

The Town Hall
Market Street
Saffron Walden
CB10 1HZ

Tel: 01799 516501



Agenda Assets & Services Committee

To Committee Members: Councillors Ahmed, Asker, Curtis, Eke, Freeman, Frost, Hawke-Smith, Jones, McLellan and Porch

You are summoned to attend a MEETING of the ASSETS & SERVICES COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden

Date: 24th July 2023 commencing at 7.30pm to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501

Email: enquiries@saffronwalden.gov.uk

General Enquiries – The Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where practicable and possible to do so.

General Data Protection Regulations (GDPR) 2018:

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

19th July 2023

1	Apologies for absence To receive apologies and consider requests for approved absence.
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Minutes of the last meeting of the Assets & Services Committee To verify and approve the Minutes of the A & S Committee meeting of 26.06.2023
4	Public Speaking Time For the public or press to ask questions of the Committee on matters relating to the agenda.
5	Assets of Community Value Committee is asked to consider the attached report, detailing recommendations to apply for ACV status of the Cross Keys Hotel and Saffron Suite B&B noting they are the only two town centre accommodations available to Tourists.

6	Uttlesford Community Travel Grant Committee is asked to note the attached grant application from UCT, the monies have been awarded already at the budget setting process.
7	Grit Bins Committee to consider the attached report and recommendations in future maintenance and costs of grit bins.
8	Anglo-American Play Area For information the Anglo-American Play Area refurbishment project is now complete, the play area grand opening event will take place Thursday 20 th July with the ribbon cutting by the Mayor at 3.30pm. Attached to the agenda is a copy of the event poster.
9	Upcoming Summer Activities SWTC has organised a programme of summer activities beginning this month. SWTC Summer activities include the return of the beach on the Common; free Friday sporting activities and lunch time music in the Market Square, enacting a road closure. Attached are copies of the event posters for information.
10	Urgent Information Items Any items to verbally report for information only
11	Date and time of Next Meeting 25 th September 2023 at 7.30pm in the Town Hall Saffron Walden Note there is no August meeting