

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 14th December 2023 at 7.30pm**

Councillors: Cllrs Curtis, Gadd, Hawke-Smith (Chair), McLellan and Meloy

Officers: Georgia Arnold, Deputy Town Clerk

Members of the public: None

P&T 464-23	Apologies for absence Apologies were received and accepted from Cllrs Asker, Eke and Freeman.
P&T 465-23	Declarations of Interest Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC). Cllrs Hawke-Smith and McLellan declared a generic non-pecuniary interest regarding agenda item 7g, application UTT/23/3013/LB, as the applicant is known to them.
P&T 466-23	Public speaking time There were no public speakers.
P&T 467-23	Minutes of Previous Meeting 23.11.2023 The minutes of the previous meeting 23.11.2023 were approved and signed by the Chair.
	HIGHWAYS
P&T 468-23	Committee noted the written update provided by Cllr Gadd (as attached to the agenda) the ECC Local Highway Panel meeting took place earlier in the day of this committee meeting and the Saffron Walden schemes are progressing slowly. Committee noted some resurfacing works have taken place on the High Street where the tree roots were lifting the curb.
P&T 469-23	Uttlesford Car Parking Review 2022 Committee noted Uttlesford District Council (UDC) has issued the findings of its car parking review.
	PLANNING APPLICATIONS
P&T 470-23	Committee considered and commented upon the following Planning Applications: All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.

A	<p>UTT/23/2962/DFO Details following outline application UTT/22/3258/PINS (s62A/2022/0014) for the erection of 168 dwellings with associated landscaping and parking - details of appearance, landscaping, layout and scale. Application to discharge conditions 24 (surface water drainage scheme) and 27 (walking and cycling network) of UTT/22/3258/PINS (s62A/2022/0014). Land To The West Of Thaxted Road Saffron Walden Essex</p> <p>Resolved: To object to the application due to the poor public open space provision, which breaches the SWNP and due to the poor design layout - which does not disperse the affordable housing throughout the development.</p> <p>It was agreed, the response would be prepared by the Deputy Town Clerk and Committee Chair; then circulated with committee prior to submission to UDC.</p> <p>Committee noted the consultation window closes 28 December, but UDC has granted SWTC with an extension to respond in January 2024.</p>
B	<p>UTT/23/2881/HHF First floor side extension and internal alterations. 74B Little Walden Road Saffron Walden Essex CB10 2DW</p> <p>Resolved: No objections</p>
C	<p>UTT/23/2876/CLP Rear single storey extension, loft conversion, front facing rooflight windows and rear facing roof dormer. 27 Fulfen Way Saffron Walden Essex CB11 4DW</p> <p>Resolved: No comment</p>
D	<p>UTT/23/2890/FUL Demolition of single bay garage and construction of two bay garage with studio and shower room in the roof space. Removal of 2 no. Limes with TPOs (see separate TPO application). Angles 2 Longhedges Saffron Walden Essex CB11 3HN</p> <p>Resolved: To object to the application due to the loss of trees which provide amenity value. SWTC should also seek to carry out a land registry search to confirm the ownership.</p> <p><i>After the meeting the meeting the Location Plan provided with the application was re-reviewed, it was provided from Ordnance survey showing the land is within the applicants ownership and HM land registry does not have any records for the site.</i></p>
E	<p>UTT/23/2949/HHF Remove the existing flat roof and glazed lantern over the kitchen/breakfast room and construct a first-floor extension above the ground floor kitchen/breakfast room. 7 Loompits Way Saffron Walden Essex CB11 4BZ</p> <p>Resolved: No objections</p>
F	<p>UTT/23/2931/HHF Single storey front and rear extension. 30 Railey Road Saffron Walden Essex CB11 3EN</p> <p>Resolved: No objections</p>
G	<p>UTT/23/3013/LB Proposed alterations to the attic floor bedrooms to create en suite bedrooms to each of the two rooms and replacement of built in cupboard to the southern room. 27 Gold Street Saffron Walden Essex CB10 1EJ</p> <p>Resolved: No objections</p> <p>Cllrs Hawke-Smith and McLellan declared a generic non-pecuniary interest as the applicant is known to them.</p>
H	<p>UTT/23/2997/PAQ3 Prior Notification of change of use of agricultural building to 1 no. dwelling Barn At Park Farm Little Walden Road Saffron Walden Essex</p> <p>Resolved: No objections</p>
I	<p>UTT/23/2990/HHF Proposed first floor side extension. Roof windows to front slope. 15 Stanleys Farm Road Saffron Walden Essex CB11 3BN</p> <p>Resolved: No objections</p>

J	UTT/23/3038/CLP Conversion of the garage into an office and utility area. Add 1.3m in front of the garage to link converted garage links to existing conservatory. 20 Crabtrees Saffron Walden Essex CB11 3BH Resolved: No objections
K	UTT/23/3025/HHF Proposed garage conversion 23 Gabriel Street Saffron Walden Essex CB10 2GR Resolved: No Objections
I	UTT/23/3074/HHF Double storey rear extension leading to single storey side and rear extensions with changes to external materials 33 St Johns Close Saffron Walden Essex CB11 4AR Resolved: No objections
P&T 471-23	Existing Address Letter -23/00061/NEWDEV - Friends School Mount Pleasant Road Committee noted the street names for the Chase New Homes (Former Friends School site) development have been issued as follows: Erskine Place Lucas Mews Clerkenwell House Jacob House Bawden Crescent Cardiff Lodge
P&T 472-23	Update on ongoing significant applications Committee noted the Chase New Homes site (former Kier) south Thaxted Road application has been submitted (as discussed under agenda item 7a above, application UTT/23/2962/DFO).
P&T 473-23	Urgent Information Items No urgent information items were raised.
P&T 474-23	Date and time of Next Meeting Thursday 11 January 2023 in the Town Hall, Saffron Walden at 7.30pm

The Chairman closed the meeting at 8.30pm