

Notice of Public Meeting

Saffron Walden Annual Town Meeting

The Annual Town Meeting of Electors will be held in **The Town Hall**, Saffron Walden on: **Tuesday 7th April 2026** commencing at **7.30pm**

All Electors & members of press are welcome to attend



TheTown Hall
Market Street
Saffron Walden
CB10 1HZ
Tel: 01799 516501

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, The Town Hall, Market Place, Saffron Walden, CB10 1HZ | Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>

Councillor Ahmed Town Mayor

Agenda Issue date 25 March 2026

1	Apologies for absence To receive apologies and consider requests for approved absence
2	Minutes To verify the minutes of the previous Town Meeting held on Tuesday 6 May 2025.
3	Mayor's Annual Report Report to be presented and received
4	Annual Reports by Chairs of Committee's Reports to be received and presented, these being: a) Assets & Services – Cllr Porch b) Finance & Establishment – Cllr de Vries c) Planning & Transport – Cllr McLellan
5	Community Reports To receive presentations from Community Groups who have received grant funding or support from Saffron Walden Town Council in 2025/26, to include: a. Creative Walden (report to follow) b. Citizens Advice c. New Life Church d. Saffron Walden Initiative e. Saffron Hall f. Saffron Walden Youth Outreach Project g. Touch Point (report to follow) h. Uttlesford Community Travel <i>Any other reports received and welcome to present</i> Reports Only: i. 41 Club j. Saffron Screen k. Saffron Walden Cricket Club l. Society of Change Bell Ringers
6	Questions from Electors Electors who have questions or proposals for discussion at the meeting are requested to submit them in writing to the offices of Saffron Walden Town Council, The Town Hall, Market Street, Saffron Walden, CB10 1HZ or via email to enquiries@saffronwalden.gov.uk no later than noon on Friday 20 March 2026. Questions may still be taken from the floor at the meeting and a response to those may be supplied at a later date, allowing the Council opportunity to provide an informed response.

7	Closing from the Mayor On conclusion of the Annual Town Meeting, attendees are invited to join the Mayor and Councillors for light refreshments.
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