

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall, Saffron Walden.

Date of meeting: 24<sup>th</sup> July 2023 at 7.30pm

**Present:** Councillors Curtis, Eke, Freeman, Hawke-Smith (Deputy Chair), Jones and McLellan.

**Officers:** Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

	In the absence of the Chair, Cllr Frost, Deputy Chair Cllr Hawke-Smith chaired this meeting.
A & S 074-23	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Asker, Ahmed, Frost and Porch.
A & S 075-23	<b>Declarations of Interest</b>  Cllrs Freeman declared a non-pecuniary interest as District Councillor for Uttlesford District Council
A & S 076-23	<b>Minutes of the last meeting of the Assets &amp; Services Committee 26.06.2023</b>  The minutes of the last Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.
A & S 077-23	<b>Public Speaking Time</b>  There were no questions or matters arising from the public
A & S 078-23	<b>Assets of Community Value</b>  Committee noted the report attached to the agenda detailing recommendations to apply for ACV status of the Cross Keys hotel and Saffron Suite B&B, noting they are the only two town centre accommodations available to tourists.  It was <b>Resolved:</b> To apply for ACV status for both assets.
A & S 079-23	<b>Uttlesford Community Travel Grant</b>  Committee noted UCT has already been awarded its grant as part of the budget setting process but noted the attached report detailing how the money has been spent and benefited the group.

<p>A &amp; S 080-23</p>	<p><b>Grit Bins</b></p> <p>Committee noted the written report attached to the agenda, detailing the costs involved in installing grit bins.</p> <p>It was <b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Not to install any additional grit bins, acknowledging the costs involved.</li> <li>• To include a provision for salt costs in the 2024/25 budget of £10,000 to refill the bins SWTC already owned</li> <li>• To lobby ECC to carry out gritting during winter/icy months</li> <li>• To prepare a report listing the bins SWTC manages with their location to inform future budget setting, the report should come to the September or October meeting.</li> </ul>
<p>A &amp; S 081-23</p>	<p><b>Anglo-American Play Area</b></p> <p>Committee noted the AAPF refurbishment is completed, and the opening event took place last week and a feature would be included in a future press release.</p>
<p>A &amp; S 082-23</p>	<p><b>Upcoming Summer Activities</b></p> <p>Committee noted the upcoming free summer events taking place including the return of the Beach on the Common and weekly activities will be taking place on the Common and in the Market Square.</p>
<p>A &amp; S 083-23</p>	<p><b>Urgent Information Items</b></p> <p>There were no matters arising</p>
<p>A &amp; S 084-23</p>	<p><b>Date and time of Next Meeting</b></p> <p>Noted and agreed as being 25<sup>th</sup> September 2023 at 7.30pm in the Town Hall Saffron Walden</p>

The Chairman closed the meeting at 8.30 pm