

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **TUESDAY 27TH** September 2022 commencing **at 8.00pm** (following the **Finance and Establishment Committee meeting**) to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

22nd September 2022

1	<p>Apologies for absence</p> <p>To receive apologies and consider requests for approved absence</p>
2	<p>To receive any Declarations of Interest</p> <p>Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.</p>
3	<p>Public Speaking Time</p> <p>For the public or press to ask questions of the Council on matters relating to the agenda.</p>
4	<p>Minutes of last meeting</p> <p>Committee to approve the minutes of the Planning and Transport Committee meeting held on 25.08.2022 and 08.09.2022.</p>
HIGHWAYS	
5	<p>Standing item: Committee to receive an update from the County Councillor, written update attached.</p>

PLANNING	
6	<p>Saffron Walden Neighbourhood Plan</p> <p>The SWNP Referendum took place on 15 September and the results were overwhelming in favour of adoption.</p> <p>The plan should now be used by SWTC Committee when responding to future planning applications. The Plan will be considered for adoption by Uttlesford District Council at the October Full Council meeting.</p>
7	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/21/3565/DFO Approval of reserved matters subject to permission UTT/17/2832/OP for up to 100 dwellings, for the following: - Layout - Strategic highway masterplan for the spine road- Scale- Public open space- Landscaping - Appearance Permission UTT/17/2832/OP Land North Of Shire Hill Farm Shire Hill Saffron Walden Essex</p> <p>The above application was deferred by Uttlesford District Council Planning Committee. UDC deferred the application subject noting further discussions are needed with the Urban Designer, particularly as the play spaces should be relocated.</p> <p>The Developer, Redrow Homes, have now considered a revised design with the Urban Designer. Representatives of Redrow Homes will attend this SWTC Planning and Transport Committee meeting to present and discuss the revised design, which is attached to this agenda's reports.</p>
B	<p>UTT/22/2381/CLP Loft conversion with dormer 4 Barley Court Station Street Saffron Walden Essex CB11 3HG</p>
C	<p>UTT/22/2351/CLP Station a caravan to be used as living accommodation 1 Station Street Saffron Walden Essex CB11 3HE</p>
D	<p>UTT/22/2208/FUL Proposed redevelopment of Parkside Retirement Housing, including the demolition of existing building and erection of new building to provide 24 no. apartments with associated parking, bin storage and communal gardens including alterations to existing site access. Parkside Abbey Lane Saffron Walden Essex CB10 1AQ</p> <p>The following concerns have been raised by a resident:</p> <ul style="list-style-type: none"> • The Full Design and Access Statement, paragraph 3.7 refers to Walden Place which would not be affected by this development. • The Place Services Archaeological Evaluation is incorrectly addressed as Walden Place, Freshwell Street. <p>Committee is recommended to raise these mistakes with Uttlesford District Council and the reports should be re-prepared.</p>
E	<p>UTT/22/2360/HHF Proposed conventional flat finish cement render painted white to the exterior of dwelling 13 Dawson Close Saffron Walden Essex CB10 2AR</p>
F	<p>UTT/22/2333/HHF Conversion of part of garage space to create a utility room. 74A Little Walden Road Saffron Walden Essex CB10 2DW</p>

G	UTT/22/2225/FUL Replacement of 1 no. obsolete welfare unit and installation of 2 no. up to date replacements on the same site Saffron Walden Golf Club Windmill Hill Saffron Walden Essex CB10 1BX
H	UTT/22/2403/FUL New installation of 380 linear metres of 2.4m high palisade fencing at the rear perimeter of site Saffron Walden County High School Audley End Road Saffron Walden Essex CB11 4UH
I	UTT/22/2402/FUL Proposed conversion and extension of conservatory building to residential use to create 2no. apartments Lime Tree House Lime Tree Court Saffron Walden Essex CB10 1HG
J	UTT/22/2491/HHF Proposed front and rear extensions, alterations to facing materials and windows and external landscaping, including new entrance gates. 24A Borough Lane Saffron Walden Essex CB11 4AG
K	UTT/22/2468/HHF Removal of existing conservatory, proposed single storey rear extension and garage conversion with replacement front porch. 85 Cromwell Road Saffron Walden Essex CB11 4BE
L	UTT/22/2450/HHF Proposed porch 20 Doddenhill Close Saffron Walden Essex CB10 2EQ
M	UTT/22/2453/HHF Proposed two storey side extension 89 Loompits Way Saffron Walden Essex CB11 4DN
N	UTT/22/2419/LB Proposed conversion and extension of conservatory building to residential use to create 2no. apartments Lime Tree House Lime Tree Court Saffron Walden CB10 1HG
O	UTT/22/2523/LB Strengthening work within ground floor shop to support existing first floor structure Abbey House 51 High Street Saffron Walden Essex CB10 1AF
P	UTT/22/2545/HHF Single storey side extension with flat roof. Replacement of pitched roof over the existing single storey kitchen with a flat roof 56 Victoria Avenue Saffron Walden Essex CB11 3AE
Q	UTT/22/2507/FUL Variation of condition 2 (approved plans) attached to UTT/20/3429/FUL granted on appeal (APP/C1570/W/21/3278239) - Revisions to design to aid in buildability and allow for framed construction to increase thermal performance The Gate Inn 74 Thaxted Road Saffron Walden Essex CB11 3AG
8	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications. Written update attached.
9	Urgent Information Items Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
10	Date and time of Next Meeting Thursday 13 th October 2022 7.30PM, Saffron Walden The Town Hall