

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 11th July 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

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Lisa Courtney, Town Clerk

05.07.2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 27 th June 2024
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Catons Lane Car Park At the December 2023 Full Council meeting it was resolved to “ <i>To enter into a service level agreement with UDC regarding future management and maintenance of the car park (Catons Lane)</i> ”. UDC has recently approached SWTC noting the following: a. Parents / carers who use the car park to drop off children at nearby schools have raised concerns with the financial implications using Catons Lane now charges are applicable. In Great Dunmow UDC run a permit scheme allowing school parents to park their car at the following times : 8.30am to 9.30am and 3.00pm to 4.00pm on term time school days. The number of permits is limited and evidence needs to be provided that the

	<p>applicant is a school parent. The permit cost will be inline with other NEPP districts with similar permits available.</p> <p>b. Some residents of Castle Street with parking permits have requested their permit is extended to Catons Lane (Swan Meadow is already included within the permit).</p> <p>Committee is asked to consider the above suggestions (a-b) and whether it is in support of the proposals.</p>
PLANNING	
7	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/1570/DOC Application to discharge condition 19 (access) attached to UTT/23/1853/FUL Friends School Mount Pleasant Road Saffron Walden Essex CB11 3NY
B	UTT/24/1537/DOC Application to part discharge condition 19 (building façade, glazing and ventilation elements) to the Churchill retirement component only attached to UTT/20/2007/FUL Land South Of Radwinter Road (former Printpack Site) Saffron Walden
C	UTT/24/1525/HHF Single storey rear extension 103 Rowntree Way Saffron Walden Essex CB11 4BY
D	UTT/24/1514/HHF Demolition of existing side conservatory and proposal of two storey side extension, new front dormer gables, and changes to external material with internal remodelling. 13 Longhedges Saffron Walden Essex CB11 3HN
E	UTT/24/1607/HHF First floor side and single storey rear extensions. Boarding to first floor. 25B Beeches Close Saffron Walden CB11 4BU
F	UTT/24/1644/DOC Application to discharge condition 4 (construction details) attached to UTT/23/2736/HHF 34 South Road Saffron Walden Essex CB11 3DN
G	UTT/24/1637/NMA Non Material Amendment to UTT/24/0545/HHF - external finishes to be amended and the approved roof light to be removed from the scheme 14 Landscape View Saffron Walden Essex CB11 4AU
H	UTT/24/1485/HHF Installation of 5 solar panels on front west section of main roof. We are aware of solar panels already installed in the Conservation Area. Eg 1a London Road 15 Audley Road Saffron Walden Essex CB11 3HW
8	<p>UTT/24/1406/FUL and UTT/24/1407/LB - 56 - 60 High Street Saffron Walden Essex CB10 1EE</p> <p>The following was agreed at the 27.06.2024 committee meeting, regarding the above application (draft minute extract P&T 135-24 I)</p> <p><i>It was resolved:</i></p> <ol style="list-style-type: none"> <i>To withdraw the previous 'no objection' raised at the 13 June 2024 Committee meeting, in light of the potential discrepancies raised by residents.</i> <i>To seek confirmation from UDC regarding the accuracy of the discrepancies raised, particularly the site plans and materials being used.</i> <i>To seek confirmation from UDC regarding whether it would be minded requesting an archaeological and land assessment.</i> <i>Once confirmation is received from UDC regarding the discrepancies, committee would reconsider the application on an informed basis.</i> <p>UDC has since confirmed the following: Issues of this nature will form part of the officer report; therefore, confirmation of the queries are not yet available. Should the application be recommended for approval the application</p>

	<p>will be considered by the UDC Planning Committee where SWTC could make representations.</p> <p>To that end Committee is asked to re-consider its response to the application.</p>
9	<p>License Application – The Piano Bistro, 12 Market Row, Saffron Walden</p> <p>Committee is asked to consider the above application for the sale of alcohol, details available at https://www.uttlesford.gov.uk/comment-on-a-premises-licence-application</p>
10	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
11	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
12	<p>Date and time of Next Meeting</p> <p>Thursday July 25th 2024 7.30PM, Saffron Walden The Town Hall</p>