> <p>Committee noted the Travel Essex unit of Essex County Council is conducting a survey to better understand public opinion of the bus services in Essex, any improvements and how to best encourage more people to use buses – councillors were encouraged to respond and share the survey.</p>
PLANNING APPLICATIONS	
P&T 126-25	<p>Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.</p>
A	<p><u>UTT/25/1320/AV</u> Installation of various illuminated and non illuminated signage. 1no. projecting sign and 2no. fascia signs and 4no. vinyl signs. Boots The Chemists Ltd Market Place Saffron Walden Essex CB10 1HR Resolved: To support the response from Place Services</p>
B	<p><u>UTT/25/1313/HHF</u> Single storey front and rear extensions and conversion of garage/workshop to annexe 10 Pleasant Valley Saffron Walden Essex CB11 4A Resolved: To raise concerns with the limited car parking provision and the potential for tandem parking which is not supported.</p>
C	<p><u>UTT/25/1307/FUL</u> S73 application to vary condition 2 (approved plans), 3 (external materials), 4 (vehicle parking), 5 (bicycle parking), 6 (bus stops), 7 (provision of pedestrian crossing), 8 (provision of foot/cycleway) and 9 (carriageway between plot 33 and 36) of UTT/21/3565/DFO. Land North Of Shire Hill Farm Shire Hill Saffron Walden Essex Resolved: To note with no objections</p>

D	<u>UTT/25/1272/PAQ3</u> Prior Notification of change of use of agricultural building to 1 no. dwelling Barn North Of Petts Lane Little Walden Essex Resolved: To note with no objections
E	<u>UTT/25/1390/HHF</u> Demolition of existing garage/outbuilding and proposal of new garage and store. 26 Borough Lane Saffron Walden Essex CB11 4AG Resolved: No note with no objections
F	<u>UTT/25/1359/LB</u> Repointing works to the south facing external elevation and removal of material to the ground floor level internal face of the south facing wall and repointing 42 High Street Saffron Walden Essex CB10 1EP Resolved: To note with no objections
G	<u>UTT/25/1335/PIP</u> Planning in principle for 1 no. dwelling Winterbourne House Little Walden Road Saffron Walden Essex CB10 1UX Resolved: To object to the application as it is contrary to policies GEN3 and GEN7.
H	<u>UTT/25/1491/DOC</u> Application to discharge condition 5 (hard and soft landscaping) attached to UTT/20/2007/FUL / Land South Of Radwinter Road (former Printpack Site) Saffron Walden Resolved: To note with no objections
I	<u>UTT/25/1444/FUL</u> S73 application to vary condition 2 (approved plans) of UTT/23/1837/FUL (Proposed demolition of the detached dwelling and erection of replacement dwelling) - inclusion of two dormers 7 Gibson Way Saffron Walden Essex CB10 1AH Resolved: To object due to the overbearing nature on the neighbouring properties, breaching policy GEN2.
P&T 127-25	Premises License Sage and Saffron Wine Ltd, Shop 1, 4 Market Hill, Saffron Walden CB10 1HQ Committee noted the above premises license consultation has since closed and made no comment.
P&T 128-25	Update on ongoing significant applications a. Chase New Homes has applied directly to PINS for 75 dwellings at the former Friends School Playing Field. The Clerk was requested to verify that the PINS application was made before UDC was de-designated. b. UDC is de-designated and no longer under special planning measures. c. The UDC Local Plan examination is ongoing and progressing well. d. MAG at Stansted airport has made a further application to increase passenger numbers and this will be considered at the next P&T meeting e. Cllr Meloy provided information regarding more national applications, including a new reservoir in Cambridgeshire.
P&T 129-25	Urgent Information Items None raised
P&T 130-25	Date and time of Next Meeting Thursday 26 th June 2025 7.30PM, Saffron Walden The Town Hall

The Chairman closed the meeting at 8.40pm