

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Ahmed, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan (Chair) and Meloy (Deputy Chair).

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 12th June 2025** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

6th June 2025

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 22 nd May 2025.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor A copy of the written report presented to June Full Council is attached.
6	Standing Item: Speeding Matters SWTC has approached the Community Speed Watch Group regarding establishment of a speed watch group, CSW has provided the attached material, detailing how a group is established. To do so, volunteers must register with CSW requesting training is provided. These materials will be circulated within the community (online and in print).

7	<p>The Essex County Council (Byway 18, Saffron Walden and Swards End) (Temporary Prohibition of Use) Order 2025</p> <p>For information, attached is a copy of the above Public Notice. The Orders will be made on 19 June 2025 and will come into effect on 23 June 2025 and the restriction will last for the duration of the works.</p>
8	<p>Transport East Travel Behaviour Survey: Essex</p> <p>For information the Travel Behaviour Survey for Essex conducted by Transport East Travel has been published and can be found here https://www.transporteast.gov.uk/travel-survey/essex/ for information</p>
9	<p>Essex Bus User Survey 2025</p> <p>The Travel Essex unit of Essex County Council is conducting a survey to better understand public opinion of the bus services in Essex, any improvements and how to best encourage more people to use buses.</p> <p>The survey is found at https://consultations.essex.gov.uk/h-t/1e802607/ closing on 30 June. Committee members are encouraged to reply individually.</p>
10	<p>PLANNING To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/25/1320/AV Installation of various illuminated and non illuminated signage. 1no. projecting sign and 2no. fascia signs and 4no. vinyl signs. Boots The Chemists Ltd Market Place Saffron Walden Essex CB10 1HR</p>
B	<p>UTT/25/1313/HHF Single storey front and rear extensions and conversion of garage/workshop to annexe 10 Pleasant Valley Saffron Walden Essex CB11 4A</p>
C	<p>UTT/25/1307/FUL S73 application to vary condition 2 (approved plans), 3 (external materials), 4 (vehicle parking), 5 (bicycle parking), 6 (bus stops), 7 (provision of pedestrian crossing), 8 (provision of foot/cycleway) and 9 (carriageway between plot 33 and 36) of UTT/21/3565/DFO. Land North Of Shire Hill Farm Shire Hill Saffron Walden Essex</p>
D	<p>UTT/25/1272/PAQ3 Prior Notification of change of use of agricultural building to 1 no. dwelling Barn North Of Petts Lane Little Walden Essex</p>
E	<p>UTT/25/1390/HHF Demolition of existing garage/outbuilding and proposal of new garage and store. 26 Borough Lane Saffron Walden Essex CB11 4AG</p>
F	<p>UTT/25/1359/LB Repointing works to the south facing external elevation and removal of material to the ground floor level internal face of the south facing wall and repointing 42 High Street Saffron Walden Essex CB10 1EP</p>
G	<p>UTT/25/1335/PIP Planning in principle for 1 no. dwelling Winterbourne House Little Walden Road Saffron Walden Essex CB10 1UX</p>
H	<p>UTT/25/1491/DOC Application to discharge condition 5 (hard and soft landscaping) attached to UTT/20/2007/FUL / Land South Of Radwinter Road (former Printpack Site) Saffron Walden</p>
I	<p>UTT/25/1444/FUL S73 application to vary condition 2 (approved plans) of UTT/23/1837/FUL (Proposed demolition of the detached dwelling and erection of replacement dwelling) - inclusion of two dormers 7 Gibson Way Saffron Walden Essex CB10 1AH</p>

11	<p>Premises License Sage and Saffron Wine Ltd, Shop 1, 4 Market Hill, Saffron Walden CB10 1HQ</p> <p>Committee is asked to consider the above premises license, seeking: Open plan Shop sales of wine, beer & spirits for off premises consumption. Further details of which can be found at https://www.uttlesford.gov.uk/comment-on-a-premises-licence-application</p> <p>At time of writing, an extension to the consultation window has been requested but confirmation has not been received.</p>
12	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
13	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters under this agenda item.</p>
14	<p>Date and time of Next Meeting</p> <p>Thursday 26th June 2025 7.30PM, Saffron Walden The Town Hall</p>