

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY 9th May 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

2nd May 2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 25.04.2024.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/1075/HHF Ground floor infill extension to bring the rear of the property flush. 36 Sweet Mead Saffron Walden Essex CB10 2EG
B	UTT/24/0851/LB Internal layout amendments to approved scheme ref: UTT/22/0185/LB Lime Tree House Lime Tree Court Saffron Walden Essex CB10 1HG
C	UTT/24/1036/HHF Part two storey, part single storey side extension. 26 Radwinter Road Saffron Walden Essex CB11 3JB

D	UTT/24/1113/LB External signage to be replaced with new and associated works to shopfront. 9 Market Walk Saffron Walden Essex CB10 1JZ
E	UTT/24/1112/AV Front Elevation: - Replace 1no. Projecting hanging signage with new timber projecting hanging sign 500mm. Retain existing brackets. - Existing Projecting sign brackets to be painted in blue to match new fascia. Projecting sign to be non illuminated. - Replace existing fascia panel with new 1no. timber fascia panel and paint in dark blue. - Replace 2no. fascia logos with new 185mm logo height in flat metal lettering. Omit 1no. logo. Logo to be non-illuminated. - Replace internal statutory signage with new. Side Elevation: - Replace 1no. ATM surround and decals with new. - Replace existing fascia panel with new 1no. timber fascia panel and paint in dark blue to return side panels.
F	UTT/24/1139/HHF Single storey rear extension, replacement flat roof with rooflight, and replacement fenestration and installation of bathroom extract fan 22 Fairycroft Road Saffron Walden Essex CB10 1LZ
G	UTT/24/1042/HHF Part two storey, part single storey side extension 26 Radwinter Road Saffron Walden Essex CB11 3JB
H	UTT/24/1140/LB Single storey rear extension, replacement flat roof with rooflight, and replacement fenestration and installation of bathroom extract fan 22 Fairycroft Road Saffron Walden Essex CB10 1LZ
I	UTT/24/1149/HHF Single storey rear extension 74B Little Walden Road Saffron Walden Essex CB10 2DW
J	UTT/24/1124/HHF Proposed single storey front extension The Rookery 17 Loompits Way Saffron Walden Essex CB11 4BZ
7	Premises License Application The attached application has been submitted by McCarthy Stone for the sale of alcohol at the retirement living homes at Jacob Place, off Radwinter Road. Committee has been invited to comment on the proposal.
8	Premises License Variation The attached application has been submitted by Saffron and Sage seeking to increase vary their alcohol license. Committee has been invited to comment on the proposal.
9	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
10	Urgent Information Items Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
11	Date and time of Next Meeting Thursday 23 rd May 2024 at 7.30PM, Saffron Walden The Town Hall