

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall Saffron Walden.

Date of meeting: Monday 23rd September 2023 at 7.30pm

Present: Councillors Asker, Freeman, Hawke-Smith (Chair), McLellan and Porch.

Officers: Town Clerk, Operations Manager and the Events and Activities officer.

Public: Mr Mike Hibbs and Mr John Starr, Representatives of Saffron Walden Youth Outreach Project for Min Ref A & S 094-24

A & S 090-24	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllrs Abercrombie, Ahmed, Curtis, Eke and Jones</p>
A & S 091-24	<p>Declarations of Interest</p> <p>Cllrs Asker and Freeman declared non-pecuniary interests as District Councillors for Uttlesford District Council.</p> <p>Cllr Porch declared a non-pecuniary interest as the chair of the Youth Initiative Working Group (YIWG) (re Min Ref A & S 095-24).</p>
A & S 092-24	<p>Minutes of the last meeting of the Assets & Services Committee 22.07.2024</p> <p>The minutes of the 22.07.2024 Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 093-24	<p>Public Speaking Time</p> <p>There were no questions or matters arising from the public</p>
A & S 094-24	<p>Saffron Walden Youth Outreach Project (YOP)</p> <p>The Events Officer introduced the reports and presentation from the YOP, explaining SWTC has a service level agreement in place with SWYOP.</p> <p>Mr Hibbs and Mr Starr spoke further to their written report, explaining:</p> <ol style="list-style-type: none"> a. The YOP runs two youth sessions per week, one for those in years 7 and 8 and the second for year 9 onwards. Sessions are hosted at the ACL building, which is not ideal (no Wi-Fi) and other locations are being considered. b. The UDC funding is not guaranteed for 25/26, and other income streams are being considered.

	<p>c. The support from Essex County Council’s youth worker for Uttlesford has been limited. It was agreed to write a joint letter from SWTC and YOP to ECC seeking more visibility and support in Saffron Walden.</p> <p>d. The YOP questioned whether SWTC would be interested in hosting a Youth Council; this was simply noted as an opportunity (subject to resourcing) and not progressed at this time.</p> <p>e. The YOP was requested to carry out active youth work at the skatepark given the number of young people in this area</p> <p>f. Representatives from YOP passed on thanks to SWTC for the continued support and councillors were invited to attend future youth sessions (must be booked with YOP).</p>
A & S 095-24	<p>A&S Grant application Writers Room</p> <p>It was agreed to grant £3,410 noting the youth initiative working group has recommended its approval. Cllr Porch abstained from discussion and voting, having declared an interest as the Chair of the YIWG.</p>
A & S 096-24	<p>ACL / ECL Saffron Walden Hub, 37 and 39 Faircroft Road, Saffron Walden – Asset of Community Value</p> <p>It was noted the above property would no longer have ACV status as it is owned by Essex County Council.</p>
A & S 097-24	<p>Shared Prosperity Fund (SPF) Pop Up Markets</p> <p>Committee noted the written report detailing the success of the SPF funded pop up markets and passed on their thanks to Officers, in particular Claire Haddock and Kieran Chapman.</p> <p>It was noted the funding is due to expire March 2025 and there is opportunity for SWTC to take on the indoor gift fair, which could replicate the pop-up market, subject to resourcing. Resourcing requirements for 2025/26 form an integral part of the 2025/26 budget setting process.</p>
A & S 098-24	<p>Update Town Hall Works</p> <p>It was noted the scaffolding will be erected this week.</p>
A & S 099-24	<p>Urgent Information Items</p> <p>There were no matters arising</p>
A & S 100-24	<p>Date and time of Next Meeting</p> <p>Noted and agreed as being 28 October 2024 at 7.30pm in the Town Hall</p>

The Chairman closed the meeting at 9.10 pm