

Notice of Public Meeting Saffron Walden - Annual Town Meeting of Electors

Tuesday 14th March 2023
The Town Hall, Saffron Walden
at 7.30pm

All Electors & members of press are welcome to attend.



SAFFRON WALDEN
TOWN COUNCIL

The Town Hall
Market Street
Saffron Walden
CB10 1HZ
Tel: 01799 516501

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk
General Enquiries – Saffron Walden Town Council Offices, The Town Hall, Market Place,
Saffron Walden, CB10 1HZ | Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>

Councillor James de Vries
Town Mayor

Agenda Issue date Thursday 2nd March 2023

1	<p>Apologies for absence</p> <p>To receive apologies and consider requests for approved absence</p>
2	<p>Minutes</p> <p>To verify the minutes of the previous Town Meeting held on 4th April 2022.</p>
3	<p>Mayor's Annual Report</p> <p>Report to be received and presented from the Mayor, Cllr de Vries.</p>
4	<p>Annual Reports by Chairs of Committee's</p> <p>Reports to be received and presented, these being:</p> <ul style="list-style-type: none"> a) Assets & Services – Cllr McLellan b) Finance & Establishment – Cllr Millward c) Planning & Transport – Cllr Hawke-Smith
5	<p>Saffron Walden Neighbourhood Plan</p> <p>SWTC is taking this opportunity to formally say thank you to the SWNP group and its Chair Mike Hibbs for their ongoing support in preparing the SWNP which was formally adopted in 2022.</p>
6	<p>Saffron Walden Warm Hub</p> <p>SWTC and Churches Together Saffron Walden have jointly hosted a free Warm Welcome Hub for residents this Winter, offering a free warm venue with soup, tea and coffee. SWTC is taking the opportunity to say thank you to the volunteers running the hub.</p>
7	<p>Community Reports</p> <p>To receive presentations from Community Groups who have received grant funding or support from SWTC and/or worked with SWTC in 2022/23.</p> <ul style="list-style-type: none"> a) Royal British Legion b) Saffron Walden Initiative c) Heritage Development Group d) Essex Police e) The Diamonds f) Walden Wombles g) Saffron Walden Museum h) Saffron Walden Choral Society i) Accuro

	<ul style="list-style-type: none"> j) Saffron Hall k) Saffron Walden Library l) Support for Sight m) Uttlesford Community Travel n) Thaxted Carver Scouts
8	<p>Questions from Electors</p> <p>Electors who have questions or proposals for discussion at the meeting are requested to submit them in writing to the offices of Saffron Walden Town Council, The Town Hall Market Street, Saffron Walden, CB10 1HZ or via email to enquiries@saffronwalden.gov.uk no later than noon on Tuesday 7th March.</p> <p>Questions may still be taken from the floor at the meeting and a response to those may be supplied at a later date, allowing the Council opportunity to provide an informed response.</p>
9	<p>Closing from the Mayor</p> <p>On conclusion of the Annual Town Meeting, attendees are invited to join the Mayor and Councillors for light refreshments.</p>