

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Ahmed (Deputy Mayor), Curtis, Eke (Mayor), Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 23rd May 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

17th May 2024

1	Election of Committee Chair For Committee to elect the Committee Chair for 2024/25
2	Election of Deputy Committee Chair For Committee to elect the Deputy Committee Chair for 2024/25
3	Apologies for absence To receive apologies and consider requests for approved absence
4	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
5	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 09.05.2024.
	HIGHWAYS
6	Standing item: Committee to receive an update from the County Councillor

7	<p>Double Yellow Line Request George Street</p> <p>At the 28.03.2024 Committee meeting the following was agreed (P&T 061-24):</p> <p><i>Committee considered installation of double yellow lines at George Street to aid emergency vehicle access, noting 75% support from business and/or residents on the street will need to evidence their support.</i></p> <p><i>It was agreed to submit a double yellow line request to NEPP and seek support for the application.</i></p> <p>SWTC Officers have progressed with the consultation seeking 75% support and three responses were received: Two against and one in favour.</p> <p>Committee is asked to consider how to proceed.</p>
PLANNING	
8	<p>St Mark's College Presentation</p> <p>Representatives of St Mark's College will present to committee proposals regarding the future maintenance of the currently vacant building, presentation slides attached.</p>
9	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/24/1144/FUL Conversion of former swimming pool building to community hall with community meeting room. Former Friends School Mount Pleasant Road Saffron Walden Essex</p> <p>UTT/24/0431/FUL S73 application to vary condition 2 (approved plans) of UTT/23/1853/FUL (S73 application to vary condition 2 (approved plans) for S62A/22/0000002/UTT/22/1040/PINS conversion of buildings and demolition of buildings to allow redevelopment to provide 96 dwellings, swimming pool and changing facilities) in order to allow for internal and external alterations to the main school building conversion including a small element of demolition. Friends School Mount Pleasant Road Saffron Walden Essex CB11 3NY</p>
B	<p>UTT/24/1136/HHF Proposed single storey rear extension replacing existing extensions 9 Farmadine Grove Saffron Walden Essex CB11 3DR</p>
C	<p>UTT/24/1102/AV Installation of new illuminated fascia sign, 1 no. new illuminated hanging sign and 1 no. new illuminated menu board 12A Market Place Saffron Walden Essex CB10 1HR</p>
D	<p>UTT/24/1104/LB Installation of new signage 12A Market Place Saffron Walden Essex CB10 1HR</p>
E	<p>UTT/24/1171/HHF Removal of existing front garage (leaving part of front brick wall). Proposed Carport with storage area. Juliette balcony to Master Bedroom, changes to fenestration and render finish throughout. High Common Ashdon Road Saffron Walden Essex CB10 2AA</p>
F	<p>UTT/24/1184/HHF Replace present gas powered central heating and electric water heating with an air source heat pump (ASHP) system. Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY</p>
G	<p>UTT/24/1228/HHF Proposed pitched roof, replacing flat roof 106 Little Walden Road Saffron Walden Essex CB10 2DW</p>

H	UTT/24/1194/LB Remediation Works to Walden House following demolition of link between the 80s extension to remove link to sheltered housing scheme Walden Place Freshwell Street Saffron Walden Essex CB10 1DQ
I	UTT/24/1185/LB Replace present gas powered central heating and electric water heating with an air source heat pump (ASHP) system. Freshwell House Freshwell Street Saffron Walden Essex CB10 1BY
J	UTT/24/1262/FUL Proposed change of use of upper floors to form two residential units with associated works 6 King Street Dental Practice King Street Saffron Walden Essex CB10 1ES
K	UTT/24/1263/LB Proposed conversion of upper floors to form two residential units with associated works 6 King Street Dental Practice King Street Saffron Walden Essex CB10 1ES
10	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
11	Urgent Information Items Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
12	Date and time of Next Meeting Thursday 13 th June 2024 at 7.30PM, Saffron Walden The Town Hall.