

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Ahmed, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan (Chair) and Meloy (Deputy Chair).

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 24th October 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

18th October 2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 10 th October 2024.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Standing Item: Committee to note any areas of speeding concern to relay to Essex Police.
7	Uttlesford District Transport Meeting Notes For information, attached are the notes of the recent Uttlesford Transport Meeting, hosted by ECC.
8	Little Walden Road, Littlebury, Saffron Walden Speed Limit Committee is asked to consider the attached speed limit proposals from Essex Highways.

PLANNING	
9	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/2552/PIP Planning in principle for 1 no. dwelling - Winterbourne House Little Walden Road. This is a Planning in Principle application which follows a different procedure to most planning applications. This includes the applicant not needing to provide the normal details that would be required with a planning application (if approved a further application would be required including these).
B	UTT/24/2501/CLP Proposed rear dormer to existing loft room and changes to ground floor rear window 14 Rylstone Way Saffron Walden Essex CB11 3BS
C	UTT/24/2496/PAM3 Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) 5 Faircroft Road Saffron Walden Essex CB10 1LZ
D	UTT/24/2491/CLE Use of property as a residential property only 3 The Old Cement Kilns Thaxted Road Saffron Walden Essex CB10 2UQ
E	UTT/24/2483/LB Alteration and repair to two first floor flats, including reinstating separation between domestic and non-domestic use, with additional toilet and other enhancements to ground floor commercial premises. 29 And 31 Church Street And 17 Market Hill Saffron Walden Essex CB10 1JW
F	UTT/24/2484/FUL Proposed change of use from charity shop to nail salon. 3 Gold Hill House Gold Street Saffron Walden Essex CB10 1EH
G	UTT/24/0920/FUL Construction of 3 no. light industrial units (further to UTT/20/2693/FUL) Dairy Pipelines Dencora Park 18 Shire Hill Saffron Walden Essex
H	UTT/24/2560/CLP Proposed new single storey outbuilding to be used as office, home gym and games room Poplar Hall Little Walden Road Saffron Walden Essex CB10 1XA
I	UTT/24/2586/FUL Removal of extract fan and grill, blocking up small opening and installing wall mounted air conditioning unit. Abbey House 51 High Street Saffron Walden Essex CB10 1AF
J	UTT/24/2587/LB Removal of extract fan and grill, blocking up small opening and installing wall mounted air conditioning unit. Abbey House 51 High Street Saffron Walden Essex CB10 1AF
K	UTT/24/2595/NMA Non Material Amendment to UTT/23/2461/HHF - change the attic south aspect window to a Juliet balcony, and not change the existing south aspect main bedroom window to a Juliet balcony 2 Summerhill Road Saffron Walden Essex CB11 4AJ
10	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications. For information, UDC has closed the local plan regulation 19 consultation and advised: <i>All submitted comments will now be processed and submitted to the Secretary of State by the end of 2024 for independent Examination, expected to take place during 2025. This will involve the appointment of an independent Planning Inspector, who will examine the Local Plan... This normally involves public hearing sessions, the specific timing of these will be announced by the appointed inspector.</i>
11	Urgent Information Items Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
12	Date and time of Next Meeting Thursday 14 th November 2024 7.30PM, Saffron Walden The Town Hall