



SAFFRON WALDEN
TOWN COUNCIL

Grant Monitoring Form

For completion post event
And/or post grant being awarded


Version	Date Adopted Policy	Minute Reference	Review Date
1	July 2022	F & E 108-22	October 2023



GRANT MONITORING FORM FOR LOCAL PROJECTS

Section 1 – About the Applicant	
1	Name of Applicant/Organisation Uttlesford Community Safety Partnership
2	Applicant contact name, address, email and telephone* Angela Greneski Community Safety Officer agreneski@uttlesford.gov.uk 01799510555 <small>*Please note that this information will be published in the public domain unless we receive express instructions to the contrary.</small>
3	What was your grant for and how much was awarded from the Town Council? Grant was for the hire of Bridge End Gardens to host Crucial Crew
4	Objectives Tell us what the core objectives of your grant were and did you meet them? (please make reference to the information as contained within box 13 of your original grant application) Objectives were to deliver key safety messages to Year 6 pupils 6 workshops were created and all delivered throughout the week All objectives met and feedback as below Comments on the fantastic location were mentioned, making it a memorable event for those attending
5	Would your activity or event have continued if you did not receive the Town Council's funding? Yes <input type="checkbox"/> No x <input type="checkbox"/>



6	<p>How many people attended the event or activity? (where possible, please break this down into children under 12, young people, adults)</p> <p>774 pupils from Year 6 attending from 25 primary schools within Uttlesford</p>
5	<p>Would you consider your event to be a success and what would you change for any future event or activity?</p> <p> CREW FEEDBACK 2023.odt</p>
6	<p>Please provide evidence and details of promotional material and press releases of your event, including evidence of the Town Council's support (where possible, please include copies of press and social media releases)</p> <p>“We have received some really positive feedback from the schools and I would like to thank all our partners who gave their time to help deliver such a successful event, as well as Saffron Walden Town Council who kindly allowed us to use the beautiful Bridge End Gardens.” Cllr Sutton</p> <p>https://www.saffronwaldenreporter.co.uk/news/23607975.uttlesford-children-develop-safety-skills-crucial-crew/</p>

Please complete and return this form within 2 weeks of receipt.
Return via post or email to:



The Town Clerk
Saffron Walden Town Council
The Town Hall,
Market Street,
Saffron Walden
Essex, CB10 1HZ
Tel: 01799 516501

Email: townclerk@saffronwalden.gov.uk