

**PLANNING & TRANSPORT COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall on THURSDAY 9 November at 7.30pm

**Councillors:** Cllrs Curtis, Eke, Freeman, Gadd (from minute ref P&T 448-23) and Meloy.

**Officers:** Georgia Arnold, Deputy Town Clerk

**Members of the public:** None

P&T 439-23	In the absence of both the Chair Cllr Hawke-Smith and Deputy Chair Cllr McLellan, it was resolved and agreed the Deputy Mayor Cllr Eke would chair this meeting.
P&T 440-23	<b>Apologies for absence</b> Apologies were received and accepted from Cllrs Asker, Hawke-Smith, McLellan and Gadd for late arrival.
P&T 441-23	<b>Declarations of Interest</b> Cllrs Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC) and Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).
P&T 442-23	<b>Public speaking time</b> There were no public speakers.
P&T 443-23	<b>Minutes of Previous Meeting 26.10.2023</b> The minutes of the previous meeting 26.10.2023 were approved and signed by the Chair.
<b>HIGHWAYS</b>	
P&T 444-23	Committee agreed to review the written county councillor update on Cllr Gadd's arrival.
P&T 445-23	<b>Essex Planning Officers Association (EPOA)</b>  Committee noted the existing car parking guidance is dated 2009 and the EPOA is leading work to revise the parking standards guidance to inform new development across Essex, the EPOA has launched a public consultation seeking feedback on the proposals, closing 4 December.  <b>It was resolved</b> for the Committee Chair and Deputy Town Clerk to prepare a response for committee to review at the next November meeting.

<b>PLANNING APPLICATIONS</b>	
P&T 446-23	<b>Committee considered and commented upon the following Planning Applications:</b> All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.
A	<a href="#">UTT/23/2603/HHF</a>   Two storey rear extension with 1no. triple-glazed frameless rooflight, black sash windows, ground floor full height windows and bi-fold doors. Replacement of existing windows to front elevation with black sash windows. New front porch and flint wall from south elevation to boundary fence with painted timber boarded fence gate. Associated internal alterations.   36 Mill Lane Saffron Walden Essex CB10 2AS <b>Resolved:</b> No response required, the application was duplicated and committee responded at the 26 October 2023 committee meeting.
B	<a href="#">UTT/23/2724/DOV</a>   Request for variation of 106 agreement dated 17 May 2023 between Uttlesford District Council and Essex County Council and Kier Ventures Ltd relating to application S62A/2022/0014 (UDC reference UTT/22/3258/PINS) - to remove the requirement to provide First Homes   Land To The West Of Thaxted Road Saffron Walden Essex <b>Resolved:</b> No objections
C	<a href="#">UTT/23/2659/CLP</a>   Certificate of Lawful Development that the approved use falls within Use Class E.   Land To The East Of Shire Hill Saffron Walden Essex <b>Resolved:</b> No response required; the application has since been approved (after publication of the agenda).
D	<a href="#">UTT/23/2686/FUL</a>   Internal and external alterations to existing building to facilitate use as a B8 data centre   G R8 Tool Hire Ltd Unit 4 Dean Way Saffron Walden Essex CB10 2JY <b>Resolved:</b> No objections
E	<a href="#">UTT/23/2736/HHF</a>   External fire escape addition at the rear of the house and rebuilding a garden wall in a Conservation Area   34 South Road Saffron Walden Essex CB11 3DN <b>Resolved:</b> No comments
F	<a href="#">UTT/23/2562/HHF</a>   Replacement of existing windows and doors to front and rear elevations; proposed Upvc white vertical slider windows and glazed grey composite door to the front elevation and white Upvc casement windows and Upvc fully glazed French doors to the rear elevation.   36 Elm Grove Saffron Walden Essex CB10 1NA <b>Resolved:</b> To raise concern as the application sits in a conservation area.
P&T 447-23	<b>Update on ongoing significant applications</b> Committee noted the Redrow site (land north of Shire Hill) has been issued an enforcement notice by Uttlesford District Council.
P&T 448-23	Cllr Gadd arrived

P&T 449-23	<b>Standing item: Committee to receive an update from the County Councillor</b> Committee noted Cllr Gadd's written report attached to the agenda, detailing updates on the Local Highway Panel schemes.
P&T 450-23	<b>Urgent Information Items</b> Committee noted the Well Green Close land auction was cancelled and this would be further discussed at upcoming Full Council meeting on 13 November 2023 with a written report.
P&T 451-23	<b>Date and time of Next Meeting</b> Thursday 23 November 2023 at 7.30PM, The Town Hall Saffron Walden

The Chairman closed the meeting at 8.15pm

DRAFT