

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

To Committee Members: Cllrs Ahmed, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan (Chair) and Meloy (Deputy Chair).

You are summoned to attend a MEETING of the **PLANNING AND TRANSPORT COMMITTEE** of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 12<sup>th</sup> September 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

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**Lisa Courtney, Town Clerk**

6<sup>th</sup> September 2024

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 22 <sup>nd</sup> August 2024.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor
<b>PLANNING</b>	
6	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/24/2026/FUL</a>   Proposed four storey annex and conversion of existing restaurant to create additional hotel bedrooms. Alterations to car park and all associated works.   Hotel And Premises Premier Inn Thaxted Road Saffron Walden Essex CB10 2SG
B	<a href="#">UTT/24/2131/LB</a> Change of use of the former St Marks College, comprising the conversion of Grade I Listed Building to form four new dwellings, the conversion of Abbey Barn and River Barn to provide two new dwellings. Demolition of existing outbuildings and adventure playground and all associated landscaping works and the associated provision of access, parking and gardens   St Marks College Audley End Audley End Road Saffron Walden CB11 4JB

C	<a href="#">UTT/24/2130/FUL</a>   Change of use of the former St Marks College, comprising the conversion of Grade I Listed Building to form four new dwellings, the conversion of Abbey Barn and River Barn to provide two new dwellings, the erection of a new dwelling following demolition of existing outbuildings and adventure playground to be known as Slade Barn and all associated landscaping works and the associated provision of access, parking and gardens   St Marks College Audley End Audley End Road Saffron Walden CB11 4JB
D	<a href="#">UTT/24/2011/LB</a>   Tanking of basement store, addition of ground floor w/c, change to stair joinery and replacement fenestration like for like. Addition of 1 no. conservation roof light.   22 Gold Street Saffron Walden Essex CB10 1EJ
E	<a href="#">UTT/24/2158/HHF</a>   Single storey front and side addition   11 Pennystone Road Saffron Walden Essex CB11 3EL
F	<a href="#">UTT/24/2142/HHF</a>   Proposed conversion of store / garage   109 Loompits Way Saffron Walden Essex CB11 4DN
G	<a href="#">UTT/24/2129/CLP</a>   Proposed construction of flat roof dormer to convert the loft to provide a master bedroom with en-suite shower room   14 Harvey Way Saffron Walden Essex CB10 2AP
H	<a href="#">UTT/24/2160/HHF</a>   Part two storey, part single storey side extension.   26 Radwinter Road Saffron Walden Essex CB11 3JB
I	<a href="#">UTT/24/1780/HHF</a>   Timber constructed single storey annexe ancillary to main property comprising permanent sleeping accommodation and non mains connected WC (compostable) and basin.   18 Castle Cross Saffron Walden Essex CB10 2BY
J	<a href="#">UTT/24/2121/LB</a>   Retrospective application for a stud wall   27 High Street Saffron Walden Essex CB10 1AT
K	<a href="#">UTT/24/2239/HHF</a>   Proposed two storey front and single storey rear extensions.   26 Railey Road Saffron Walden Essex CB11 3EN
L	<a href="#">UTT/24/2152/HHF</a>   Single storey rear extension   23 Campling Street Saffron Walden Essex CB10 2PT
7	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications for information.</p> <ul style="list-style-type: none"> <li>A hearing will not be conducted by the planning inspector to consider application: S62A/2024/0051 Land West of Thaxted Road Saffron Walden (Chase New Homes 170 houses). PINS will determine the application based on the written responses received.</li> </ul>
8	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
9	<p><b>Date and time of Next Meeting</b></p> <p>The next meeting was scheduled for Thursday 26<sup>th</sup> September 2024 this has been rescheduled to take place <b>Monday 23<sup>rd</sup> September 2024 at 6.30pm</b> (prior to the Assets and Services committee meeting).</p>