

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall, Saffron Walden.

Date of meeting: 24th October 2022 at 7.30pm

Present: Councillors Light, McLellan (Chair), Porch and Roberts.

Officers: Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

A & S 099-22	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllrs Coote, de Vries, Freeman, Frost and Toy.</p>
A & S 100-22	<p>Declarations of Interest</p> <p>Cllr Light declared non-pecuniary interests as District Councillors for Uttlesford District Council</p>
A & S 101-22	<p>Minutes of the last meeting of the Assets & Services Committee 26.09.2022</p> <p>The minutes of the last Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 102-22	<p>Public Speaking Time</p> <p>There were no questions or matters arising from the public</p>
A & S 103-22	<p>Anglo American Play Area</p> <p>Committee noted the new play equipment has been ordered, as detailed in the written report attached to the agenda. Committee passed on their thanks to the working group for progressing with this project.</p>
A & S 104-22	<p>Policies</p> <p>The following polices were re-adopted as recommended.</p> <ul style="list-style-type: none"> • Balloon policy – re-adoption five years' time • CCTV policy – readoption three years' time • Market, reaffirmation of the 1984 food and drugs act - re-adoption five years' time
A & S 105-22	<p>SWTC Christmas Events</p> <p>Committee noted the upcoming Christmas events.</p>

A & S 106-22	<p>King Charles III Coronation – Saturday 6th May 2023</p> <p>Committee noted the confirmed coronation date.</p> <p>It was resolved: To participate in the event in line with any national guidance, the event should be eco-based and £5,000 would be set aside in the 2023/24 budget.</p>
A & S 107-22	<p>Trees</p> <p>Committee noted that 11 trees have been purchased and will be planted in Saffron Walden.</p>
A & S 108-22	<p>Mortimers Gate – Bloor – Public Open Space</p> <p>Committee noted the successful transfer of the public open space at Mortimers Gate (developed by Bloor Homes).</p>
A & S 109-22	<p>Herbert’s Farm – MUGA</p> <p>Committee noted the written report attached to the agenda and agreed with the recommendation to allow Herbert’s Farm Partnership permission to install a multi—use games area.</p>
A & S 110-22	<p>Urgent Information Items</p> <p>No urgent information items were raised.</p>
A & S 111-22	<p>Date and time of next meeting</p> <p>Committee noted the upcoming meeting sate of - 28th November 2022 at 7.30pm in the Town Hall, Saffron Walden</p>
A & S 112-22	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
A & S 113-22	<p>Herbert’s Farm – Data Centre</p> <p>Committee agreed within the recommendations within the report and passed thanks to officers.</p>

The Chairman closed the meeting at 9.15pm