

TheTown Hall
Market Street
Saffron Walden
CB10 1HZ

Tel: 01799 516501



Agenda Assets & Services Committee

To Committee Members: Councillors Abercrombie, Asker, Ahmed (Mayor), Curtis, Freeman (Leader), Reeve, Jones, Shotropa and Porch.

You are summoned to attend a MEETING of the ASSETS & SERVICES COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden

Date: Monday 26th January 2026 commencing at 7.30pm to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

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Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you

notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501

Email: enquiries@saffronwalden.gov.uk

General Enquiries – The Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where practicable and possible to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:

<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

21 January 2026

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| 1 | Apologies for absence To receive apologies and consider requests for approved absence. |
| 2 | To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered. |
| 3 | Minutes of the last meeting of the Assets & Services Committee To verify and approve the Minutes of the A & S Committee meeting of - 24.11.2025 - 03.11.2025 (extraordinary meeting) |
| 4 | Public Speaking Time For the public or press to ask questions of the Committee on matters relating to the agenda. |

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| 5 | <p>Gibson Boulders</p> <p>A representative will be in attendance regarding GeoEssex and Essex Rock and Mineral Society’s proposal to install an information board on the site of the Gibson Boulders, on the corner of Gibson Gardens and Margaret Way in Saffron Walden for information.</p> |
| 6 | <p>Climate Change & Environment Working Group - Quarterly update</p> <p>To receive the attached update report for the period Sept-Nov 2025 for information.</p> |
| 7 | <p>Linden Homes Radwinter Road Public Open Space</p> <p>For information, the above public open space transfer paperwork has been signed by Saffron Walden Town Council, confirmation of transfer is awaited.</p> |
| 8 | <p>Saffron Walden S106 Contributions Update</p> <p>To receive the attached update report regarding outstanding S106 contributions, which will be further considered alongside the Council priority review.</p> |
| 9 | <p>Rural England Prosperity Fund: Wayfinding and Signposting Project</p> <p>As noted at the September committee meeting, SWTC submitted a successful expression of interest to deliver a Wayfinding and Signposting Project in Saffron Walden.</p> <p>As way of update, officers have liaised with Uttlesford District Council re-affirming SWTC lacks resourcing to manage this project but funding could be utilised to support delivery. Further information and timescales are awaited from UDC.</p> |
| 10 | <p>Golden Acre Works</p> <p>To note the asbestos removals works at Golden Acre Community Centre is being progressed and scheduled for completion by the end of February.</p> |
| 11 | <p>Youth Provision Update</p> <p>To receive the attached update on SWTC’s own youth community events & youth provision (11).</p> <p>Also attached is the Youth Provision update, in relation to the Service Level Agreement (SLA) (11a) between SWTC and Saffron Walden Youth Outreach Project (YOP) – fulfilling funding evaluation requirements to Uttlesford District Council (UDC).</p> |
| 12 | <p>SWTC Events Update</p> <p>To receive the attached reports for information:</p> <ul style="list-style-type: none"> a. Detailing the SWTC Christmas 2025 events b. Provisional SWTC Events & Activities calendar for 2026 |

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| 13 | Urgent Information Items Any items to verbally report for information only |
| 14 | Date and time of Next Meeting Monday 23 rd February at 7.30pm in the Town Hall, Saffron Walden |