



**Saffron Walden Town Council**  
**Splash Park Working Group - Terms of Reference**  
**Adopted: Annual General Meeting 13.05.2024**

**Membership:**

Cllrs Abercrombie (Chair), Reeve, Freeman, Porch and Shotropa  
Officers Operations Manager and Deputy Town Clerk

**Overall aim:**

To research whether installation of a splash park in Saffron Walden is feasible and present recommendations to Council at the September 2024 Council meeting, to include:

- a) Feasibility of the project
- b) Installation and running costs
- c) Should the recommendation be to proceed with the project to determine a:
  - i. Location
  - ii. And equipment type

**Responsibilities:**

1. To undertake research on behalf of the council.
  - a. Including liaison with third party organisations and authorities.
2. To determine the costs involved and possible funding streams.
3. Gather the views and opinions of as many individuals, groups and organisations in the community as possible.
4. To create draft documents and reports for recommendation to the assets and services committee and full council.
5. To identify works required, and the timescales involved.

**Delegation**

Council authorises the working group and officers to act accordingly in actioning the steps, findings should be reported to the Assets and Services Committee for recommendations with recommendations to Full Council.