

**PLANNING & TRANSPORT COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on **THURSDAY 23<sup>rd</sup> May 2024 at 7.30pm**

**Councillors:** Cllrs Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

**Officers:** Georgia Arnold, Deputy Town Clerk

**Members of the public:** Three representatives of St Mark's College

P&T 097-24	<p><b>Election of Committee Chair</b></p> <p>Cllr Meloy proposed Cllr McLellan as the Committee Chair; this was seconded by Cllr Eke and accepted by Cllr McLellan. No other nominations were proposed.</p> <p>It was unanimously resolved to appoint Cllr McLellan as the Committee Chair for 2024/25.</p>
P&T 098-24	<p><b>Election of Deputy Committee Chair</b></p> <p>Cllr Hawke-Smith proposed Cllr Meloy as the Deputy Committee Chair; this was seconded by Cllr Curits and accepted by Cllr Meloy. No other nominations were proposed.</p> <p>It was unanimously resolved to appoint Cllr Meloy as the Deputy Committee Chair for 2024/25.</p>
P&T 099-24	<p><b>Apologies for absence</b></p> <p>Apologies were received and accepted from Cllrs Ahmed.</p>
P&T 100-24	<p><b>Declarations of Interest</b></p> <p>Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC) and Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).</p>
P&T 101-24	<p><b>Public speaking time</b> - There were no public speakers.</p>
P&T 102-24	<p><b>It was agreed to bring forward agenda item 8, presentation from St Mark's College representatives.</b></p>
P&T 103-24	<p><b>St Mark's College Presentation</b></p> <p>Representatives of St Mark's College (the architect and applicant) attended explained to committee, they are looking to refurbish the former Alms Houses in to four houses, plans were presented, and it was noted:</p> <ol style="list-style-type: none"> <li>a. The building is grade one listed.</li> <li>b. Research and plans began in January 2023, with discussions with Historic England.</li> <li>c. Little will be changed to the fabric of the building to ensure the heritage of the site is retained.</li> <li>d. The next step will be the pre-application with UDC and submission of the planning application.</li> <li>e. Councillors are welcome to a site visit on 6 June.</li> </ol> <p>Committee thanked the representatives for their time and the informative presentation.</p>

<p>P&amp;T 104-24</p>	<p><b>Minutes of Previous Meeting 09.05.2024</b></p> <p>The minutes of the previous meeting 09.05.2024 were approved and signed by the Chair.</p>
<p><b>HIGHWAYS</b></p>	
<p>P&amp;T 105-24</p>	<p>Little Walden Road Speed Limit</p> <p>Committee considered the ECC proposal to change the speed limit outside the Abbey Homes housing development on Little Walden Road, to 40mph (from the national speed limit).</p> <p>Committee resolved to respond in objection to the proposal, seeking the 30mph is extended, past the development (rather than the proposed 40mph), aiding pedestrians.</p>
<p>P&amp;T 106-24</p>	<p><b>Double Yellow Line Request George Street</b></p> <p>Committee noted North Essex Parking Partnership seeks 75% evidential support from residents when requesting double yellow line installation and during the George Street consultation only one response in support was received.</p> <p>Committee resolved to proceed with the application and to contact NEPP, despite the limited support, this is acknowledging parked cars are a safety issue preventing emergency vehicle access.</p>
<p><b>PLANNING APPLICATIONS</b></p>	
<p>P&amp;T 107-27</p>	<p><b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.</p>
<p>A</p>	<p><a href="#">UTT/24/1144/FUL</a>   Conversion of former swimming pool building to community hall with community meeting room.  Former Friends School Mount Pleasant Road Saffron Walden Essex</p> <p><a href="#">UTT/24/0431/FUL</a>   S73 application to vary condition 2 (approved plans) of UTT/23/1853/FUL (S73 application to vary condition 2 (approved plans) for S62A/22/0000002/UTT/22/1040/PINS conversion of buildings and demolition of buildings to allow redevelopment to provide 96 dwellings, swimming pool and changing facilities) in order to allow for internal and external alterations to the main school building conversion including a small element of demolition.   Friends School Mount Pleasant Road Saffron Walden Essex CB11 3NY</p> <p><b>It was resolved</b>, no objections to the proposed change of use of the facility from the swimming pool to a community centre.</p> <p>It was noted, the future maintenance of a Community Centre will need to be discussed with the developer and if the asset is offered to the Town Council, this will need to be determined by Full Council.</p>
<p>B</p>	<p><a href="#">UTT/24/1136/HHF</a>   Proposed single storey rear extension replacing existing extensions   9 Farmadine Grove Saffron Walden Essex CB11 3DR</p> <p><b>Resolved: No objections</b></p>
<p>C</p>	<p><a href="#">UTT/24/1102/AV</a>   Installation of new illuminated fascia sign, 1 no. new illuminated hanging sign and 1 no. new illuminated menu board   12A Market Place Saffron Walden Essex CB10 1HR</p> <p><b>Resolved: No objections</b></p>

D	<a href="#">UTT/24/1104/LB</a>   Installation of new signage   12A Market Place Saffron Walden Essex CB10 1HR <b>Resolved: No objections</b>
E	<a href="#">UTT/24/1171/HHF</a>   Removal of existing front garage (leaving part of front brick wall). Proposed Carport with storage area. Juliette balcony to Master Bedroom, changes to fenestration and render finish throughout.   High Common Ashdon Road Saffron Walden Essex CB10 2AA <b>Resolved: No objections</b>
F	<a href="#">UTT/24/1184/HHF</a>   Replace present gas powered central heating and electric water heating with an air source heat pump (ASHP) system.   Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY <b>Resolved: No objections</b>
G	<a href="#">UTT/24/1228/HHF</a>   Proposed pitched roof, replacing flat roof   106 Little Walden Road Saffron Walden Essex CB10 2DW <b>Resolved: No objections</b>
H	<a href="#">UTT/24/1194/LB</a> Remediation Works to Walden House following demolition of link between the 80s extension to remove link to sheltered housing scheme  Walden Place Freshwell Street Saffron Walden Essex CB10 1DQ <b>Resolved: No objections</b>
I	<a href="#">UTT/24/1185/LB</a>   Replace present gas powered central heating and electric water heating with an air source heat pump (ASHP) system.   Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY <b>Resolved: No objections</b>
J	<a href="#">UTT/24/1262/FUL</a>   Proposed change of use of upper floors to form two residential units with associated works   6 King Street Dental Practice King Street Saffron Walden Essex CB10 1ES <b>Resolved: No objections</b>
K	<a href="#">UTT/24/1263/LB</a>   Proposed conversion of upper floors to form two residential units with associated works   6 King Street Dental Practice King Street Saffron Walden Essex CB10 1ES <b>Resolved: No objections</b>
P&T 108-24	<b>Update on ongoing significant applications</b> No update was noted.
P&T 109-24	<b>Urgent Information Items</b> No urgent information items were raised.
P&T 110-24	<b>Date and time of Next Meeting</b> Thursday 13 June 2024, in the Town Hall, Saffron Walden at 7.30pm

The Chairman closed the meeting at 8.45pm