

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall Saffron Walden on **THURSDAY 12 October 2023 at 7.30pm**

Councillors: Eke, Freeman and McLellan (Deputy Chair)

Officers: Georgia Arnold, Deputy Town Clerk

Members of the public: None

P&T 415-23	In the absence of the Chair Cllr Hawke-Smith the Deputy Chair Cllr McLellan chaired this meeting.
P&T 416-23	Apologies for absence Apologies were received and accepted from Cllrs Asker, Curtis, Gadd, Hawke-Smith and Meloy.
P&T 417-23	Declarations of Interest Cllr Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC)
P&T 418-23	Public speaking time There were no public speakers.
P&T 419-23	Minutes of Previous Meeting 14.09.2023 The minutes of the previous meeting 14.09.2023 were approved and signed by the chair.
	HIGHWAYS
P&T 420-23	There were no highways matters for consideration
P&T 421-23	Saffron Walden – Speeding Committee noted speeding in the Town is a growing concern and nominated Cllrs Gadd, Eke, Freeman and the Committee Chair to establish a working group to consider ways to combat speeding in and around the Town. Other members of committee unable to attend this meeting may also wish to attend.
P&T 422-23	Uttlesford District Autumn Transport Meetings Committee nominated Cllr Meloy to attend the Transport meeting taking place on 2 November, should he be unable to attend the Chair Cllr Hawke-Smith.

PLANNING APPLICATIONS	
P&T 424-23	Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	UTT/23/2196/HHF Proposed conversion of store / garage 109 Loompits Way Saffron Walden Essex CB11 4DN Resolved: No objections
B	UTT/23/2313/LB Replacement windows with double glazed units in the same style - further to UTT/21/2470/LB 8 Museum Street Saffron Walden Essex CB10 1BN Resolved: No objections
C	UTT/23/2344/HHF Repairs to front elevation sash windows. Creation of new sash window to the rear elevation. Repairs and replacement of rainwater goods. Re pointing to chimney and replacing broken tiles with matching. Re paint existing windows and fascia's. Move bathroom to first floor. Insulate the rear extension walls. Insulate and repair flat roof to the rear extension and creation of a new rooflight to the flat roof. New partition for the bathroom and replacement of rotten floor joist. Fire separation between no. 18 and no.20. Insulation between rafters. 20 Gold Street Saffron Walden Essex CB10 1EJ Resolved: No objections subject to place services comments being considered
D	UTT/23/2345/LB Repairs to front elevation sash windows. Creation of new sash window to the rear elevation. Repairs and replacement of rainwater goods. Re pointing to chimney and replacing broken tiles with matching. Re paint existing windows and fascia's. Move bathroom to first floor. Insulate the rear extension walls. Insulate and repair flat roof to the rear extension and creation of a new rooflight to the flat roof. New partition for the bathroom and replacement of rotten floor joist. Fire separation between no. 18 and no.20. Insulation between rafters. 20 Gold Street Saffron Walden Essex CB10 1EJ Resolved: No objections subject to place services comments being considered
E	UTT/23/2359/HHF Single storey front and rear extensions 30 Railey Road Saffron Walden Essex CB11 3EN Resolved: No objections
F	UTT/23/2227/HHF Part two storey, part single storey rear extension. Two front dormers and porch. 19A Mount Pleasant Road Saffron Walden Essex CB11 3EA Resolved: No objections
G	UTT/23/1939/FUL Proposed conversion of mezzanine floor from office to 1 no. 2 bedroom unit (unit a) and 1 no. 1 bedroom unit (unit b). 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
H	UTT/23/2364/LB Removal of internal AC units, radiators and basement boiler 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
I	UTT/23/2368/LB Removal of wheelchair lift 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
J	UTT/23/2369/LB Removal of internal walls and associated doors 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
K	UTT/23/2370/LB Removal of suspended ceiling 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
L	UTT/23/2371/LB Removal of lower-level front wall cupboards 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
M	UTT/23/2367/LB Removal of goods lift 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections

N	UTT/23/2365/LB Removal of external and roof AC units 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
O	UTT/23/2366/LB Removal of small kitchen and boiler 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
P	UTT/23/1940/LB Proposed conversion of mezzanine floor from office to 1 no. 2 bedroom unit (unit a) and 1 no. 1 bedroom unit (unit b). 12A Market Place Saffron Walden Essex CB10 1HR Resolved: No objections
Q	UTT/23/2415/CLP Loft Extension 1 Dawson Close Saffron Walden Essex CB10 2AR Resolved: Concerned for the limited car parking provision available due to the increase of bedrooms, which must comply with ULP GEN8.
R	UTT/23/2343/FUL Erection of attached two bedroom dwelling with 2 no. parking spaces 17 De Vigier Avenue Saffron Walden Essex CB10 2AY Resolved: To object to the application on the grounds of overdevelopment as the proposal does not fit with the appearance of the surrounding buildings. The reasons for the previously refused applications are still valid.
P&T 425-23	<p>Policies Committee considered the following policies:</p> <p>a) Developer Contributions and S106 ‘wish list’ It was resolved: For the Deputy Town Clerk to update the policy and re-present to a future committee meeting for consideration. The policy should also be re-named along the lines of Developer Contributions and Requirements.</p> <p>It was noted the policy was first adopted as an evidence base for SWTC to refer when responding at appeals and/or major applications submitted directly to PINS. When the policy was first adopted the SWNP had not been formally adopted.</p> <p>The policy should now make reference to the UDC Developer Contributions Supplementary Planning Document and SWNP.</p> <p>b) Planning Engagement Policy It was resolved: To re-adopt the policy with no changes and a review date of three years.</p>
P&T 426-23	<p>Update on ongoing significant applications</p> <p>Committee noted the De Vigier Avenue planning appeal of 10 dwellings (application UTT/20/2105/OP) has been granted.</p>
P&T 427-23	<p>Urgent Information Items</p> <p>No urgent information items were raised.</p>
P&T 428-23	<p>Date and time of Next Meeting</p> <p>Thursday 26 October 2023, in the Town Hall, Saffron Walden at 7.30pm</p>

The Chairman closed the meeting at 8.20pm