

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on **THURSDAY 13 February 2025 at 7.30pm**

Councillors: Cllrs Eke, Freeman, Gadd, Hawke-Smith, McLellan (Chair) and Meloy.

Officers: Deputy Town Clerk

Members of the public: None

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| P&T 026-25 | Apologies for absence Apologies were received and accepted from Cllrs Ahmed and Curits. |
| P&T 027-25 | Declarations of Interest Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC) Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC). Cllr Hawke-Smith declared a generic non-pecuniary interest regarding agenda item 9e, planning application UTT/25/0179/HHF as the applicant is known to him. |
| P&T 028-25 | Public speaking time There were no public speakers. |
| P&T 029-25 | Minutes of Previous Meeting 23.01.2025 The minutes of the previous meeting 23.01.2025 were approved and signed by the Chair. |
| HIGHWAYS | |
| P&T 030-25 | Committee received the county councillor written update noting the following: <ul style="list-style-type: none"> a. District Council Officers met with the County Council to discuss the flooding at Thaxted Road and some culverts require clearance works. b. Essex Highways is considering full pedestrianisation of the Market Square, rather than partial as SWTC initially requested. It was noted Full Council requested the Mayor write to Essex Highways for a detailed update on the pedestrianisation scheme. |
| P&T 031-25 | There were no speeding matters for consideration |

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| P&T 032-25 | Essex Transport Meeting Notes Committee received and noted the December Essex Transport Meeting notes. |
| P&T 033-25 | Sealed Order – Essex County Council Committee noted the following orders received from Essex Highways: <ol style="list-style-type: none"> Mount Pleasant Road, Saffron Walden (TRAF/8442) (Byway 3, Saffron Walden) (Seasonal) (Prohibition of Motor Vehicles and Horse Drawn Carriages) Order 2025 (TRAF/8467) |
| PLANNING APPLICATIONS | |
| P&T 034-25 | Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan. |
| A | <p>Section 62A Planning Application: S62A/2024/0075 Land North of Thaxted Road, Saffron Walden</p> <p>Reserved matters (appearance, landscaping, layout and scale); pursuant to outline planning permission ref: S62A/2023/0031 for the erection of up to 55 dwellings, associated landscaping and open space, with access from Knight Park.</p> <p>Committee noted outline approval has previously been granted this application is regarding the detail and has been submitted directly to the planning inspector.</p> <ol style="list-style-type: none"> It was resolved to raise the following concerns with the application: Traffic access, must comply with GEN1 by providing appropriate traffic mitigations for the increased traffic volume onto Thaxted Road. To demonstrate compliance with SW12, sustainable transport measures, the track alongside the open space and attenuation basins should be dual use for pedestrians and cyclists. Flooding is a regular occurrence on Thaxted Road, therefore the drainage systems must be appropriately installed in compliance with GEN3 and SW3(14). The Essex Design Guide encourages integrated features like ponds, which would be suited to this scheme and should be considered. |
| B | <p>UTT/25/0140/HHF Proposed single storey rear extension (amended scheme to that approved under planning permission UTT/21/1323/HHF) 15 Braybrooke Gardens Saffron Walden Essex CB11 3WH</p> <p>Resolved: No objections</p> |
| C | <p>UTT/25/0155/HHF Part single storey and part two storey rear extension 61 Winstanley Road Saffron Walden Essex CB11 3EX</p> <p>Resolved: No objections</p> |
| D | <p>UTT/25/0195/CLP Loft Conversion with velux windows 4 Hop Fields Saffron Walden Essex CB11 3AY</p> <p>Resolved: To raise concern with the proposal, with an additional bedroom the car parking available must comply with GEN8.</p> |

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| E | UTT/25/0179/HHF Extending ground level kitchen into rear porch, opening kitchen into adjacent rear living space and changing the rear walls, facing the garden to glass sliding doors. Conversion of garage into 2 separate internal rooms, a utility room attached to the kitchen and office space entered from hallway. Rebuilding of side extension incorporating a new roof light. Replacement of all windows and rendering the full exterior of the house. 30A Pleasant Valley Saffron Walden Essex CB11 4AP Resolved: No Objections |
| P&T 035-25 | Uttlesford Local Plan Committee noted a Planning Inspector has been appointed to undertake an independent examination into the soundness and legal compliance of the Uttlesford Local Plan. |
| P&T 036-25 | Update on ongoing significant applications Committee noted the appeal hearing for application, UTT/23/2962/DFO, land west of Thaxted Road for 168 dwellings was conducted this week, a SWTC representative was in attendance. |
| P&T 037-25 | Urgent Information Items No urgent information items were raised. |
| P&T 038-25 | Date and time of Next Meeting Thursday 27 th February 2025 7.30PM, Saffron Walden The Town Hall |

The Chairman closed the meeting at 8.20pm