

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 27th June 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

21 June 2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 13.06.2024.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/1383/FUL Proposed demolition of existing building containing 7 no. almshouse units and construction of new two storey building containing 16 no. almshouse units with associated bin store, car and cycle parking and landscaping. Replacement of part of River Slade culvert. King Edward Vi Almshouses Abbey Lane Saffron Walden CB10 1DE Attached are the slides presented to full council in June regarding this application.

B	UTT/24/1467/CLLB Proposed demolition of existing wooden shed and decking. Erection of replacement decking. 41 Castle Street Saffron Walden CB10 1BD
C	UTT/24/1451/HHF Single storey front extension, with garage conversion and internal remodelling, and changes to materials and fenestration 38 Audley Road Saffron Walden Essex CB11 3HD
D	UTT/24/1433/CLP Proposed Certificate of Lawfulness for 3 No. rooflights on a dwelling in a Conservation Area 17 Mount Pleasant Road Saffron Walden Essex CB11 3EA
E	UTT/24/1421/FUL S73 application to vary condition 3 (door and window plans) of UTT/19/0542/FUL (Proposed part change of use and conversion of former dentist practise to 3 no. one bedroom flats in addition to one existing flat including alterations, change of windows and doors from UPVC to timber conservation type casements and demolition of single storey flat roof rear extension) - amend the wording of condition from 'prior to commencement' to 'prior to implementation' 23 Hill Street Saffron Walden Essex CB10 1EH
F	UTT/24/1439/HHF First floor front extension, single storey rear extension, and internal remodelling. 66 Victoria Avenue Saffron Walden Essex CB11 3AE
G	UTT/24/1255/HHF Replacement of three windows on the rear elevation of the house. 35 South Road Saffron Walden Essex CB11 3DW
H	UTT/24/1468/HHF Two storey side addition with single storey rear addition 97 Little Walden Road Saffron Walden Essex CB10 2DN
I	<p>UTT/24/1406/FUL and UTT/24/1407/LB at 56-60 High Street Saffron Walden</p> <p>A resident of Gold Street has provided the attached information, demonstrating inaccuracies in the application documents. Given this new information which has come to light, Committee is asked to review its initial response to this application, being no objections, as per the 13 June 2024 meeting. It is likely local residents will be in attendance to further explain the anomalies and inaccuracies in the application documents.</p> <p>Procedural advice: In reconsidering its view on the above planning application, Committee may be in breach of Standing Orders, in particular section 7 which reads:</p> <p><i>a A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least five councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.</i></p> <p><i>b When a motion moved pursuant to standing order 7(a) has been disposed of, no similar motion may be moved for a further six months.</i></p> <p>Notwithstanding the above, section 26a of Standing Orders however notes:</p> <p><i>a All or part of a standing order, except one that incorporates mandatory statutory or legal requirements, may be suspended by resolution in relation to the consideration of an item on the agenda for a meeting.</i></p> <p>In this respect therefore, and subject to a majority agreement to suspend Standing Order no 7a by invoking Standing Order 26a, Committee may reconsider its response to the planning application as above (Standing Order 7a is not a mandatory, statutory or legal requirement).</p>

7	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 11 July 2024 at 7.30PM, Saffron Walden The Town Hall</p>