

TheTown Hall
Market Street
Saffron Walden
CB10 1HZ

Tel: 01799 516501



Agenda Assets & Services Committee

To Committee Members: Councillors Ahmed, Asker, Curtis, Eke, Freeman, Frost (Chair), Hawke-Smith (Deputy Chair), Jones, McLellan and Porch

You are summoned to attend a MEETING of the ASSETS & SERVICES COMMITTEE of SAFFRON WALDEN to be held in Town Hall Saffron Walden

Date: Monday 27th November 2023 commencing at 7.30pm to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501

Email: enquiries@saffronwalden.gov.uk

General Enquiries – The Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where practicable and possible to do so.

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

22nd November 2023

1	Apologies for absence To receive apologies and consider requests for approved absence.
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Minutes of the last meeting of the Assets & Services Committee To verify and approve the Minutes of the A & S Committee meeting of 23.10.2023.
4	Public Speaking Time For the public or press to ask questions of the Committee on matters relating to the agenda.

5	<p>Lease Arrangements at the Jubilee Hub, Jubilee Gardens</p> <p>UDC has approved the Town Council’s request to amend the lease at Jubilee Hub. The changes being:</p> <ol style="list-style-type: none"> 1. Extension of lease from 10-years to at least 16-years. This extension enables the Town Council to apply for different funding to support the fabric of the building, including the Community Ownership Fund. 2. Change of lease terms to allow commercial activity from the venue. This amendment specifically allows SWTC to re-establish the house as a residential property which may be let as either an Air BnB or as an ordinary residential property. <p>Committee is requested to note these changes, which accord with and support the Council’s ambitions for the community space.</p>
6	<p>Community Initiatives Fund</p> <p>For information only, SWTC applied to Essex Association Local Councils for funding toward Jubilee Hub and were unfortunately unsuccessful, the funding was heavily oversubscribed.</p>
7	<p>Catons Lane Football Club</p> <p>For information only, officers have not received further clarity from the football club regarding the potential 3g pitch proposals, until this is received consideration whether to support the project should continue to be held in abeyance. (As agreed at the October meeting.)</p>
8	<p>Urgent Information Items - Any items to verbally report for information only</p>
9	<p>Date and time of Next Meeting</p> <p>18 December 2023 at 7.30pm in the Town Hall Saffron Walden</p>
10	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
11	<p>Public Open Space Transfer</p> <p>Committee is asked to consider the attached report regarding a potential transfer in public open space, this is a confidential item due to being commercially sensitive.</p>