

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY 24th August 2023** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

Friday 18th 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 10.08.2023
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Essex County Council Bus Consultation ECC is reviewing the public support for its 162 local bus services and SWTC is invited to comment. Full details can be found at https://consultations.essex.gov.uk/iptu/2023/ For the services related to Saffron Walden (listed below) no changes are proposed, therefore it is recommended committee responds to the consultation in support of keeping these services in place.

	<ul style="list-style-type: none"> • 34 Saffron Walden Tuesday and Thursday only Uttlesford Stephenson's of Essex • 313 / 314 Great Dunmow Saffron Walden Monday to Saturday Uttlesford Stephenson's of Essex • 316 / 318 Stansted Airport Saffron Walden Monday to Saturday Uttlesford Central Connect • 319/320/321/59/590 Haverhill Saffron Walden/Newport Monday to Saturday Uttlesford Central Connect
7	<p>Harvey Way Priority Signage</p> <p>At the 13.07.2023 committee meeting it was resolved to submit a Local Highway Panel request to instal priority signage along Harvey Way to assist drivers going up and down the hill, navigating around parked cars.</p> <p>SWTC carried out a consultation with residents of Harvey Way and received 12 responses four in favour of the proposal and eight of which opposing to the proposal due to the cost involved where there is very rarely an issue and instead suggested a reduced speed limit or reduced car parking on the road should take place.</p> <p>Given the limited support to the proposal it is recommended Committee no longer pursues the proposal to instal priority signage and perhaps instead considers requesting installation of double yellow lines.</p>
PLANNING	
8	To Consider and Comment Upon the Following Planning Applications:
A	UTT/23/1871/HHF Proposed second storey addition to side elevation. 128 Winstanley Road Saffron Walden Essex CB11 3EY
B	UTT/23/1880/HHF Removal of two gas boilers and removal of two hot water cylinders from the first and second floor. Installation of two ground source heat pumps, installation of a hot water cylinder and buffer cylinder in the cellar. Proposed drilling of 2no. bore holes. Raise the height of a basement beam and raising height of part of the cellar to create plant room. Replacement of modern, wooden, open tread staircase with a narrower, steeper one. Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY
C	UTT/23/1881/LB Removal of two gas boilers and removal of two hot water cylinders from the first and second floor. Installation of two ground source heat pumps, installation of a hot water cylinder and buffer cylinder in the cellar. Proposed drilling of 2no. bore holes. Internal alterations including raise the height of a basement beam and raising height of part of the cellar to create plant room. Replacement of modern, wooden, open tread staircase with a narrower, steeper one. Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY
D	UTT/23/1971/HHF Re-location of air source heat pump 8 Plantation Close Saffron Walden Essex CB11 4DS
E	UTT/23/2071/PAJ3 Prior Approval for Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings St Marys Church Of England Primary School Castle Street Saffron Walden CB10 1BQ
F	UTT/23/2095/HHF Proposed single storey side extension and rear extension 1A Gibson Close Saffron Walden Essex CB10 1AJ

9	<p>Uttlesford Design Code Survey</p> <p>UDC is running a consultation on the first draft of the Design Code, found at https://uttlesforddesigncode.co.uk/index.php?contentid=115</p> <p>SWTC is invited to comment on the survey closing 22 September 2023.</p> <p>Committee is recommended to respond to the survey outside this meeting and delegate responsibility to the Deputy Town Clerk and Committee Chair.</p>
10	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
11	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
12	<p>Date and time of Next Meeting</p> <p>Thursday 14th September 2023 at 7.30PM, Saffron Walden the Town Hall</p>