

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall, Saffron Walden on THURSDAY, 25th April 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

19th April 2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 11.04.2024.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/0887/CLP Proposed single storey rear extension, proposed render finish and changes to fenestration. The Rookery 17 Loompits Way Saffron Walden Essex CB11 4BZ
B	UTT/24/0894/CLP Single storey extension to existing dwelling house, to provide a garden room at the rear. 74B Little Walden Road Saffron Walden Essex CB10 2DW
C	UTT/24/0918/LB Proposed internal alterations to include raising the lower part of the C20 ground floor to match the higher floor level within the sitting room and associated C20 hearth. Removal of external render from the existing timber soleplate. Removal of existing

	C20 external door and replacement with timber door. 57 - 59 Castle Street Saffron Walden CB10 1BD
D	UTT/24/0937/CLP Single storey rear extension 29 Peal Road Saffron Walden Essex CB11 3ET
E	UTT/24/0855/LB Creation of a doorway to the rear elevation to access the community space. Internal alterations to convert the first and second floors into 1no. of self contained flat. 3 Hill Street Saffron Walden Essex CB10 1EH
F	UTT/24/0962/HHF Proposed single storey rear extension and engineering works for a new terrace (revised scheme to UTT/22/0252/HHF) 11 Lambert Cross Saffron Walden Essex CB10 2DP
G	UTT/24/0958/HHF Proposed first floor extension to side and rear and alterations to drive to form additional off-street parking 19 Farmadine Saffron Walden Essex CB11 3HR
H	UTT/24/0854/FUL Change of use of for the first and second floor from office space to 1no. self contained flat. Creation of a doorway to the rear elevation to access the community space. 3 Hill Street Saffron Walden Essex CB10 1EH
	Update on ongoing significant applications
7	Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
	Urgent Information Items
8	Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
	Date and time of Next Meeting
9	Thursday 9 th May 2024 at 7.30PM, Saffron Walden The Town Hall.