

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall Saffron Walden.

Date of meeting: Monday 25 March at 7.30pm

Present: Councillors Asker, Curtis, Eke, Hawke-Smith (Chair), Jones, McLellan

Officers: Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

A&S 028-24	<p>Resignation of the former Chair of A & S Committee</p> <p>Committee noted the resignation for former Councillor Kirstie Frost and that in her absence, future meetings should be chaired by Cllr Hawke-Smith, as the current Deputy Chair.</p>
A & S 029-24	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllrs Ahmed, Freeman and Porch.</p>
A & S 030-24	<p>Declarations of Interest</p> <p>Cllrs Asker declared a non-pecuniary interest as District Councillor for Uttlesford District Council and a non-pecuniary interest in Min Ref A & S 034-24 as the youth Outreach Project is one of her named Mayoral charities.</p>
A & S 031-24	<p>Minutes of the last meeting of the Assets & Services Committee 26.02.2024</p> <p>The minutes of the last Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 032-24	<p>Public Speaking Time</p> <p>There were no questions or matters arising from the public</p>
A & S 033-24	<p>Radwinter Road Storage Depot</p> <p>Officers provided a verbal update regarding the storage depot application at Radwinter Road, it was noted:</p> <ul style="list-style-type: none"> a) The application has been scaled back from 35 to 25m and the application should be determined by end of March 2024, it was noted this is a delegated Planning Officer decision. b) SWTC needs to vacate from the current farm depot by end of May 2024. c) The new depot will take 6-7 months to build and might not be sufficient to host all furniture and a review of all assets will take place, this will be considered at a future meeting.

	d) Solar panels could be considered for the new depot if and when funds are available.
A & S 034-24	<p>Youth Service</p> <p>Committee noted the attached written report and unanimously agreed to the recommendation as follows:</p> <p>To roll over the current service level agreement – month by month to a maximum of three months so until 30.06.2024 whilst SWTC awaits funding details from UDC. It was agreed the funding should be made from the remaining 2023 – 2024 youth funds.</p>
A & S 035-24	<p>Jubilee Hub Slides</p> <p>Committee noted the presentation slides attached to the agenda, as presented to Full Council at the March meeting.</p>
A & S 036-24	<p>Golden Acre Solar Panels</p> <p>It was noted SWTC has been successfully awarded funding to install solar panels at Golden Acre, via the Uttlesford Zero Carbon grant funding.</p> <p>Officers are arranging installation for August 2024 and will complete a Display Energy Certificates (DEC) prior to and after installation for comparison of energy efficiency – this has also been noted at the recent Climate and Environment working group meeting.</p> <p>It was further noted that the lights in Golden Acre will be replaced to LED lighting and triple-glazed windows will be installed. Thanks were given to Officers in progressing both the grant funding and refurbishment works.</p>
A & S 037-24	<p>Upcoming Activities</p> <p>Committee noted the upcoming SWTC Shakespeare Sonnet Walk and Spectacular Spring Market taking place in April.</p>
A & S 038-24	<p>Urgent Information Items</p> <p>There were no matters arising.</p>
A & S 039-24	<p>Date and time of Next Meeting</p> <p>Noted and agreed as being Monday 29th April 2024 at 7.30pm in the Town Hall Saffron Walden. Cllrs Hawke-Smith and Eke noted their apologies for this meeting.</p>

The Chairman closed the meeting at 8.55pm