

**PLANNING & TRANSPORT COMMITTEE**

**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 8<sup>th</sup> February 2024 at 7.30pm**

**Councillors:** Cllrs Curtis, Hawke-Smith (Chair), McLellan and Meloy.

**Officers:** Georgia Arnold, Deputy Town Clerk

**Members of the public:** None

P&T 024-24	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Asker, Eke, Freeman and Gadd.
P&T 025-24	<b>Declarations of Interest</b>  All Cllrs declared an interest regarding agenda item 6I, planning application UTT/24/0199/FUL as SWTC is the applicant.  Cllr Hawke-Smith declared a generic non-pecuniary interest regarding agenda item 6A, planning application UTT/24/0104/AV, as his relative lives overlooking the application site.
P&T 026-24	<b>Public speaking time</b>  There were no public speakers.
P&T 027-24	<b>Minutes of Previous Meeting 25.01.2024</b>  The minutes of the previous meeting 25.01.2024 were approved and signed by the Chair.
<b>HIGHWAYS</b>	
P&T 028-24	Committee noted the written update provided by County Cllr Gadd.
<b>PLANNING APPLICATIONS</b>	
P&T 029-24	<b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	<a href="#">UTT/24/0104/AV</a>   Proposed erection of 2 no canopy mounted signs, 1 no, flagpole sign, 1 no. poster display unit, 5 no wall mounted billboards and 1 no. directional sign.   Land South Of Radwinter Road (former Printpack Site) Saffron Walden <b>Resolved:</b> To support the concerns raised by residents. Any illuminated signage must be on a timer and turned off at nighttime to conserve energy and avoid excess light pollution. The lighting must comply with the Uttlesford Shopfront Design Guide, which states “ <i>Excessive external illumination of a shopfront will be resisted</i> ”

B	<a href="#">UTT/24/0060/HHF</a>   Proposed first floor side extension, single storey rear extensions and amended vehicular access   Sunnyfield 25 Gibson Close Saffron Walden Essex CB10 1AJ <b>Resolved:</b> No objections
C	<a href="#">UTT/24/0148/FUL</a>   Proposed change of use from brick outhouse into a hair salon.   23-25 The Old Forge Fairycroft Road Saffron Walden Essex CB10 1LZ <b>Resolved:</b> No objections
D	<a href="#">UTT/24/0143/HHF</a>   Proposed ground floor rear extension, proposed first floor side extension, garage conversion to study, new porch and internal alterations.   3 Gallows Hill Saffron Walden Essex CB11 4DA <b>Resolved:</b> To support the concerns raised by Place Services, otherwise no objections.
E	<a href="#">UTT/24/0127/HHF</a>   New rear window and rooflight to existing ground floor rear extension and internal alterations including raising of the party wall in the loft space and new partition at first floor to form shower room   20 Gold Street Saffron Walden Essex CB10 1EJ <b>Resolved:</b> No objections
F	<a href="#">UTT/24/0128/LB</a>   New rear window and rooflight to existing ground floor rear extension and internal alterations including raising of the party wall in the loft space and new partition at first floor to form shower room   20 Gold Street Saffron Walden Essex CB10 1EJ <b>Resolved:</b> No objections
G	<a href="#">UTT/24/0201/LB</a>   Internal and external works to include partial demolition of an outbuilding,   9 High Street Saffron Walden Essex CB10 1AT <b>Resolved:</b> No objections
H	<a href="#">UTT/24/0200/HHF</a>   Internal and external works to include partial demolition of an outbuilding,   9 High Street Saffron Walden Essex CB10 1AT <b>Resolved:</b> No objections
I	<a href="#">UTT/24/0199/FUL</a>   Proposed erection of a steel portal frame storage building.   Saffron Walden Cemetery Radwinter Road Saffron Walden Essex CB11 3JB <b>Resolved:</b> No comments raised; committee noted officers have submitted the application as discussed at the Assets Committee meeting.
P&T 030-24	<b>Update on ongoing significant applications</b>  No update was provided.
P&T 031-24	<b>Urgent Information Items</b>  No urgent items were raised.
P&T 032-24	<b>Date and time of Next Meeting</b>  Thursday 22 <sup>nd</sup> February 2024, in the Town Hall Saffron Walden at 7.30pm

The Chairman closed the meeting at 8pm