

Office Use:

Doc Ref:

Compartment No:

As at July 2022

Inv No:

Grave Space No:



LAWN SECTION MEMORIAL/ADDITIONAL INSCRIPTION  
PERMISSION REQUEST

SAFFRON WALDEN TOWN COUNCIL

ACTING AS THE BURIAL AUTHORITY FOR THE SAFFRON WALDEN CEMETERY

To: Saffron Walden Town Council, The Town Hall, Market Street, Saffron Walden, CB10 1HR

Tel: 01799 516501 Email: enquiries@saffronwalden.gov.uk

I/we hereby apply, pursuant to Paragraph No 27 of the Cemetery Rules and Regulations, for permission to **erect a memorial/additional inscription to the existing headstone\*** in the Lawn Section at Saffron Walden Radwinter Road Cemetery, of which the particulars are as follows.

Memorials cannot be placed until 6 months have passed following interment and must be fitted in accordance with the NAMM Code of Working Practice by a NAMM registered Monumental Mason.

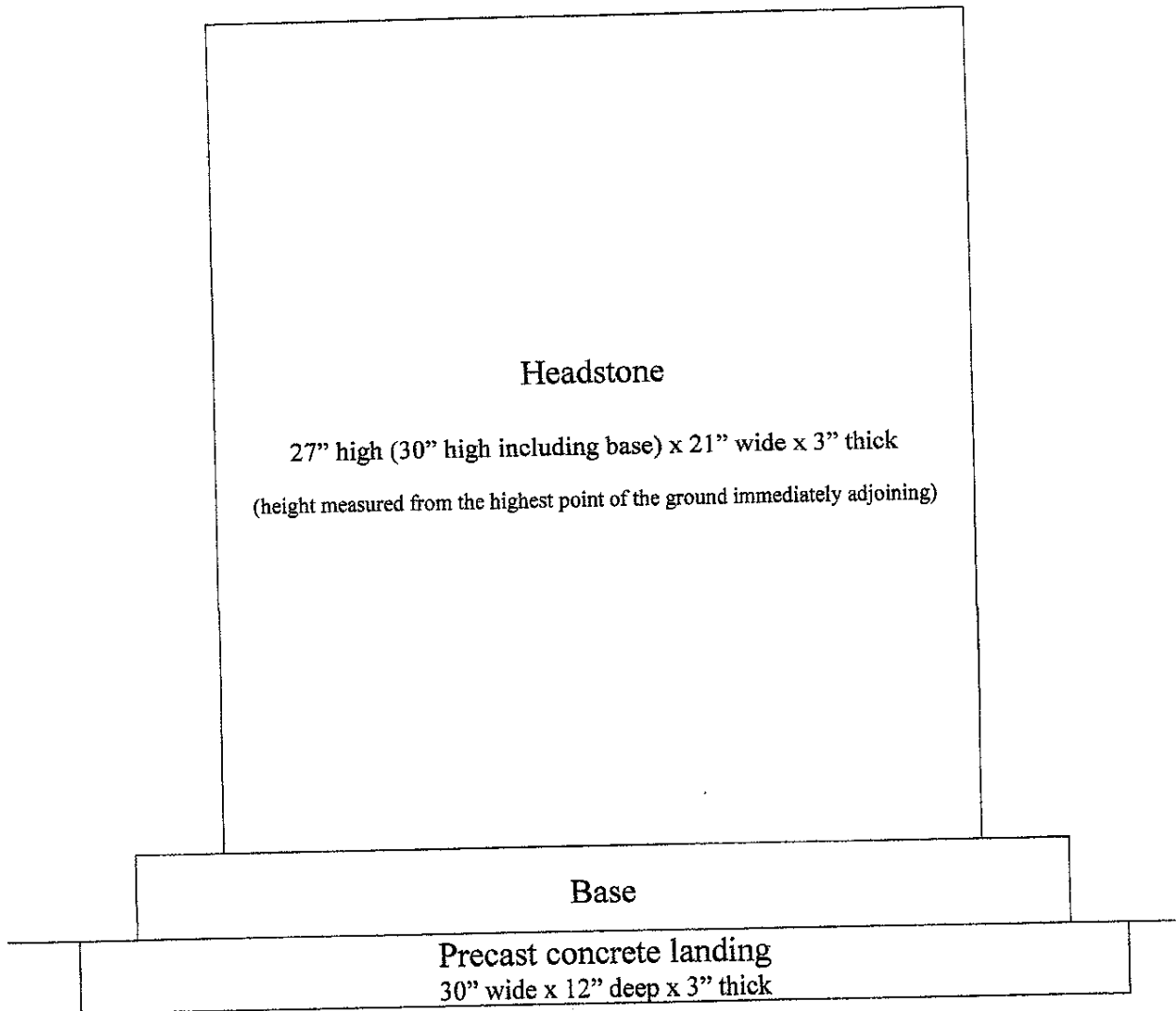
1.	Full name and address of the purchaser of the Burial Rights ( <i>please enclose a copy of the Exclusive Right of Burial document</i> )
2.	Proposed material for the memorial ( <i>please attach a scale drawing with dimensions marked for a new memorial</i> )
3.	Dimensions ( <i>please see overleaf for permitted dimensions</i> )
4.	Existing inscription ( <i>where applicable</i> )
5.	Proposed new/further inscription ( <i>in addition to above</i> )

6. Name and address of  
Company erecting memorial  
who must be a member of  
The National Association of  
Monumental Masons

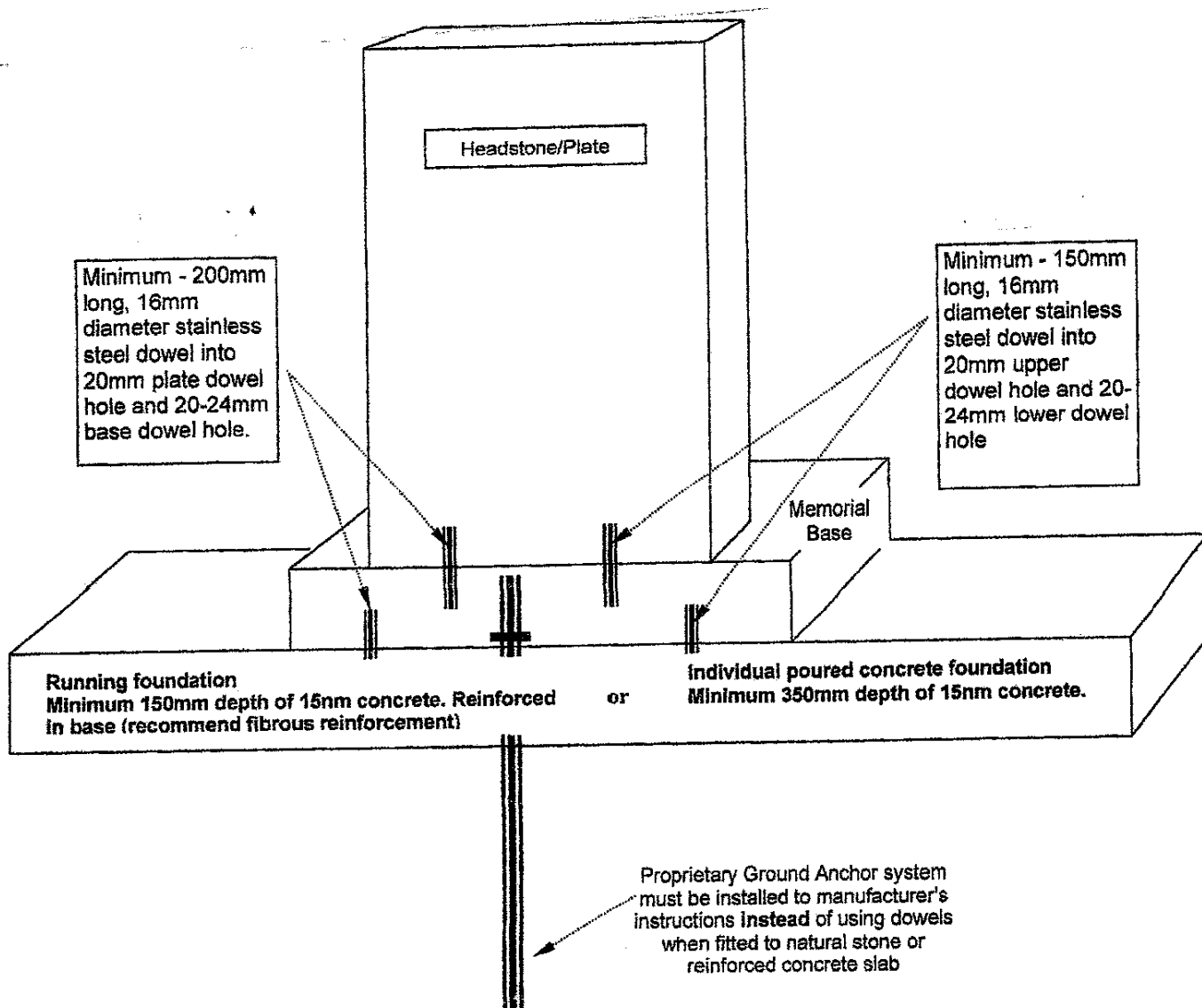
\* - delete as applicable

Signature of applicant	
Address	
Date	

Memorial dimensions  
*(this drawing is not to scale)*



**There is a possibility that the permitted dimensions may change - please with Saffron Walden Town Council before manufacturing your memorial - 01799 516 501**



Minimum - 200mm long, 16mm diameter stainless steel dowel into 20mm plate dowel hole and 20-24mm base dowel hole.

Minimum - 150mm long, 16mm diameter stainless steel dowel into 20mm upper dowel hole and 20-24mm lower dowel hole

**Running foundation**  
Minimum 150mm depth of 15nm concrete. Reinforced in base (recommend fibrous reinforcement)

or

**individual poured concrete foundation**  
Minimum 350mm depth of 15nm concrete.

Proprietary Ground Anchor system must be installed to manufacturer's instructions instead of using dowels when fitted to natural stone or reinforced concrete slab