

**PLANNING & TRANSPORT COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 13<sup>th</sup> July 2023 at 7.30pm**

**Councillors:** Cllrs Freeman, Gadd (from minute reference P&T 360-23), Hawke-Smith (Chair) and Meloy

**Officers:** Georgia Arnold, Deputy Town Clerk

**Members of the public:** None

P&T 352-23	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Asker, Curtis, Eke and McLellan
P&T 353-23	<b>Declarations of Interest</b>  Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC)  Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).  Cllr Hawke-Smith declared a generic non-pecuniary interest in agenda item 8c, planning application UTT/23/1597/HHF as the applicant is known to him,
P&T 354-23	<b>Minutes of Previous Meeting</b>  The minutes of the previous meeting 22.06.2023 were approved.
P&T 355-23	<b>Public speaking time</b>  There were no public speakers.
<b>HIGHWAYS</b>	
P&T 356-23	<b>Committee agreed to review the county councillor written update on the arrival of Cllr Gadd.</b>
P&T 357-23	<b>Harvey Way Priority Signage</b>  Committee noted drivers at Harvey Way often struggle to drive up or down the road due to the narrow bend and parked cars, noting installation of priority signage would be beneficial to relive drivers from having to reverse up or down the hill. Committee noted this issue has been brought to the attention of members from residents.  Committee agreed to submit a Local Highway Panel request to instal priority signage.

Signed as a true and accurate record .....  
Minutes of the Planning & Transport Committee July 2023

P&T 358-23	<b>Electric Charging Points Survey</b>  Committee noted Essex County Council is hosting an Electric Charging Points Survey closing 30 July, with the view responses will help formulate the Essex Electric Vehicle Charge Point Strategy. Councillors were urged to respond to the survey individually as the questions are subjective, for example <i>do you have an electric vehicle</i> .
<b>PLANNING APPLICATIONS</b>	
P&T 359-23	<b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	<a href="#">UTT/23/1593/FUL</a>   Proposed installation of new signage   10 King Street Saffron Walden Essex CB10 1ES <b>Resolved:</b> No objections
B	<a href="#">UTT/23/1594/AV</a>   Internally illuminated halo effect fascia signage and timber projecting signage.   10 King Street Saffron Walden Essex CB10 1ES <b>Resolved:</b> No objections
C	<a href="#">UTT/23/1597/HHF</a>   Proposed garage conversion, single storey side and rear extensions.   3 Hamilton Mews Saffron Walden Essex CB10 2BH <b>Resolved:</b> Committee raised concern for the limited car parking provisions but otherwise had no objections.
D	<a href="#">UTT/23/1646/CLP</a>   Conversion of existing garage to form habitable accommodation   109 Loompits Way Saffron Walden Essex CB11 4DN <b>Resolved:</b> No comment, being a CLP application it is a matter for UDC to resolve.
E	<a href="#">UTT/23/1647/HHF</a>   Proposed rear roof dormer   109 Loompits Way Saffron Walden Essex CB11 4DN <b>Resolved:</b> No Objections
F	<a href="#">UTT/23/1627/HHF</a>   Demolition of existing conservatory. Proposed single storey rear extension   7 Freshwell Gardens Saffron Walden Essex CB10 1BZ <b>Resolved:</b> No Objections
G	<a href="#">UTT/23/1628/CLP</a>   Single storey extensions to side and rear of property   128 Winstanley Road Saffron Walden Essex CB11 3EY <b>Resolved:</b> No Comment
H	<a href="#">UTT/23/1575/HHF</a>   Proposed single storey side and rear extension   Rose Cottage Little Walden Road Saffron Walden Essex CB10 1XA <b>Resolved:</b> No Objections
I	<a href="#">UTT/23/1516/HHF</a>   Removal of existing single storey roofs. Single storey rear extension and first floor side extension over existing garage and bedroom. Erection of front porch   22 Saxon Way Saffron Walden Essex CB11 4EG <b>Resolved:</b> No objections
P&T 360-23	Cllr Gadd arrived
P&T 361-23	<a href="#">UTT/23/1690/HHF</a>   Demolition of garage and erection of two storey side extension with internal remodelling   56 South Road Saffron Walden Essex CB11 3DN <b>Resolved:</b> To object to the application due to the limited car parking provision available, the car parking must comply with ULP GEN2.

P&T 362-23	<p><b>Statement of Licensing Consultation</b></p> <p>Committee noted Uttlesford District Council is running a public consultation on their revised statement of licensing policy for the period 2022-2027. Committee resolved to support the policy.</p>
P&T 363-23	<p><b>Essex County Council ECC County Councillor Update</b></p> <p>Committee noted Cllr Gadd's written update attached to the agenda, additionally Cllr Gadd noted:</p> <ul style="list-style-type: none"> <li>• The ECC Local Highway Panel meeting had recently taken place and the incomplete 2023 schemes have been carried forward into 2024.</li> <li>• ECC should be exercising the right to build on the education land at Radwinter Road (across the Linden Homes and Redrow sites) to utilise a two-form school, the formal notice request had not yet been issued.</li> </ul>
P&T 367-23	<p><b>Update on ongoing significant applications</b></p> <p>No update was provided it was noted a written update would be provided at the next meeting.</p>
P&T 368-23	<p><b>Urgent Information Items</b></p> <p>No urgent information items were raised.</p>
P&T 369-23	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 27<sup>th</sup> July 2023, in the Town Hall, Saffron Walden at 7.30pm</p>

The Chairman closed the meeting at 8.35pm