

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 13th July 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

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Lisa Courtney, Town Clerk

7th July 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 22.06.2023
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Harvey Way – Priority Signage Drivers at Harvey Way (off Ashdon Road, Saffron Walden) often struggle to drive up or down the road due to the narrow bend and parked cars. It has been suggested a vehicle priority sign is installed to relieve drivers from having to reverse up or down the hill so the priority of incoming traffic is understood. Committee is asked whether it supports this request from residents and if so to submit a Local Highway Panel Request to install the signage.

7	<p>Electric Charging Points Survey</p> <p>Essex County Council is hosting an Electric Charging Points Survey closing 30 July, with the view responses will help formulate the Essex Electric Vehicle Charge Point Strategy.</p> <p>Details of the survey can be found here https://consultations.essex.gov.uk/essex-highways/essex-electric-vehicle-charge-point-strategy/</p> <p>Councillors are recommended to individually respond to the survey, given the subjective nature of some questions (i.e., <i>Do you currently drive or have access to a hybrid or electric vehicle?</i>)</p>
PLANNING	
8	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/23/1593/FUL Proposed installation of new signage 10 King Street Saffron Walden Essex CB10 1ES</p>
B	<p>UTT/23/1594/AV Internally illuminated halo effect fascia signage and timber projecting signage. 10 King Street Saffron Walden Essex CB10 1ES</p>
C	<p>UTT/23/1597/HHF Proposed garage conversion, single storey side and rear extensions. 3 Hamilton Mews Saffron Walden Essex CB10 2BH</p>
D	<p>UTT/23/1646/CLP Conversion of existing garage to form habitable accommodation 109 Loompits Way Saffron Walden Essex CB11 4DN</p>
E	<p>UTT/23/1647/HHF Proposed rear roof dormer 109 Loompits Way Saffron Walden Essex CB11 4DN</p>
F	<p>UTT/23/1627/HHF Demolition of existing conservatory. Proposed single storey rear extension 7 Freshwell Gardens Saffron Walden Essex CB10 1BZ</p>
G	<p>UTT/23/1628/CLP Single storey extensions to side and rear of property 128 Winstanley Road Saffron Walden Essex CB11 3EY</p>
H	<p>UTT/23/1575/HHF Proposed single storey side and rear extension Rose Cottage Little Walden Road Saffron Walden Essex CB10 1XA</p>
I	<p>UTT/23/1516/HHF Removal of existing single storey roofs. Single storey rear extension and first floor side extension over existing garage and bedroom. Erection of front porch 22 Saxon Way Saffron Walden Essex CB11 4EG</p>
J	<p>UTT/23/1690/HHF Demolition of garage and erection of two storey side extension with internal remodelling 56 South Road Saffron Walden Essex CB11 3DN</p>
9	<p>Statement of Licensing Consultation</p> <p>Uttlesford District Council is running a public consultation on their revised statement of licensing policy for the period 2022-2027. Under Section 5 of the Licensing Act 2003 the licensing authority (UDC) is required to prepare a statement of principles they propose to apply in exercising their functions under this Act.</p> <p>The proposed revised policy has undertaken a full review, a copy of which is attached to the agenda, the previous 2017-2022 policy is also attached for reference only.</p> <p>It is suggested SWTC supports the policy.</p>

10	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
11	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
12	<p>Date and time of Next Meeting</p> <p>Thursday 27th July 2023 at 7.30PM, in the Town Hall, Saffron Walden</p>