

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall Saffron Walden.

Date of meeting: Monday 22 July 2024 at 7.30pm

Present: Councillors Asker, Curtis, Eke, Freeman, Hawke-Smith (Chair), McLellan and Parker (substitute for Cllr Ahmed)

Officers: Town Clerk and Operations Manager

A & S 078-24	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllrs Ahmed, Jones and Porch</p>
A & S 079-24	<p>Declarations of Interest</p> <p>Cllrs Asker and Freeman declared non-pecuniary interests as District Councillors for Uttlesford District Council</p>
A & S 080-24	<p>Minutes of the last meeting of the Assets & Services Committee 24.06.2024</p> <p>The minutes of the 24.06.2024 Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 081-21	<p>Public Speaking Time</p> <p>There were no questions or matters arising from the public</p>
A & S 082-24	<p>Uttlesford District Council (UDC) Youth Funding and Saffron Walden Youth Outreach Project (YOP)</p> <p>Committee noted it was previously uncertain whether UDC will continue to fund the SWYOP but UDC has now confirmed it will release the funds of £10,000 to SWTC for its continued youth work in Saffron Walden.</p>
A & S 083-24	<p>SWTC Activities Update</p> <p>Committee noted the upcoming SWTC activities:</p> <ul style="list-style-type: none"> a) Bandstand Season every Saturday until 21 September 2024 b) Beach on the Common open until 26 August c) Car boot on the Common on Sunday 8th September d) SWTC's hosted another successful Pop-Up Start Up Market on Saturday 13 July on the Common.

A & S 084-24	<p>Freedom of Uttlesford Parade – Saffron Walden - 28 July 2024</p> <p>Committee noted the Freedom of Uttlesford Parade will take place, in Saffron Walden on Sunday 28 July 2024.</p> <p>SWTC has facilitated the organising of the event alongside the army which had placed a considerable administrative strain on SWTC Officers (note that SWTC employs 7 FTE administrative staff). It was agreed that a sum of money should be recommended for future such events within the civic event budget.</p>
A & S 085-24	<p>Walk Around Saffron Walden Town Centre</p> <p>Committee noted officers attended a joint meeting with UDC and SW BID to highlight areas of town that have problems with rubbish bags, multiple skips, weeds and other issues such as street cleaning. UDC will consider how to streamline its town centre retail bin collections.</p>
A & S 086-24	<p>Urgent Information Items</p> <p>There were no matters arising</p>
A & S 087-24	<p>Date and time of Next Meeting</p> <p>Monday 23rd September 2024 at 7.30pm in the Town Hall Saffron Walden and it was noted there will be no August committee meeting.</p>
A & S 088-24	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>It was Resolved: that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p> <p>This item is confidential because it is commercially sensitive.</p>
A & S 089-24	<p>To receive a written update on matters relating to outstanding works at the Town Hall</p> <p>Committee noted and approved the contents of the written report, detailing the progress to date regarding the above.</p>

The Chairman closed the meeting at 9.10 pm