

Saffron Walden Town Council Community Emergency Plan

Plan last updated on: XXX / xx / 2024

If you are in immediate danger call 999

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1.Introduction

- i. Saffron Walden Town Council (SWTC) has prepared this plan in accordance with the UK Government template and toolkit. It is intended to support at a local level the council's responsibility should an emergency arise.
- ii. The plan will be reviewed formally by SWTC annually and the contact details will be reviewed by officers six monthly to ensure its contents are up to date.
- iii. SWTC recognises should an emergency occur, resources and statutory agencies may be stretched and that it is important to put our local resources to optimum use to support our residents, businesses and voluntary groups.
- iv. This, our first Emergency Plan, concentrates on SWTC's role and will be developed over time to maximise the available capacity from the wider community. Being the first plan all third parties will be contacted prior to adoption of the plan to ensure they consent to their inclusion and contact details are correct.
- v. The purpose of this Emergency Plan is to assist and facilitate the work of the Professional Emergency Services. The plan documents all useful information and resources that might assist the Emergency Services in responding to an incident within Saffron Walden.
- vi. Emergencies can occur with little or no warning and could be caused by many different factors including natural disaster, severe weather, technological or industrial accidents, power failures, transport (road, rail or air), terrorism, social risks – including flu or an epidemic.
- vii. In normal circumstances the Police are responsible for operational control at the scene of the emergency. Uttlesford District Council (UDC) acts as the co-ordinator for the Local Authority Response.
- viii. Throughout the emergency SWTC will attempt within the constraints of the situation to provide information to both UDC acting as the co-ordinator of the local authority response and to the people of the town. They will also if requested provide assistance to the Police, other emergency services and UDC.

2.Definition of an emergency

- i. An emergency is an event or situation which threatens serious damage to human welfare in a place in the UK, the environment of a place in the UK, or war or terrorism which threatens serious damage to the security of the UK.
- ii. In Saffron Walden the most likely threat is probably from a natural disaster, severe weather, a major industrial accident or an act of terrorism. There have been few such incidents in Saffron Walden.

3. Plan Distribution List

- i. SWTC commits to working with third party organisations including the county and district councils to ensure the community is well protected.
- ii. The plan will be distributed to the following on an annual basis, so they are kept informed.

Name	Role	Telephone number email address	Date issued
All SWTC Staff and Councillors	Owner	Via Outlook email group	
Uttlesford District Council Local District Authority	XXXXX REDACTED	XXXXX REDACTED	
Essex County Council	XXXXX REDACTED		

4. Date of amendments

Date of amendment	Date for next revision	Details of changes made	Changed by
DD/MM/YY	DD/MM/YY	Annex X added	Officer name

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5. Local Risk Assessment

- i. The purpose of this table is to identify potential risks to the community and what we (SWTC) can do to prepare prior to an incident.

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Excessive rain / flooding	<ul style="list-style-type: none"> • Flooding of local streets • Blocked access to public buildings and / or private properties 	<ul style="list-style-type: none"> • Encourage residents to improve home flood defences • Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required • Find out what flood defences exist or are planned in the area
Major fires	<ul style="list-style-type: none"> • Damage to public buildings and/or residential properties and /or businesses • Injuries • Public distress 	<ul style="list-style-type: none"> • Encourage residents / businesses to check fire alarms / reiterate fire safety measures at home and in businesses
Industrial accidents (i.e., leaks, explosions)	<ul style="list-style-type: none"> • Injury / distress / damage 	<ul style="list-style-type: none"> •
Traffic accident	<ul style="list-style-type: none"> • Injury / distress / damage 	<ul style="list-style-type: none"> •
Major gas leak	<ul style="list-style-type: none"> • Injury / distress / damage 	<ul style="list-style-type: none"> • Appropriate liaison with the Fire Brigade and Health Services
Terrorism	<ul style="list-style-type: none"> • Distress and / or physical / mental harm • Potential damage to assets 	<ul style="list-style-type: none"> • Appropriate liaison with Essex Police

6. Local Skills & Resource Assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
SWTC trained first aiders	XXXXXX REDACTED	SWTC XXXXXX REDACTED	Town Hall / SWTC venues	Out of office hours 16.00-08.00 M-F and Sat/Sun
Heavy Load Vehicles	Five vans (two electric) One truck	XXXXXX REDACTED	Byrds Farm / SWTC gardens	Out of office hours 16.00-08.00 M-F and Sat/Sun
SWTC Equipment	x2 chainsaws High Vis Jackets Hard Hats 2KW Generator (240v)			
Water/food supplies	Local supermarkets contact details XXXXXX REDACTED			
Volunteers	Local volunteer groups contact details XXXXXX REDACTED	XXXXXX REDACTED	XXXXXX REDACTED	XXXXXX REDACTED
Transport	Local transport groups contact details XXXXXX REDACTED	XXXXXX REDACTED	XXXXXX REDACTED	XXXXXX REDACTED

7. Key Locations to be used for safety

These locations are not in any priority order but for ease SWTC venues are listed first.

Building	Location	Potential use in an emergency	Contact details of key holder
Jubilee Hub	3 Hill St, Saffron Walden CB10 1EH	Rest Centre/safe place	SWTC
Golden Acre	94 Long Horse Croft, Saffron Walden CB11 4BL	Rest Centre/safe place	SWTC
Town Hall	Town Hall, Market St, Saffron Walden CB10 1HZ	Rest Centre/safe place	SWTC
Third party, potential safe spaces, contact details <i>XXXXX REDACTED</i>	<i>XXXXX REDACTED</i>	Rest Centre/safe place	<i>XXXXX REDACTED</i>

8. Emergency Contact List

SWTC's Emergency Team

The Emergency Team will comprise the Town Clerk, Operations Manager, Responsible Finance Officer, Deputy Town Clerk, the Mayor, Council Leader additionally a member from each ward.

They will meet in the Town Hall office or if this venue is affected by the emergency at the Jubilee Hub.

Appendix 1 lists all the SWTC staff contact details.

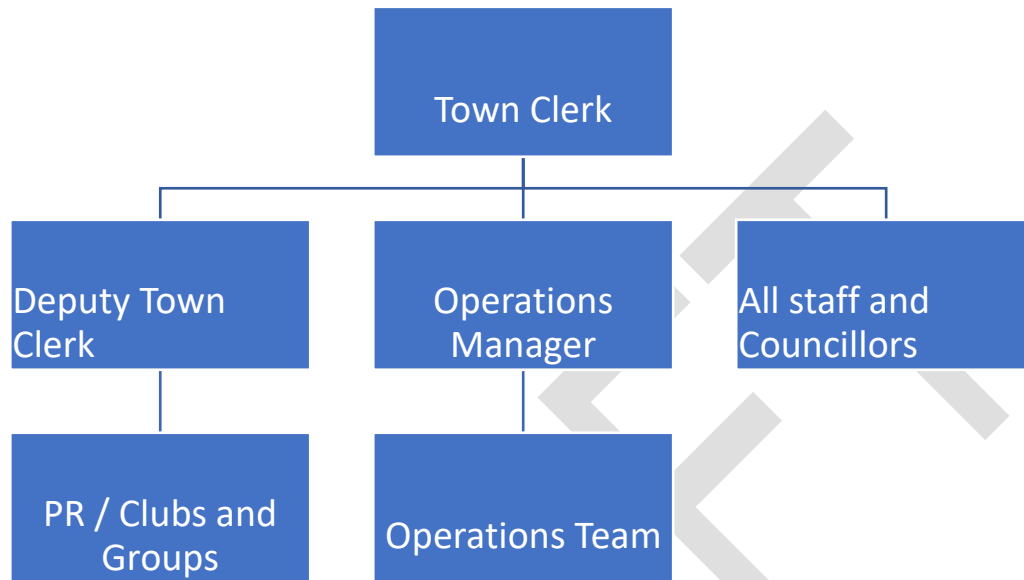
Appendix 2 lists all the SWTC councillor contact details.

Appendix 3 lists external third parties contact details in need of an emergency.

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9. SWTC Telephone tree

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete.



10. Helpful community organisations in identifying vulnerable people or communities in an emergency.

Appendix 4 includes the full community group and organisations list prepared by the Tourist Information Centre, reviewed periodically. The locations are alphabetically listed by organisation type.

<u>Volunteering Organisations</u>	Address / website	Contact details
Citizens Advice	XXXXX REDACTED	XXXXX REDACTED
Salvation Army	XXXXX REDACTED	XXXXX REDACTED
UCAN	XXXXX REDACTED	XXXXX REDACTED
Uttlesford Foodbank	XXXXX REDACTED	XXXXX REDACTED
Uttlesford Clothes bank	XXXXX REDACTED	XXXXX REDACTED

<u>Surgeries and Care Homes</u>	Address / website	Contact details
Crocus Medical	XXXXX REDACTED	XXXXX REDACTED
Enterprise East CIC (Otherwise known as Cornell Court)	XXXXX REDACTED	XXXXX REDACTED
Gold Street Surgery	XXXXX REDACTED	XXXXX REDACTED
Highfields Care Home	XXXXX REDACTED	XXXXX REDACTED
Hatherley Care Home	XXXXX REDACTED	XXXXX REDACTED
Stanley Wilson Lodge	XXXXX REDACTED	XXXXX REDACTED

<u>Primary and Secondary Schools</u>	Address / website	Contact details
Katherine Semar Primary	XXXXX REDACTED	XXXXX REDACTED
RA Butler Primary	XXXXX REDACTED	XXXXX REDACTED
St Thomas Moore Primary	XXXXX REDACTED	XXXXX REDACTED
St Mary's Primary	XXXXX REDACTED	XXXXX REDACTED
SW County High School Secondary and Sixth Form	XXXXX REDACTED	XXXXX REDACTED

Neighbouring Local Authorities	Tel
Braintree District Council	XXXXX REDACTED
Cambridge City Council	XXXXX REDACTED
Cambridgeshire County Council	XXXXX REDACTED
East Hertfordshire District Council	XXXXX REDACTED
Essex County Council	XXXXX REDACTED
Forest Heath District Council	XXXXX REDACTED
Hertfordshire County Council	XXXXX REDACTED
North Hertfordshire District Council	XXXXX REDACTED
South Cambridgeshire District Council	XXXXX REDACTED
St Edmundsbury Borough Council	XXXXX REDACTED
Uttlesford District Council	XXXXX REDACTED

11. Activation Triggers

This sets out how and when appropriate for the plan to be activated.

Determining factors	Who to contact	Activate Plan
LIMITED		
<p>The event has caused little deviation from normal activities.</p> <p>Response is limited to one service.</p> <p>Can be handled by existing on-call response arrangements <i>i.e. (but not limited to); incident at a SWTC venue.</i></p>	<p>Usual members of staff / external colleagues as appropriate</p>	<p>No</p>
CO-ORDINATED		
<p>Potential for emergency support, such as rest centre <i>i.e. (but not limited to) SWTC creation of warm hub.</i></p> <p>Limited public warning and informing required, some media interest.</p> <p>Several Council services involved.</p> <p>Manageable number of people evacuated for a short period of time (overnight or less)</p> <p>Minor public health implications and limited risk to life</p> <p>Localised pollution hazard</p> <p>Liaison with the emergency services required.</p> <p>Forecast severe weather.</p> <p>Incident may escalate</p>	<p>Usual members of staff / external colleagues as appropriate</p>	<p>Partially</p>

Determining factors	Who to contact	Activate Plan
MAJOR		
Emergency Services, or lead responder, declare a major incident.		
Multiple requests for support from the Emergency Services		
Significant amount of people evacuated for an uncertain period or overnight.	Lead officer (see telephone tree)	
Significant public warning and informing required, large media interest.	Notify staff and councillors	Yes
Widespread pollution hazard	Liaise with third parties as appropriate including emergency services	
High potential for major impact on public health and/or the environment		
Severe risk to life to a large number of people in one location or across the district.		

12. First Steps in an emergency

The below table sets out the key steps to be carried out when an emergency is declared.

The role of the SWTC would vary depending on the scale and nature of the incident, but may include (but not limited too):

- Supporting Uttlesford District; Essex County Council were required and the emergency services.
- Town centre operational needs (road closures and/or support with equipment)
- Use of SWTC venues as shelter / safe centres or other use.
- Assisting with informing the community and passing on key messages.
- Monitoring the situation i.e., flooding
- Identifying those at risk
- Working with Uttlesford District; Essex County Council were required and the emergency services during the recovery phase.

	Instructions	Tick
1	Call 999 (unless emergency services already alerted)	
2	Ensure you are in no immediate danger	
3	Contact key third parties as appropriate to analyse the situation and agree next steps	
4	Arrange or partake within meetings with third parties (i.e., UDC / ECC)	
5	Inform all staff and councillors of the situation and where actions are required if appropriate. Enacting the telephone tree. Councillors have an important role in keeping local communities informed and representing their views and concerns back to statutory authorities and helping to keep calm.	
6	Undertake any required risk assessments and inform insurance company if appropriate.	
7	Support recovery phase	

13. Actions agreed with emergency responders in the event of an evacuation

1. Councillors could help police/local authority with door knocking to inform residents.
2. SWTC can inform emergency services who might need extra help to leave their home.
3. Issue press releases / statements online and in print with regular updates (in liaison with appropriate third parties)
4. Provide a safe space / venue using its owned venues.
5. Provide operational equipment and/or training.

14. Communications

SWTC will meet at the Town Hall office if/when required and if this is affected, the Jubilee Hub, Hill Street, Saffron Walden. Alternatively where required online meetings will be held.

Should staff be working from home, all should be contactable via personal devices and/or home landlines. SWTC does not have a radio system and telephones will be utilised in the first instance alongside emails and/or physical in person meetings.

APPENDIX 1 SWTC STAFF CONTACT DETAILS

XXXXX

THIS SECTION HAS BEEN REDACTED TO COMPLY WITH DATA PROTECTION REGULATIONS.

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APPENDIX 2 SWTC COUNCILLOR CONTACT DETAILS

Audley Ward	
<p>Cllr Lucy Abercrombie (Walker)</p> <p><i>XXXXX</i> <i>REDACTED</i></p> <p>cllrabercombie@saffronwalden.gov.uk</p>	
<p>Cllr Deryk Eke 2023/24 Deputy Mayor</p> <p><i>XXXXX</i> <i>REDACTED</i></p> <p>cllrdeke@saffronwalden.gov.uk</p>	
<p>Cllr Paul Gadd 2024/25 Leader</p> <p><i>XXXXX</i> <i>REDACTED</i></p> <p>cllrpgadd@saffronwalden.gov.uk cllr.paul.gadd@essex.gov.uk (ECC)</p>	
<p>Cllr Alex Reeve (John Alexander Reeve)</p> <p><i>XXXXX</i> <i>REDACTED</i></p> <p>cllrareeve@saffronwalden.gov.uk cllrareeve@uttlesford.gov.uk UDC</p>	

Castle and Little Walden Ward

Cllr Heather Asker 2023/24 Mayor

XXXXX
REDACTED
cllrhasker@saffronwalden.gov.uk
cllrasker@uttlesford.gov.uk



Cllr Jeanette Curtis

XXXXX
REDACTED
cllrjcurtis@saffronwalden.gov.uk



Cllr Richard Freeman

XXXXX
REDACTED
cllrffreeman@saffronwalden.gov.uk
cllrffreeman@uttlesford.gov.uk UDC



Cllr Kirstie Frost

XXXXX
REDACTED
cllrkfrost@saffronwalden.gov.uk



Cllr Richard Porch

XXXXX
REDACTED
cllrrporch@saffronwalden.gov.uk



Shire Ward

Cllr Melon Ahmed

XXXXX
REDACTED
cllrmahmed@saffronwalden.gov.uk
cllrahmed@uttlesford.gov.uk



Cllr Arthur Coote

XXXXX
REDACTED
cllracoote@saffronwalden.gov.uk
cllrcoote@uttlesford.gov.uk



Cllr James de Vries

XXXXX
REDACTED
cllrjdevries@saffronwalden.gov.uk



Cllr Patrick Hawke-Smith

XXXXX
REDACTED
cllrphawke-smith@saffronwalden.gov.uk



Cllr Denise Jones

XXXXX
REDACTED
cllrdjones@saffronwalden.gov.uk



Shire Ward, Continued

Cllr Dan McBirnie

XXXXX
REDACTED
cllrdmcbirnie@saffronwalden.gov.uk
cllrmcbirnie@uttlesford.gov.uk

Cllr Dave McLellan

XXXXX
REDACTED
cllrdmclellan@saffronwalden.gov.uk



Cllr Ralph Meloy

XXXXX
REDACTED
cllrrmeloy@saffronwalden.gov.uk



Cllr Kateryna Shotropa

XXXXX
REDACTED
cllrkshotropa@saffronwalden.gov.uk



APPENDIX 3 THIRD PARTY CONTACT DETAILS EXTERNAL

XXXXX

THIS HAS BEEN REDACTED TO COMPLY WITH DATA PROTECTION REGULATIONS

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APPENDIX 4 SAFFRON WALDEN ORGANISATIONS, CLUBS & SOCIETIES

This is a public document, published on the Tourist Information Centre Website at <https://www.visitsaffronwalden.gov.uk/2020/02/saffron-walden-downloadable-guides/>

August 2022

SAFFRON WALDEN ORGANISATIONS, CLUBS & SOCIETIES

This list has been prepared on the basis of the latest information supplied to the Tourist Information Centre. It is inevitable that changes will occur and the list should, therefore, be used only as a general guide.

Changes in the information provided, or details of any group wishing to be included, should be notified to the Tourist Information Centre, 1 Market Place, Saffron Walden, Essex, CB10 1HR. Tel: Saffron Walden (01799) 524002. Email: tourism@saffronwalden.gov.uk

The Tourist Information Centre takes every care to ensure the accuracy and validity of the information contained within this list. However, we can accept no liability for any inaccuracies.

Publication of information within this list does not represent any manner of endorsement by Saffron Walden Tourist Information Centre of the organisations or services listed and before using any service, users should check the bona fide of the service provider.

Other sources of information on local clubs and societies are:

The Saffron Walden Directory: www.saffron-directory.co.uk

CHARITIES, SOCIAL WELFARE, SUPPORT GROUPS ETC:

Accuro (Care Services)	Alison McKeown, Operations Manager. Tocher House, Start Hill, Dunmow Road, Bishop's Stortford, CM22 7TA Tel: 01279 870297 Email: enquiries@accuro.org.uk Website: www.accuro.org.uk
Action for Family Carers	Brickhouse Farm, Poulton Close, Maldon, Essex, CM9 6NG Tel: 0300 7 70 80 90 Email: info@affc.org.uk Website: www.affc.org.uk
Age UK Essex	Website: www.ageuk.org.uk/essex
Alzheimer's Society - Essex Office	Claire Shearer, Local Service Manager, Marylands House, Colchester, Essex, CO2 8XH Tel: 0333 150 3456 Email: essexandhertsgroups@alzheimers.org.uk Website: www.alzheimers.org.uk
BASICS Essex (Accident Rescue Service)	Lisa Thomas, Trust and Grants Officer, Moulsham Mill, Parkway Chelmsford, Essex, CM2 7PX Tel: 07910 018874 Email: lisa.thomas@basicsessex.org.uk Website: www.basicsessex.org.uk
British Heart Foundation	Website: www.bhf.org.uk
Cancer Research Campaign	Website: www.cancerresearchuk.org
Carers First Essex	Veronica Sadowsky, Essex Service Manager. Unit 4, Freeport Office Village, Century Drive, Braintree, Essex, CM77 8YG. Tel: 0300 303 1555

	Email: hello@carersfirst.org.uk Website: www.carersfirst.org.uk
Carers Support (Essex)	Imperial House, Rosemary Road, Clacton-on-Sea, Essex, CO15 1NZ. Tel:01255 474410 Email: admin@essexcarerssupport.org.uk Website: www.essexcarerssupport.org.uk
Casualties Union	Website: www.casualtiesunion.org.uk
Citizens Advice Bureau - Uttlesford	Kate Robson, CEO, Barnards Yard, Saffron Walden, Essex, CB11 4EB, Tel: 01799 618840 Email: help@uttlesfordca.org.uk Website: www.uttlesfordca.org.uk
Contact a Family (for families with disabled children)	Website: www.contact.org.uk
CRUSE Bereavement Support	Helpline: 01223 633536 Email: cambridge@cruse.org.uk Website: www.cruse.org.uk
Dementia Action Alliance (Saffron Walden)	Email: info@saffronwaldendaa.org.uk
Domestic Abuse Helpline (National)	0808 2000 247
Epilepsy Action, Saffron Walden	Christine, Secretary, Tel: 01799 527546 Website: www.epilepsy.org.uk
Essex & Herts Air Ambulance	Flight House, The Business Centre, Earls Colne Business Park, Earls Colne, Colchester, Essex, CO6 2NS, Tel: 0345 2417 690 Email: contactus@ehaat.org Website: www.ehaat.org
Family Lives (Parentline Plus)	Tel: 0808 800 2222 Website: www.familylives.org.uk
Food Bank – Uttlesford	Sophie Durlacher, Manager. Stanstead House, Shire Hill Saffron Walden, Essex, CB11 3AQ. Tel: 07531 436335. Email: info@uttlesford.foodbank.org.uk Website: http://www.uttlesford.foodbank.org.uk
Friends of Bridge End Gardens	John Bagley, Hon. Secretary, 11 Museum Street, Saffron Walden, Essex, CB10 1BN. Tel: 01799 502021 Email: john.bagley@ntlworld.com Website: www.bridgeendgarden.co.uk
Hearing Help Essex	Susan Butler/Sarah Tan - Service Coordinators 158 Moulsham Street, Chelmsford, Essex, CM2 0LD. Tel: 01245 496347 Email: info@hearinghelpessex.org.uk Website: www.hearinghelpessex.org.uk
Home Start – Essex in Uttlesford	Deborah Gilder, Area Lead Coordinator, West District Council Offices, London Road, Saffron Walden, Essex, CB11 4ER. Tel: 01245 847410 Email: info@home-startessex.org.uk Website: www.home-startessex.org.uk
Hospital, Saffron Walden Community	Radwinter Road, Saffron Walden, Essex, CB11 3HY. Tel: 01799 562900 Website: www.eput.nhs.uk
Leading Lives (Support agency for carers)	Tel: 01473 406777 Website: www.leadinglives.org.uk
Lions Club Appliance Loan Scheme	Tel: 07761 602678

	www.saffronwaldenlions.org.uk
Meals on Wheels	By referral from Social Services
Mencap Society - Saffron Walden	Patrick Draper, Chair of Trustees. 22 Landscape View, Saffron Walden, Essex, CB11 4AU. Tel: 07974 306917 Email: hello@saffronwaldenmencapsociety.co.uk Website: www.saffronwaldenmencapsociety.co.uk
Mind in West Essex	Alison Wilson, CEO, 1 Bakehouse Court, 19 High Street, Saffron Walden, Essex, CB10 1AT Tel: 01799 400049 Email: admin@mindinwestessex.org.uk Website: www.mindinwestessex.org.uk
Multiple Sclerosis Society	Tel: 0808 800 8000 Website: www.mssociety.org.uk
National Childbirth Trust	Tel: 0300 330 0700 Website: www.nct.org.uk
Opendoor Counselling Service, (For ages 13 – 26)	The Multi-Purpose Centre, Fairycroft Road, Saffron Walden, Essex, CB10 1ND. Tel: 07803 178794 (Monday to Friday between 9am and 5pm).
Oxfam Shop Oxfam Books	16 King St, Saffron Walden, CB10 1ES. Tel: 01799 513583 14 George St, Saffron Walden, CB10 1EQ. Tel: 01799 526017
Parkinson's UK Uttlesford Support Group	Judy Millward, Secretary. Tel: 01763 838742 Email: candj.millward@btinternet.com Website: www.parkinsonsuttlesford.org.uk
Red Cross	www.redcross.org.uk
Relate	Cambridge: 01302 347866. Chelmsford: 01708 441722
Saffron Walden Library	Tel: 0345 603 7628
Saffron Walden United Charities	Jim Ketteridge, Clerk to the Trustees. Community Hospital, Radwinter Road, Saffron Walden, Essex, CB11 3HY Tel: 01799 526122
Samaritans (24 Hr service)	Tel: 116 123 Website: www.samaritans.org
St Clare Hospice	St Clare Hospice, Hastingwood Road, Hastingwood, Essex, CM17 9JX, Tel: 01279 773 700 Email: info@stclarehospice.org.uk Website: www.stclarehospice.org.uk
Save the Children Fund	Website: www.savethechildren.org.uk
Social Services:	Adult Social Care: 0345 603 7630 Children & Young People Social Care: 0345 603 7627 Protection of Children & Vulnerable Adults, Out of Hours Line: 0345 606 1212
Stroke Association	www.stroke.org.uk
Stroke Helpline (National)	Tel: 0303 3033 100
Support 4 Sight	Sharon Schaffer, CEO. 8 Hill Street, Saffron Walden, Essex, CB10 1JD. Tel: 01799 588897 Email: info@support4sight.org.uk Website: www.support4sight.org.uk

Teenage Cancer Trust	www.teenagecancertrust.org
Uttlesford Community Travel	Unit One, Flich Industrial Estate, Great Dunmow, Essex, CM6 1XJ Tel: 01371 875787 or 01799 519008 Email: info@uttlesfordcommunitytravel.org Website: www.uttlesfordcommunitytravel.org
Uttlesford Frontline	Email: info@frontlinereferrals.org.uk Website: https://uttlesford.essexfrontline.org.uk
Uttlesford Talking News	Michael Lovell, 8 Hill Street, Saffron Walden, Essex, CB10 1JD. Tel: 01799 588897 Email: info@support4sight.org.uk Website: www.support4sight.org.uk
Volunteer Uttlesford	c/o Uttlesford District Council Offices, London Road, Saffron Walden, Essex, CB11 4ER. Tel: 01799 510525 Email: volunteer@volunteeruttlesford.org.uk Website: www.volunteeruttlesford.org.uk

CHURCHES - CONTACTS AND SERVICES

Baptist Church, High Street	Administrator, or John Goddard, Minister. Saffron Walden Baptist Church, Audley Road, Saffron Walden, Essex, CB11 3HD. Tel: 01799 523031 Email: administrator@sw-bc.org or minister@sw-bc.org Website: www.sw-bc.org
Community Church (Saffron Walden)	Jonathan Burton, Minister, Saffron Walden Community Church, Castle Street, Saffron Walden, Essex, CB10 1BD. Tel: 01799 506073. Email: pastor@waldencommunity.org.uk Website: www.waldencommunity.org.uk
Friends, Religious Society of (Quakers), High Street	Website: www.saffronquakers.org.uk
Gold Street Chapel	Rev Jonathan Burton, Minister, Gold Street Chapel, Gold Street, Saffron Walden, Essex, CB10 1EJ, Tel: 01799 506073 Email: pastor@goldstreetchapel.org.uk Website: www.goldstreetchapel.org.uk
Parish Church of St Mary the Virgin, Church Street	Dawn Saxon, Administrator St Mary's Parish Office, Church Path, Saffron Walden, Essex, CB10 1JP. Tel: 01799 506024 Email: office@stmaryssaffronwalden.org Website: www.stmaryssaffronwalden.org
New Life Church (Pentecostal),	9 Shirehill, Saffron Walden, Essex, CB11 3AQ. Website: www.nlpc.co.uk
Roman Catholic Church, Castle St.	Parish Priest, The Presbytery, Castle Street, Saffron Walden, Essex, CB10 1BP. Tel: 01799 527011 Website: www.olcsaffronwalden.org.uk
Salvation Army	Abbey Lane, Saffron Walden, Essex, CB10 1AG. Tel: 01799 510798 Website: www.waldenarmy.org.uk
United Reformed Church	Val Bowtle, Secretary. Abbey Lane, Saffron Walden, Essex, CB10 1AG Email: secretary@saffronwaldenurc.onmicrosoft.com Website: www.saffronwaldenurc.org.uk

CHURCH GROUPS

Churches Together in
Saffron Walden

Website: www.ctsw.org.uk

The Friends of Saffron Walden Parish
Church (St Mary's)

Pamela Mugliston, Secretary. St Mary's Parish Office, Church Path,
Saffron Walden, Essex, CB10 1JP
Tel: 01799 521697
Email: pjmteddybear@btinternet.com
Website: www.stmaryssaffronwalden.org

Street Pastors, Saffron Walden

www.saffronwalden.streetpastors.org.uk

DANCE

The Malthouse & Saffron Yoga

www.the-malthouse.org.uk & www.saffronyoga.co.uk

Thaxted Morris Men

Email: info@thaxtedmorris.org
Website: www.thaxtedmorris.org

DRAMA

Clavering Players

Website: www.claveringplayers.com

Newport Amateur Theatrical Society
(NATS)

Yvonne Hannant, Chairman/Founder
Email: natstheatrical@hotmail.co.uk

Saffron Players

Email: info@saffronplayers.co.uk
Website: www.saffronplayers.co.uk

FUND RAISING GROUPS

The Diamonds

Sharon Tegg Tel: 07834 653519 or
Claire Neale Tel: 07929 720432

Lions Club of Saffron Walden

David Broadley, President. Tel: 0345 833 9546
Email: saffronwaldenlions@gmail.com
Website: www.saffronwaldenlions.org.uk

Saffron Walden Round Table

Website: www.swrt.org

HOBBIES

Amateur Radio Soc, Bishop's Stortford

Tony Judge, Secretary, Tel: 07598 976445
Email: g0pqqf@hotmail.com
Website: www.bsars.org

Astronomical Society, Thaxted

Steve Evers, Chairman. Tel: 07789 933111
Email: ThaxtedAS@btinternet.com
Website: www.ThaxtedAS.com

Camera Club, Saffron Walden

Dominic Davey, Chairman. Tel: 07771 870174
Email: enquiries@saffronwaldenccl.co.uk
Website: www.saffronwaldenccl.co.uk

Chess Club, Linton

Website: www.lintonchessclub.org.uk

French Circle

Joelle Doegar, Co-ordinator.
Tel: 07773 407360
Email: joelle.doegar@gmail.com

Gliding Club – Essex

Website: www.essexgliding.com

Horticultural, Saffron Walden & Dist	Website: www.swhortsoc.org.uk
Mah Jong (Gt Chesterford)	Christine Greet, Organiser. Tel: 07966 453255
Model Engineers S/W & Dist. Soc	Website: www.swdsme.org.uk
Model Flying Club, Stansted	Website: www.stanstedmfc.com
Model Railway Club, Saffron Walden	Phillip Bannister, Secretary. Tel: 07790 722942
Racing Pigeon Association	Tel: 01452 713529 to report lost racing pigeons. Website: www.rpra.org
Saffron Lace Makers	Janice Sharpe. 4 Victoria Avenue, Saffron Walden, Essex, CB11 3AE, Tel: 01799 527718 Email: sharpejms1@aol.com

LEARNED SOCIETIES

Gibson Library Society	Gillian Williamson, Secretary, 2 King Street, Saffron Walden, Essex, CB10 1ES. Tel: 0345 603 7628 Email: society@gibsonlibrary.org.uk Website: www.gibsonlibrary.org.uk
Historical Society, Saffron Walden	Mrs Kathryn Fiddock, Secretary. Email: l.fiddock@ntlworld.com Website: www.saffronwaldenhistory.org.uk
Museum Society, Saffron Walden	Christine Sharpe, Membership. The Museum, Museum Street, Saffron Walden, Essex, CB10 1JL. Tel: 01799 527546 Email: saffronwaldenms@gmail.com Website: www.swmuseumsoc.org.uk
Saffron Walden Library	2 King Street, Saffron Walden, Essex, CB10 1ES. Tel: 0345 603 7628 Opening times: Mon – Thurs: 9am to 5.30pm Fri: 9am to 7pm Sat: 9am to 5pm Sun: CLOSED
Saffron Walden Museum	Museum Street, Saffron Walden, Essex, CB10 1BN Tel: 01799 510333 Email: museum@uttlesford.gov.uk Website: www.saffronwaldenmuseum.org
Uttlesford Blue Badge Guides	Tours Organiser, Tel: 01799 522711 Email: sarahkirk1558@gmail.com

MISCELLANEOUS ART GROUPS

The Arts Society Saffron Walden (formally known as NADFAS)	Email: secretaryartssocietysw@gmail.com Website: www.theartssocietysaffronwalden.com
Fry Art Gallery	Castle Street, Saffron Walden, Essex, CB10 1BD. Tel: 01799 513779 Email: info@fryartgallery.org Website: www.fryartgallery.org
Newport Art Group	Fran Walters, Secretary. Email: frances@franceswalters.plus.com

Saffron Walden Art Society
Debs Manning, Chair.
Tel: 01799 501303
Email: saffronwaldenart@outlook.com
Website: www.saffronwaldenartsociety.co.uk

Saffron Walden Arts Trust
Tim Atkinson, Chair. Faircroft House, 37 Audley Road,
Saffron Walden, Essex, CB11 3HD
Telephone: 01799 668069
Email: swartstrust@gmail.com

MISCELLANEOUS GROUPS (INCLUDING COMMERCIAL, POLITICAL AND PRESSURE GROUPS)

Adult Community Learning, N&W Essex www.aclessex.com

Bridleways Association – Essex www.essexbridleways.co.uk

Amnesty International, Saffron Walden
Pam Gadsby, Secretary, 9 South Road, Saffron Walden
Essex CB11 3DG. Tel: 01799 524471
Email: pam.gadsby@ntlworld.com
Website: www.amnesty.org.uk/groups/saffron-walden

Conservatives, S/W Constituency Assoc. The Old Armoury, 3 Museum Street, Saffron Walden,
Essex, CB10 1JN. Tel: 01799 506349
Email: office@saffronwaldenconservatives.org.uk
Website: www.saffronwaldenconservatives.com

Essex Record Office Archive Access Point Zofia Everett, Archive Assistant, 1st Floor, Library, 2 King Street,
Saffron Walden, Essex, CB10 1ES. Tel: 03330 132636
Staffed Tuesday and Friday 09.00 to 13.00 & 14.00 to 17.00. Also
on Saturday 09.00 to 13.00
Email: zofia.everett@essex.gov.uk

Essex Field Club Website: www.essexfieldclub.org.uk

Footpaths Assoc. S. Walden & Dist Website: www.walkinginengland.co.uk/essex/saffronfpa.php

French Circle, Saffron Walden Mrs Joelle Doegar, Secretary, Tel: 01799 501897
Email: joelle.doegar@gmail.com

Friends of Audley End Email: enquiries@friendsofaudleyend.org
Website: www.friendsofaudleyend.org

Intervarsity Club (IVC), www.ivc.org.uk

Labour Party, S/W Constituency Website: www.labour4saffronwalden.org.uk

National Trust Herts & Essex
Border Centre Website: www.nationaltrust.org.uk/hertscen

Organic Countryside CIC/Noakes Grove Website: www.walden-countryside.co.uk

Police (Essex) Essex non-emergency number: 101

Post Office (Saffron Walden) 41-45 High Street (within Costcutter), Saffron Walden CB10 1AR.
Tel: 01799 510722
Sorting Office: 37 High Street, Saffron Walden (next to Costcutters)
Tel: 03457 740 740

Probus (Audley End) Job Tissot, Hon. Secretary. The Old Barn, Cambridge Road,
Quendon, Essex, CB11 3XJ
Tel: 01799 543412.
Email: tissotvanpatot@btopenworld.com

National Rail Enquiries	Contact Centre: 03457 48 49 50
Greater Anglia Customer Contact:	0345 600 7245 for all enquiries about Greater Anglia, including season tickets, information and bank holiday services.
Greater Anglia Disabled Persons Helpline:	0800 028 28 78
Ramblers Association - N.W. Essex Group	www.northwestessexramblers.co.uk
Ramblers Association – Uttlesford	Website: www.uttlesfordramblers.org
Registry Office	Uttlesford District Council Offices, London Road, Saffron Walden, Essex, CB11 4ER Tel: 01799 510320 Email: registration@essex.gov.uk
Saffron Screen	Based at Saffron Walden County High School, Audley End Road, Saffron Walden, Essex, CB11 4UH. Office Administration Line: 01799 500238 Email: info@saffronscreen.com Website: www.saffronscreen.com
Saffron Walden Initiative	Peter Riding, Membership Secretary, 30 Castle Street, Saffron Walden, Essex, CB10 1BJ. Tel: 01799 502355 Email: peter@riding.co.uk Jacqui Portway, Chair. Tel: 07931 534599. Email: jacqui.portway@gmail.com Website: www.swinitiative.org
Saffron Walden LGBTQ+	Riley Millar www.facebook.com/groups/swlgbtq
Town Council (Saffron Walden)	Town Hall, Market Street, Saffron Walden, Essex, CB10 1HZ Tel: 01799 516501 Email: enquiries@saffronwalden.gov.uk Website: www.saffronwalden.gov.uk
University of the Third Age (U3A)	Tony Treglown, Secretary, 1 The Avenue, Saffron Walden, Essex, CB11 4GE. Tel: 01799 516707 Email: tregact@gmail.com Website: www.saffronwaldenu3a.org.uk
Uttlesford District Council	Council Offices, London Road, Saffron Walden, CB11 4ER, Tel: 01799 510510 Email: uconnect@uttlesford.gov.uk Website: www.uttlesford.gov.uk
Walden Countryside (Organic Countryside CIC)	Website: www.walden-countryside.co.uk
Essex Wildlife Trust	Website: www.essexwt.org.uk
Walking Group	Alison Gray, Guide & Co-ordinator. Tel: 07941 689409

MUSIC

Choral Society – Saffron Walden	Lucy Thomson, Secretary. Email: secretary@swchoral.org.uk Website: www.swchoral.org.uk
Musical Theatre Company – S. Walden	Adult Group: Jason Austin-Guest, Secretary Tel: 07917 625206 Email: secretary.swmtc@gmail.com Youth Group: Erica Redfern Email: swmtcyg@gmail.com

Website: www.swmtc.net

St Mary's Church Music Association	Hannah Razzell, Chair. St Mary's Church, Church Path, Saffron Walden, Essex, CB10 1JP. Tel: 07779 005842 Email: music@stmaryssaffronwalden.org Website: www.stmaryssaffronwalden.org
Saffron Opera Group	Francis Lambert, Director and Producer. 39 Shrublands, Saffron Walden, Essex, CB10 2EH. Tel: 07971 016633 Email: francis.lambert@btinternet.com Website: www.saffronopera.org.uk
Saffron Walden Symphony Orchestra	Pippa Hopewell, Secretary. Tel: 07598 036295 Website: www.saffronsymphony.org
Saffron Walden Town Band	Stephanie Thake, Chair. Tel: 07779 266853
Thaxted Festival	Lorna Burkle, Administrator 10a Watling Street, Thaxted, Essex, CM6 2PE, Tel: 01371 831421 Email: music@thaxtedfestival.co.uk Website: www.thaxtedfestival.co.uk
The Walden Buskers	Peter Savic, Group Member, 12 Peaslands Road, Saffron Walden, Essex, CB11 3EF. Tel: 01799 524142 Email: petersavic@aol.com

PLAY GROUPS/NURSERIES/NURSERY SCHOOLS

The Child Act of 1989 states that all play groups should be registered with the County Council. Regular updated lists are kept at Essex County Council's Family Information Service, Tel: 0800 055 6874. Email: fis@essex.gov.uk

Before using any service, users should check the bona fide of the service provider, including qualifications and inspection reports where these apply.

Bell Day Nursery	Peaslands Road, Saffron Walden, Essex, CB11 3ED Tel: 01799 528051 Email: info@belldaynursery.co.uk Website: www.belldaynursery.co.uk
Bright Horizons Crocus Nursery & Preschool	Rear of SWCHS, Audley End Road, Saffron Walden, Essex, CB11 4UH Tel: 01799 522522 Email: saffronwalden@brighthorizons.com Website: www.brighthorizons.co.uk
Buffy Play Bus (Uttlesford Buffy Bus Association)	Website: www.buffybus.co.uk
Meadows Montessori Day Nursery	Ross Close, Saffron Walden, Essex, CB11 4DU Tel: 01799 513858 Email: meadows.montessori3@gmail.com Website: www.montessorimeadows.co.uk
Teddies Toy Library	Alice Carr. Email: teddiestoylibrary@gmail.com Facebook: @TeddiesToyLibrary

SPORT GROUPS

Badminton Club, Saffron Walden	Mark Landor, Treasurer. Tel: 01799 527368 Email: newportbcsw@gmail.com
Bowling Club, Saffron Walden Town	Abbey Lane, Saffron Walden, Essex, CB10 1DG. Website: www.swtbc.co.uk
Turpin's Indoor Bowling Club	Mike, Membership Secretary, Peaslands Road, (behind Lord Butler Leisure Centre), Saffron Walden, Essex, CB11 3EG. Tel: 07443 226064 Email: enquiries@turpinsibc.com Website: www.turpinsibc.com
Cricket Club, Saffron Walden	David Barrs, Chairman, Anglo-American Playing Fields, Catons Lane, Saffron Walden, Essex, CB10 2DU (cannot receive post) Email: saffronwaldencricketclub@gmail.com Website: www.saffronwaldencricket.co.uk
Croquet Club, Newport	Matthew Hardy, Secretary. Frambury Lane, Newport, Essex, CB11 3PU. Tel: 07956 430721 Email: newportcroquetclub@gmail.com Website: www.newportcroquet.org.uk
Netball Club, Saffron Walden & Newport	Lindsaye Costen, Secretary. Email: info@swannetball.co.uk Website: www.swannetball.co.uk
Plantation Youth Football Club	Adrian Marsh, Chairman, Crabtrees Football Ground, Hop Fields, Saffron Walden, Essex, CB11 3AY. Tel: 07980 946424 Email: adrian.marsh1@virginmedia.com
Rugby Football Club, Saffron Walden	Steve Langford, Secretary, Springate, Chickney Road, Henham, Nr Bishop's Stortford, Herts, CM22 6BQ. Tel: 01279 850791 Email: info@swrffc.co.uk Website: www.swrffc.co.uk
Snooker Club and Bar, Saffron Walden	Saffron Snooker Club and Bar, 2 Shirehill, Saffron Walden, Essex, CB11 3AQ, Tel: 01799 513094
Saffron Striders (Running Club)	Email: secretary@saffronstriders.org.uk Website: www.saffronstriders.org.uk
Saffron Walden Community Youth FC	Matt Clare, Secretary. Tel: 07775 944664 Email: matt.clare@swcfc.club Website: www.https://swcfc.club
Saffron Walden Town FC	1 Catons Lane, Saffron Walden, Essex, CB10 2DU. Website: www.saffronwaldentownfc.com
PSG FC (Girl's Football Team)	Club Secretary Email: newplayercontact@psgfc.co.uk Website: www.psgfc.co.uk
Saffron Walden Swords (Fencing)	Website: www.saffronwaldenswords.com
Tai Chi	Stephanie Shambrook, Instructor, 2 School Cottages, Church Lane, Debden, Saffron Walden, Essex, CB11 3LD. Tel: 07881 592126 Email: stephanieshambrook@live.co.uk (classes in Swards End, Saffron Walden & Newport. Classes also outside and on zoom, please call for details).

Tai Ji Quan Yi Association	David Stanton-Miller, Sifu. Tel: 07713 462556 Website: www.artoftaijiquan.com
Tennis Club, Castle Hill	Peter Smith, Chairman, 16 Oasthouse Court, Saffron Walden, Essex, CB10 1DX. Tel: 01799 520454 Website: www.castlehilltennisclub.co.uk Club Address: Museum Grounds, Museum Street, Saffron Walden, Essex.
Tennis, The Grove Lawn Club	John Dane Player Court, East Street, Saffron Walden, Essex, CB10 1NB. Tel: 01799 525573 (Clubhouse) Website: www.grovetennis.org.uk
Wendens Ambo Mini RFC	Rob Chaplin, Chairman. Training held at Joyce Frankland Academy, Newport, Essex, CB11 3TR Email: chair@wendenrugby.com Website: www.pitchero.com/clubs/wendensambominirfc

UNIFORMED GROUPS

Army Cadets (Saffron Walden)	Website: www.armycadets.com/essexacf
Royal British Legion, (Saffron Walden)	Mr Michael Birnie, Honorary Secretary, 64 Victoria Avenue, Saffron Walden, Essex, CB11 3AE Tel: Tel: 07957 591331 Email: michaelbirnie@btinternet.com Website: www.britishlegion.org.uk/branches/saffron-walden
1824 Royal Air Force Cadets (Saffron Walden)	Pilot Officer Marcus Hodges, Training Officer, Squadron H.Q. Herbert's Farm Playing Field, Debden Road, Saffron Walden. Tel: 07713 838998/Sqn No 01799 525057 (answer machine) Email: training.1824@aircadets.org Website: www.raf.mod.uk/aircadets
Veterans Breakfast Club (Saffron Walden)	Mick Birnie, Founder. 64 Victoria Avenue, Saffron Walden, Essex, CB11 3AE. Tel: 01799 513186 or 07957 591331 Email: michaelbirnie@btinternet.com Website: https://afvbc.com/club/saffron_waldon_armed_forces_veterans_breakfast_club

WI MEETINGS IN SAFFRON WALDEN AREA

Federation of Essex Women's Institutes	WI Centre, Whitelands, Terling Road, Hatfield Peverel, CM3 2AG Tel: 01245 382233 Email: fedsec@essexwi.org.uk Website: www.essexwi.org.uk
Chesterfords, Ickleton & Hinxtton	Jayne Greenwood, President. Tel: 01799 530177 Email: thecih.wi@hotmail.co.uk
Gibson WI	Pam Dorling, Secretary. Tel: 07954 371987 Email: pamdorling47@gmail.com
Little Walden WI	Karen Start, Secretary. Tel: 07785 753237 Email: karenestart@gmail.com
Radwinter WI	Wendy Rowley, Secretary, Tel: 01799 599753
Sewards End WI	Brenda Moore, Secretary. Tel: 01799 527769 Email: bmoore552@gmail.com

For more information on local W.I. meetings, please contact the Federation of Essex Women's Institutes, telephone 01245 382233 or email fedsec@essexwi.org.uk

YOUTH GROUPS

1st Saffron Walden Boys Brigade	Mike Turner, Leader, 106 Goddard Way, Saffron Walden, Essex, CB10 2ED. Tel: 01799 523905 Email: 1saffronwalden@boys-brigade.org.uk Website: www.boys-brigade.org.uk and http://1swbbcoy.wix.com/1swbb
Creative Walden Writer's Room	Paul Bellany, Creative Director Email: info@creativewalden.co.uk Website: www.creativewalden.co.uk
Girl Guiding (Rainbows, Brownies, Guides)	Email: sw-commissioners@outlook.com Website: www.girlguiding.org.uk
Scouts, Saffron Walden & District	Nigel Bailey, District Commissioner. Email: dc@saffronwaldenscouts.org.uk Website: www.saffronwaldenscouts.org.uk
Ashdon and Saffron Walden Young Farmers	Email: aswyfc@gmail.com Website: www.essexyoungfarmers.com