

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall Saffron Walden.

Date of meeting: Monday 23rd October 2023 at 7.30pm

Present: Councillors Curtis, Eke, Freeman, Hawke-Smith (Deputy Chair), Jones, McLellan and Porch

Officers: Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

A&S 105-23	In the absence of the Chair Cllr Frost, Deputy Chair Cllr Hawke-Smith chaired this meeting
A & S 106-23	Apologies for absence Apologies were received and accepted from Cllrs Ahmed, Asker, and Frost
A & S 107-23	Declarations of Interest Cllrs Freeman declared a non-pecuniary interest as a District Councillor for Uttlesford District Council Cllr Porch declared a non-pecuniary interest as chair of the Youth Initiative Working Group (Regarding Min Ref A & S 115-23)
A & S 108-23	Minutes of the last meeting of the Assets & Services Committee 25.09.2023 The minutes of the last Assets & Services Committee meeting 25.09.2023 were accepted as a true and accurate record and signed by the Chair.
A & S 109-23	Public Speaking Time There were no questions or matters arising from the public
A & S 110-23	Catons Lane Football Club – 3G pitch proposal It was noted at the September committee meeting it was resolved to support in principle installation of a 3G pitch at Caton’s Lane football Club. The Town Clerk explained since this decision was made, new information has come to light regarding the Football Club’s internal uncertainty on the proposal. Committee resolved to rescind this decision in abeyance and reconsider the proposal until certainty is given by the Football Club.
A & S 111-23	Salt Bins Committee noted the written report attached to the agenda detailing the salt bins in Saffron Walden.

<p>A & S 112-23</p>	<p>Upcoming Activities</p> <p>Committee noted the upcoming SWTC activities taking place, including the Pop Up Start Up Market (funded by the UK Shared Prosperity monies) and the Christmas activities in November and December.</p>
<p>A & S 113-23</p>	<p>Policies</p> <p>It was resolved to re-adopt all the below policies with a three-year review date.</p> <ul style="list-style-type: none"> a) Filming and photography b) Cemetery rules and regulations c) Signage d) Volunteering
<p>A & S 114-23</p>	<p>Market Terms and Conditions</p> <p>Committee noted the written report and it was resolved to:</p> <ul style="list-style-type: none"> a) Adopt the revised terms and conditions b) Adopt the revised pricing structure
<p>A & S 115-23</p>	<p>Saffron Walden Youth Partnership</p> <p>Cllr Porch declared an interest and did not vote on this item.</p> <p>Committee considered the following grant applications utilising the youth provision budget.</p> <ul style="list-style-type: none"> (a) Writers Room and (b) Jo Eden Singing <p>It was Resolved to fund both applications for £1,000 each towards running costs</p>
<p>A & S 116-23</p>	<p>St Marys Church Clock</p> <p>Committee noted following the last committee meeting, officers have contacted the Churchwardens and Church Office.</p> <p>Officers noted a response was received the day of this meeting and will be dealt with accordingly.</p>
<p>A & S 117-23</p>	<p>Rural England Prosperity Fund (REPF)</p> <p>Committee noted REPF has granted SWTC funding for Bridge End Garden.</p>
<p>A & S 118-23</p>	<p>Urgent Information Items - There were no matters arising</p>
<p>A & S 119-23</p>	<p>Date and time of Next Meeting</p> <p>Noted and agreed as being 27 November 2023 at 7.30pm in the Town Hall Saffron Walden</p>

The Chairman closed the meeting at 8.50 pm