

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall, Saffron Walden.

Date of meeting: 26 February 2024 at 7.30pm

Present: Councillors Curtis, Eke, Hawke-Smith (Deputy Chair), McLellan, Porch

Officers: Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

Public: Mr David Barrs, representative of Saffron Walden Cricket Club, regarding Min Ref A & S 020-24

A&S 015-24	In the absence of the Chair Cllr Frost, Deputy Chair Hawke-Smith chaired this meeting.
A & S 016-24	Apologies for absence Apologies were received and accepted from Cllrs Asker, Ahmed, Freeman, Frost and Jones.
A & S 017-24	Declarations of Interest Cllr Porch declared a non-pecuniary interest as a trustee of Saffron Walden Cricket Club, regarding Min Ref A & S 020-24 and the Youth Outreach Project, Min Ref A & S 021-24
A & S 018-24	Minutes of the last meeting of the Assets & Services Committee 29.01.2024 The minutes of 29.01.2024 Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.
A & S 019-24	Public Speaking Time There were no questions or matters arising from the public
A & S 020-24	Cricket Club – Proposed Notice Board Mr Barrs presented further details to Committee and spoke further to the proposed cricket club notice board (image attached to the agenda). It was noted: <ul style="list-style-type: none"> a) The notice board would provide club fixture details. b) It would be installed by the cricket club (subject to approval) at no cost to SWTC. c) SWTC as landlord supports the proposals and would work with the cricket club in progressing this project. Committee noted the proposal might be compliant with permitted development rights however Historic England would need to be consulted.

	<p>It was resolved: To support the proposal to install a notice board. The Cricket Club would be liable for the installation, costs and would obtain advice from Historic England.</p>
A & S 021-24	<p>Youth Outreach Project – Service Level Agreement</p> <p>Committee noted the written report detailing the recommendation to continue with the service level agreement.</p> <p>It was resolved to support continuation of the service level agreement, subject to the additional funding from UDC from 2024/25.</p>
A & S 022-24	<p>Jubilee Hub Community Day – Save the Date</p> <p>Committee noted the written report, detailing an upcoming community day at Jubilee Hub on Monday 20th May 2024.</p> <p>Cllr Porch enquired about hiring the facility in the evenings and was advised to progress this with the Events Officer.</p>
A & S 023-24	<p>Radwinter Road Storage update</p> <p>The Operations Manager provided a verbal update regarding the depot application UTT/24/0199/FUL as follows:</p> <ul style="list-style-type: none"> a) Place Services have raised concerns regarding their perceived harm to the visual aspects to/from the chapel and Peace Lodge; b) A smaller unit could be built under permitted development rights although this may not be large enough to meet Council’s needs; c) Meetings have been held with a local resident regarding his concerns on the visual impact of the proposals and an in-principle agreement has been reached that SWTC would arrange for suitable planting to mitigate against any visual intrusion on his property; <p>It was resolved:</p> <ul style="list-style-type: none"> d) to request District Councillor Fiddy to call in the application for determination by Committee, should the application be recommended for refusal; e) that officers respond to the objections raised by 3rd parties in response to the application.
A & S 024-24	<p>Urgent Information Items</p> <p>There were no matters arising</p>
A & S 025-24	<p>Date and time of Next Meeting</p> <p>Noted and agreed as being Monday 25th March 2023 at 7.30pm in the Town Hall, Saffron Walden</p>

A&S 026-24	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
A&S 027-24	<p>Little Walden Road (LWR) Depot Update</p> <p>The Operations Manager provided a verbal update regarding the LWR depot. Committee understood the flexibility required due to the potential outcomes and authorised the Operations Manager to negotiate rental on any future storage facilities as appropriate.</p> <p>This is confidential due to the commercial sensitivity of the information.</p>

The Chairman closed the meeting at 8.20pm