

TheTown Hall
Market Street
Saffron Walden
CB10 1HZ

Tel: 01799 516501



Agenda Assets & Services Committee

To Committee Members: Councillors Abercrombie, Asker, Ahmed (Mayor), Curtis, Freeman (Leader), Reeve, Jones, Shotropa and Porch.

You are summoned to attend a MEETING of the ASSETS & SERVICES COMMITTEE of SAFFRON WALDEN to be held in the Town Hall Saffron Walden

Date: **Monday 24th November 2025** commencing at 7.30pm to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

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Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501

Email: enquiries@saffronwalden.gov.uk

General Enquiries – The Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where practicable and possible to do so.

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

19 November 2025

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| 1 | Apologies for absence To receive apologies and consider requests for approved absence. |
| 2 | To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered. |
| 3 | Minutes of the last meeting of the Assets & Services Committee To verify and approve the Minutes of the A & S Committee meeting of 27.10.2025 |
| 4 | Public Speaking Time For the public or press to ask questions of the Committee on matters relating to the agenda. |
| 5 | Chase New Homes – Former Friends School Playing Fields - Sports Provision Committee to consider the attached report and recommendations - regarding the potential adoption of the sports provision at the Former Friends School Playing Field site. |

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| 6 | <p>Youth Report</p> <p>To receive the attached quarterly update report (May-August 2025) from the SW Yoth Outreach Project for information. This report was due in September but was delayed by the SWYOP.</p> |
| 8 | <p>Gold Street Footpath</p> <p>SWTC has received several reports of the uneven footpath between Waitrose Car Park and Gold Street Surgery (due to the tree roots lifting the path). Committee is asked to note the following information:</p> <ul style="list-style-type: none"> a. The land is unregistered with Land Registry – a small part of the path is believed to be owned by the neighbouring housing estate. b. SWTC Officers have met with representatives of Gold Street and the neighbouring housing estate – jointly acknowledging the need to conduct works to the path. c. Officers are continuing to discuss short term and long term opportunities with partners. This is reported to this committee acknowledging any works could potentially be completed by the SWTC Operations Team. |
| 9 | <p>Market T&Cs</p> <p>Committee to consider the attached Market Terms and Conditions with amendments proposed in red font.</p> |
| 10 | <p>CCTV Policy</p> <p>To consider the attached CCTV policy, recommended for readoption with minor changes. The changes are simply administrative/grammatical changes which do not change the essence of the policy</p> |
| 11 | <p>Urgent Information Items</p> <p>Any items to verbally report for information only</p> |
| 12 | <p>Date and time of Next Meeting</p> <p>Monday 15th December at 7.30pm in the Town Hall, Saffron Walden</p> |