

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY 12th October 2023** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

6th October 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 14.09.2023
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Saffron Walden – Speeding Committee to consider the establishment of a working group to look at ways to combat speeding traffic within the town. For information Essex Police has confirmed the new portable speed camera is compatible with 20mph roads.

7	<p>Uttlesford District Autumn Transport Meetings</p> <p>SWTC has been invited to the upcoming Autumn transport meeting taking place on Thursday 2 November 2023 10am-2pm in person at County Hall Chelmsford and online virtually.</p> <p>Committee is asked to appoint a member to attend.</p>
PLANNING	
8	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/23/2196/HHF Proposed conversion of store / garage 109 Loompits Way Saffron Walden Essex CB11 4DN</p>
B	<p>UTT/23/2313/LB Replacement windows with double glazed units in the same style - further to UTT/21/2470/LB 8 Museum Street Saffron Walden Essex CB10 1BN</p>
C	<p>UTT/23/2344/HHF Repairs to front elevation sash windows. Creation of new sash window to the rear elevation. Repairs and replacement of rainwater goods. Re pointing to chimney and replacing broken tiles with matching. Re paint existing windows and fascia's. Move bathroom to first floor. Insulate the rear extension walls. Insulate and repair flat roof to the rear extension and creation of a new rooflight to the flat roof. New partition for the bathroom and replacement of rotten floor joist. Fire separation between no. 18 and no.20. Insulation between rafters. 20 Gold Street Saffron Walden Essex CB10 1EJ</p>
D	<p>UTT/23/2345/LB Repairs to front elevation sash windows. Creation of new sash window to the rear elevation. Repairs and replacement of rainwater goods. Re pointing to chimney and replacing broken tiles with matching. Re paint existing windows and fascia's. Move bathroom to first floor. Insulate the rear extension walls. Insulate and repair flat roof to the rear extension and creation of a new rooflight to the flat roof. New partition for the bathroom and replacement of rotten floor joist. Fire separation between no. 18 and no.20. Insulation between rafters. 20 Gold Street Saffron Walden Essex CB10 1EJ</p>
E	<p>UTT/23/2359/HHF Single storey front and rear extensions 30 Railey Road Saffron Walden Essex CB11 3EN</p>
F	<p>UTT/23/2227/HHF Part two storey, part single storey rear extension. Two front dormers and porch. 19A Mount Pleasant Road Saffron Walden Essex CB11 3EA</p>
G	<p>UTT/23/1939/FUL Proposed conversion of mezzanine floor from office to 1 no. 2 bedroom unit (unit a) and 1 no. 1 bedroom unit (unit b). 12A Market Place Saffron Walden Essex CB10 1HR</p>
H	<p>UTT/23/2364/LB Removal of internal AC units, radiators and basement boiler 12A Market Place Saffron Walden Essex CB10 1HR</p>
I	<p>UTT/23/2368/LB Removal of wheelchair lift 12A Market Place Saffron Walden Essex CB10 1HR</p>
J	<p>UTT/23/2369/LB Removal of internal walls and associated doors 12A Market Place Saffron Walden Essex CB10 1HR</p>
K	<p>UTT/23/2370/LB Removal of suspended ceiling 12A Market Place Saffron Walden Essex CB10 1HR</p>
L	<p>UTT/23/2371/LB Removal of lower level front wall cupboards 12A Market Place Saffron Walden Essex CB10 1HR</p>
M	<p>UTT/23/2367/LB Removal of goods lift 12A Market Place Saffron Walden Essex CB10 1HR</p>
N	<p>UTT/23/2365/LB Removal of external and roof AC units 12A Market Place Saffron Walden Essex CB10 1HR</p>

O	UTT/23/2366/LB Removal of small kitchen and boiler 12A Market Place Saffron Walden Essex CB10 1HR
P	UTT/23/1940/LB Proposed conversion of mezzanine floor from office to 1 no. 2 bedroom unit (unit a) and 1 no. 1 bedroom unit (unit b). 12A Market Place Saffron Walden Essex CB10 1HR
Q	UTT/23/2415/CLP Loft Extension 1 Dawson Close Saffron Walden Essex CB10 2AR
R	UTT/23/2343/FUL Erection of attached two bedroom dwelling with 2 no. parking spaces 17 De Vigier Avenue Saffron Walden Essex CB10 2AY
9	<p>Policies</p> <p>Committee is recommended to review and re-adopt the below policies with no changes proposed with a review date of three years:</p> <ul style="list-style-type: none"> a) Developer Contributions and S106 'wish list' b) Planning Engagement Policy
10	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
11	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
12	<p>Date and time of Next Meeting</p> <p>Thursday 26th October 2023 7.30PM, Saffron Walden, The Town Hall</p>