

**PLANNING & TRANSPORT COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on  
**THURSDAY 23 January 2025 at 7.30pm**

**Councillors:** Cllrs Curits, Eke, Freeman, McLellan (Chair) and Meloy

**Officers:** Deputy Town Clerk

**Members of the public:** None

P&T 016-25	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Ahmed, Gadd and Hawke-Smith.
P&T 017-25	<b>Declarations of Interest</b>  Cllrs Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC).  All present declared a non-pecuniary interest regarding agenda item 7b, planning application UTT/25/0001/LB as the applicant is known to them.
P&T 018-25	<b>Public speaking time</b> - There were no public speakers.
P&T 019-25	<b>Minutes of Previous Meeting 09.01.2025</b>  The minutes of the 09.01.2025 meeting were approved with the following addition to minute reference P&T 013-25 <i>"and an Essex County Councillor Engineer is due to inspect the flooding at Thaxted Road"</i>
	<b>HIGHWAYS</b>
P&T 020-25	There were no highways matters for consideration
P&T 021-25	There were no speeding matters for consideration
	<b>PLANNING APPLICATIONS</b>
P&T 022-25	<b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	<a href="#">UTT/25/0008/CLP</a>   Proposed Loft Conversion   16 Victoria Avenue Saffron Walden Essex CB11 3AE <b>Resolved:</b> Should a fifth bedroom be created additional car parking is required to comply with GEN8. Committee noted the application is at conflict with planning application UTT/25/0007/HHF.
G	<a href="#">UTT/25/0007/HHF</a>   Removal of existing single storey rear extension. Proposed two storey rear/side extension and internal alterations   16 Victoria Avenue Saffron Walden Essex CB11 3AE <b>Resolved:</b> Committee was unable to comment on the application because it conflicts with planning application UTT/25/0008/CLP. Should a fifth bedroom be created additional car parking is required to comply with GEN8.

B	<a href="#">UTT/25/0001/LB</a>   Installation of 14 no. solar panels on the west facing roof of the house   4 Common Hill Saffron Walden Essex CB10 1JG <b>Resolved:</b> No comment
C	<a href="#">UTT/24/3234/HHF</a>   Demolition of single storey extension, two storey side and rear extension, part single storey rear extension and front porch (previously approved under UTT/21/3232/HHF)   63 West Road Saffron Walden Essex CB11 3DX <b>Resolved:</b> No objection
D	<a href="#">UTT/24/3209/LB</a>   Alterations and extension to Grade II listed property for conversion to a preschool children's nursery (Class E(f)), including fabric repairs, a single storey rear extension, internal alterations and fit out, conversion of windows to provide access, exterior play spaces and equipment, and fencing.   23A Hill Street Saffron Walden Essex CB10 1EH <b>Resolved:</b> Committee was supportive of the proposal and noted the car parking provision available for drop offs is limited and must comply with GEN8.
E	<a href="#">UTT/24/3208/FUL</a>   Alterations and extension to Grade II listed property for conversion to a preschool children's nursery (Class E(f)), including fabric repairs, a single storey rear extension, internal alterations and fit out, conversion of windows to provide access, exterior play spaces and equipment, and fencing.   23A Hill Street Saffron Walden Essex CB10 1EH <b>Resolved:</b> Committee was supportive of the proposal and noted the car parking provision available for drop offs is limited and must comply with GEN8.
F	<a href="#">UTT/24/2827/LB</a>   Re-painting road side external walls (road side) in navy   59 High Street Saffron Walden Essex CB10 1AA <b>Resolved:</b> No objection
H	<a href="#">UTT/24/3258/FUL</a>   Proposed siting of portable office and staff welfare buildings   Audley End Miniature Railway Audley End Road Saffron Walden Essex CB11 4JB <b>Resolved:</b> No objection
P&T 023-25	<b>Update on ongoing significant applications</b>  Committee noted application UTT/23/2962/DFO, land west of Thaxted Road, is at appeal with the planning inspector and the hearing will take place on 11 February and SWTC will have a speaker in attendance.
P&T 024-25	<b>Urgent Information Items</b>  No urgent information items were raised.
P&T 025-25	<b>Date and time of Next Meeting</b>  Thursday 13th February 2025 7.30PM, Saffron Walden The Town Hall

The Chairman closed the meeting at 8pm