

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on
THURSDAY 23 January 2025 at 7.30pm

Councillors: Cllrs Curits, Eke, Freeman, McLellan (Chair) and Meloy

Officers: Deputy Town Clerk

Members of the public: None

P&T 016-25	Apologies for absence Apologies were received and accepted from Cllrs Ahmed, Gadd and Hawke-Smith.
P&T 017-25	Declarations of Interest Cllrs Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC). All present declared a non-pecuniary interest regarding agenda item 7b, planning application UTT/25/0001/LB as the applicant is known to them.
P&T 018-25	Public speaking time - There were no public speakers.
P&T 019-25	Minutes of Previous Meeting 09.01.2025 The minutes of the 09.01.2025 meeting were approved with the following addition to minute reference P&T 013-25 <i>"and an Essex County Councillor Engineer is due to inspect the flooding at Thaxted Road"</i>
	HIGHWAYS
P&T 020-25	There were no highways matters for consideration
P&T 021-25	There were no speeding matters for consideration
	PLANNING APPLICATIONS
P&T 022-25	Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	UTT/25/0008/CLP Proposed Loft Conversion 16 Victoria Avenue Saffron Walden Essex CB11 3AE Resolved: Should a fifth bedroom be created additional car parking is required to comply with GEN8. Committee noted the application is at conflict with planning application UTT/25/0007/HHF.
G	UTT/25/0007/HHF Removal of existing single storey rear extension. Proposed two storey rear/side extension and internal alterations 16 Victoria Avenue Saffron Walden Essex CB11 3AE Resolved: Committee was unable to comment on the application because it conflicts with planning application UTT/25/0008/CLP. Should a fifth bedroom be created additional car parking is required to comply with GEN8.

B	UTT/25/0001/LB Installation of 14 no. solar panels on the west facing roof of the house 4 Common Hill Saffron Walden Essex CB10 1JG Resolved: No comment
C	UTT/24/3234/HHF Demolition of single storey extension, two storey side and rear extension, part single storey rear extension and front porch (previously approved under UTT/21/3232/HHF) 63 West Road Saffron Walden Essex CB11 3DX Resolved: No objection
D	UTT/24/3209/LB Alterations and extension to Grade II listed property for conversion to a preschool children's nursery (Class E(f)), including fabric repairs, a single storey rear extension, internal alterations and fit out, conversion of windows to provide access, exterior play spaces and equipment, and fencing. 23A Hill Street Saffron Walden Essex CB10 1EH Resolved: Committee was supportive of the proposal and noted the car parking provision available for drop offs is limited and must comply with GEN8.
E	UTT/24/3208/FUL Alterations and extension to Grade II listed property for conversion to a preschool children's nursery (Class E(f)), including fabric repairs, a single storey rear extension, internal alterations and fit out, conversion of windows to provide access, exterior play spaces and equipment, and fencing. 23A Hill Street Saffron Walden Essex CB10 1EH Resolved: Committee was supportive of the proposal and noted the car parking provision available for drop offs is limited and must comply with GEN8.
F	UTT/24/2827/LB Re-painting road side external walls (road side) in navy 59 High Street Saffron Walden Essex CB10 1AA Resolved: No objection
H	UTT/24/3258/FUL Proposed siting of portable office and staff welfare buildings Audley End Miniature Railway Audley End Road Saffron Walden Essex CB11 4JB Resolved: No objection
P&T 023-25	Update on ongoing significant applications Committee noted application UTT/23/2962/DFO, land west of Thaxted Road, is at appeal with the planning inspector and the hearing will take place on 11 February and SWTC will have a speaker in attendance.
P&T 024-25	Urgent Information Items No urgent information items were raised.
P&T 025-25	Date and time of Next Meeting Thursday 13th February 2025 7.30PM, Saffron Walden The Town Hall

The Chairman closed the meeting at 8pm