

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith (Chair), McLellan (Deputy Chair) and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 8th February** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

2 February 2024

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 25.01.2024.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/24/0104/AV Proposed erection of 2 no canopy mounted signs, 1 no, flagpole sign, 1 no. poster display unit, 5 no wall mounted billboards and 1 no. directional sign. Land South Of Radwinter Road (former Printpack Site) Saffron Walden
B	UTT/24/0060/HHF Proposed first floor side extension, single storey rear extensions and amended vehicular access Sunnyfield 25 Gibson Close Saffron Walden Essex CB10 1AJ
C	UTT/24/0148/FUL Proposed change of use from brick outhouse into a hair salon. 23-25 The Old Forge Fairycroft Road Saffron Walden Essex CB10 1LZ

D	UTT/24/0143/HHF Proposed ground floor rear extension, proposed first floor side extension, garage conversion to study, new porch and internal alterations. 3 Gallows Hill Saffron Walden Essex CB11 4DA
E	UTT/24/0127/HHF New rear window and rooflight to existing ground floor rear extension and internal alterations including raising of the party wall in the loft space and new partition at first floor to form shower room 20 Gold Street Saffron Walden Essex CB10 1EJ
F	UTT/24/0128/LB New rear window and rooflight to existing ground floor rear extension and internal alterations including raising of the party wall in the loft space and new partition at first floor to form shower room 20 Gold Street Saffron Walden Essex CB10 1EJ
G	UTT/24/0201/LB Internal and external works to include partial demolition of an outbuilding, 9 High Street Saffron Walden Essex CB10 1AT
H	UTT/24/0200/HHF Internal and external works to include partial demolition of an outbuilding, 9 High Street Saffron Walden Essex CB10 1AT
I	UTT/24/0199/FUL Proposed erection of a steel portal frame storage building. Saffron Walden Cemetery Radwinter Road Saffron Walden Essex CB11 3JB
	Update on ongoing significant applications
7	Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
	Urgent Information Items
8	Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
	Date and time of Next Meeting
9	Thursday 22 nd February 2024 at 7.30PM, Saffron Walden The Town Hall