

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## **Agenda**

### **Planning & Transport Committee**

**To Committee Members:** Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 23<sup>rd</sup> November 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### **Meetings and the Public**

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,  
Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

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**Lisa Courtney, Town Clerk**

17 December 2023

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 09.11.2023.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor  a) Local Highway Panel Request Ross Close SWTC had submitted a zebra crossing request for Ross Close Saffron Walden and Highways have deemed it unfeasible. A revised request is suggested for a pedestrian build out to aid pedestrian crossing.

6	<p><b>Essex Parking Guidance Consultation 2023</b></p> <p>At the 9 November 2023 committee meeting it was agreed SWTC should respond to the Essex Parking Guidance Consultation and a response should be drafted by the Deputy Town Clerk and Committee Chair for committee to consider at this meeting. Committee is asked therefore to consider the attached report.</p>
<b>PLANNING</b>	
7	<p><b>To Consider and Comment Upon the Following Planning Applications:</b></p>
A	<p><a href="#"><u>UTT/23/2635/HHF</u></a>   Demolition of existing rear conservatory and erection of single storey mono-pitched extension in a similar footprint. Proposed single storey side extension.   37 De Vigier Avenue Saffron Walden Essex CB10 2AY</p>
B	<p><a href="#"><u>UTT/23/2813/FUL</u></a>   Repairs to the parapet walls by removing and replacing the damaged brickwork using a lime mortar   Farmadine House Farmadine Saffron Walden Essex CB11 3HS</p>
C	<p><a href="#"><u>UTT/23/2814/LB</u></a>   Repairs to the parapet walls by removing and replacing the damaged brickwork using a lime mortar   Farmadine House Farmadine Saffron Walden Essex CB11 3HS</p>
D	<p><a href="#"><u>UTT/23/2806/FUL</u></a>   Replacement shed   Tennis Courts Museum Street Saffron Walden Essex CB10 1BN</p>
E	<p><a href="#"><u>UTT/23/2729/FUL</u></a>   Proposed change of use to include Class E and Sui Generis (for use as a nail bar).   27 High Street Saffron Walden Essex CB10 1AT</p>
F	<p><a href="#"><u>UTT/23/2877/HHF</u></a>   Proposed front facing dormer window   27 Fulfen Way Saffron Walden Essex CB11 4DW</p>
8	<p><b>Addresses -22/00080/NEWDEV - Land North Of Shire Hill Farm Shire Hill</b></p> <p>For information the street names for the Redrow development have been issued as follows:</p> <p>Eddystone Avenue Eder Road Leverett Way Armsfeld Crescent Kitty Wilson Court</p>
9	<p><b>Premises Application</b></p> <p>Please find attached the Premises License application from Loungers UK Ltd for 12A Market Place in Saffron Walden.</p> <p>Committee is asked for any comments, the last day for consultations is Friday 1st December 2023</p>
10	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>

11	<b>Urgent Information Items</b> Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
12	<b>Date and time of Next Meeting</b> Thursday 14 December 2023 at 7.30PM, Saffron Walden The Town Hall. <b>Please note there will only be one December planning committee meeting.</b>