

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 11<sup>th</sup> April 2024** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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**For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

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**Lisa Courtney, Town Clerk**

5 April 2024

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting 28.03.2024</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 28.03.2024.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor
<b>PLANNING</b>	
6	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/24/0725/HHF</a>   New rear dormers, rooflights, windows, internal alterations, removal of lean-to and raised deck   17 Mount Pleasant Road Saffron Walden Essex CB11 3EA
B	<a href="#">UTT/24/0747/HHF</a>   First floor extension over existing garage and single storey rear extension.   4 Lambert Cross Saffron Walden Essex CB10 2DP
C	<a href="#">UTT/24/0454/LB</a>   Proposed replacement of 12 no. rooflights.   Walden Place Freshwell Street Saffron Walden Essex CB10 1DQ

D	<a href="#">UTT/24/0865/AV</a>   Installation of one fascia logo to shopfront in white/opal illuminated letters on dark blue background. One hanging/projecting sign (illuminated) in white and dark blue   10 King Street Saffron Walden Essex CB10 1ES
E	<a href="#">UTT/24/0825/HHF</a>   Single storey front and rear extension   30 Railey Road Saffron Walden Essex CB11 3EN
F	<a href="#">UTT/24/0815/HHF</a>   Roof extension and remodelling to first floor layout and bathroom accommodation, with additional remodelling and fenestration changes to ground floor   6 Longhedges Saffron Walden Essex CB11 3HN
G	<a href="#">UTT/24/0671/HHF</a>   Alterations to side and rear elevations including to fenestrations. Contruction of garden outbuilding   16 West Road Saffron Walden Essex CB11 3DS
H	<a href="#">UTT/24/0821/HHF</a>   Erection of replacement porch   54 Peaslands Road Saffron Walden Essex CB11 3EG
I	<a href="#">UTT/24/0843/LB</a>   Installation of a new fascia sign into the existing space above the unit.   27 High Street Saffron Walden Essex CB10 1AT
J	<a href="#">UTT/24/0753/AV</a>   Installation of a new fascia sign   27 High Street Saffron Walden Essex CB10 1AT
K	<a href="#">UTT/24/0782/HHF</a>   Change flat roof over two storey side projection to pitch roof. Loft conversion with dormer at the rear, rooflight in front of roof, replace garage door with window, single storey side extension with canopy. Changes to the fenestration to the rear elevation, new patio to the rear   20 Beeches Close Saffron Walden Essex CB11 4BT
	<b>Update on ongoing significant applications</b>
7	Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
	<b>Urgent Information Items</b>
8	Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
	<b>Date and time of Next Meeting</b>
9	Thursday 25 <sup>th</sup> April 2024 at 7.30PM, Saffron Walden The Town Hall