

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 27 July 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

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Lisa Courtney, Town Clerk

21 July 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 13.07.2023.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	North Essex Parking Partnership – Thaxted Road and Rylestone Way Residents have approached council members requesting consideration to instal double yellow lines at the Rylestone Way / Thaxted Road junction, this is considered a safety measure to ensure visibility at the junction. Committee is asked to consider whether to submit a North Essex Parking Partnership (NEPP) requesting installation of double yellow lines at the junction.

	<p>Former Friends School Site – Street Naming</p> <p>The developer of the above site (Chase New Homes) has suggested road names for the new housing development at the former friends school site, the suggested names are: Bawden Crescent; Erskine Place and Lucas Mews – all of which being residents or pupils with connections to Saffron Walden.</p>
7	<p>SWTC has been invited to comment on the suggested names and committee is asked to consider its response to the consultation.</p> <p>As per SWTC's adopted street naming policy it is preferred to name streets after old fields, rather than individuals. Field names at and near this site which could be suggested as road names are: Barn Field Place; Orchard Garden Lane; In Long Lane; Garden and Paddocks Road.</p>
PLANNING	
8	To Consider and Comment Upon the Following Planning Applications:
A	UTT/23/1686/LB Proposed subdivision of existing ground floor shop adding a partition wall and converting the single unit into two separate units. External changes include new shopfront and door. Change of use of second unit to Estate agents (use class E(c)(ii)) 47-49 High Street Saffron Walden Essex CB10 1AR
B	UTT/23/1736/CLP Relocation of air source heat pump 8 Plantation Close Saffron Walden Essex CB11 4DS
C	UTT/23/1697/HHF Proposed basement conversion with new front window to allow for emergency egress 9 Pleasant Valley Saffron Walden Essex CB11 4AW
D	UTT/23/1703/HHF Proposed first floor side/rear extension 19 Farmadine Saffron Walden Essex CB11 3HR
E	UTT/23/1690/HHF Demolition of garage and erection of two storey side extension with internal remodelling 56 South Road Saffron Walden Essex CB11 3DN
F	UTT/23/1685/FUL Proposed subdivision of existing ground floor shop adding a partition wall and converting the single unit into two separate units. External changes include new shopfront and door. Change of use of second unit to Estate agents (use class E(c)(ii)) 47-49 High Street Saffron Walden Essex CB10 1AR
G	UTT/23/1730/HHF Two storey rear and single storey rear and side extension and alterations (further to expired permissions UTT/17/1628/HHF and UTT/20/2196/EXT). 8 Little Larchmount Saffron Walden Essex CB11 4EF
H	UTT/23/1788/HHF Proposed bay window to front elevation and single storey side extension. Fenestration and internal alterations 27 Gibson Close Saffron Walden Essex CB10 1AJ
I	UTT/23/1792/AV Erection of a non-illuminated fascia sign (aluminium panel with fret cut acrylic logo) and a non-illuminated double sided 'bus stop' projecting sign to be hung from existing bracket (with fret cut logo). 18 King Street Saffron Walden Essex CB10 1ES
J	UTT/23/1793/LB Erection of a non-illuminated fascia sign (aluminium panel with fret cut acrylic logo) and a non-illuminated double sided 'bus stop' projecting sign to be hung from existing bracket (with fret cut logo). 18 King Street Saffron Walden Essex CB10 1ES

K	UTT/23/1802/HHF Proposed single storey side extension 17 Northfield Road Saffron Walden Essex CB11 3EP https://publicaccess Uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=RXW72DQN01O00&activeTab=summary
9	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
10	Urgent Information Items Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
11	Date and time of Next Meeting Thursday 10 th August 2023 at 7.30PM in the Town Hall, Saffron Walden