

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, Curtis, Eke, Freeman, Gadd, Hawke-Smith, McLellan and Meloy.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY**, 25th May 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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Fire/emergency evacuation procedure

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

19th May 2023

1	Election of Committee Chair For Committee to elect the Committee Chair for 2023/24
2	Election of Deputy Committee Chair For Committee to elect the Deputy Committee Chair for 2023/24
3	Apologies for absence To receive apologies and consider requests for approved absence
4	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
5	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.

	Minutes of last meeting
6	Committee to approve the minutes of the Planning and Transport Committee meeting held on 27.04.2023.
	HIGHWAYS
7	Standing item: Committee to receive an update on any highways matters as arising.
	Uttlesford District Council Zoom Highways Briefing
8	UDC is hosting a highways briefing via zoom on 4 th July 2023 at 2pm and Committee is asked to appoint one member to attend on behalf of SWTC.
	PLANNING
9	To Consider and Comment Upon the Following Planning Applications:
A	UTT/23/0976/FUL Demolition of existing building containing 7 no. 2-bed almshouse units. Construction of new two-storey building, containing 16 no. almshouse units in a mixture of 1 and 2 bed flats. Associated bin store, car and cycle parking, and landscaping. Replacement of part of the River Slade culvert. King Edward VI Almshouses Abbey Lane Saffron Walden Essex CB10 1DE
B	UTT/23/1011/HHF Section 73A Retrospective application for a driveway, dropped curb and side extension. 8 Pleasant Valley Saffron Walden Essex CB11 4AP
C	UTT/23/0862/HHF Demolition of existing detached garage. Erection of two storey side extension with 1st floor rear balcony /terrace. Replacement of existing conservatory with single storey rear extension. 126 Thaxted Road Saffron Walden Essex CB11 3BJ
D	UTT/23/1068/FUL Refurbishment of Parish Hall including 3no. rooflights, adapting the entrance to the hall to provide a level access stair lift and an external air source heat pump condenser Our Lady Of Compassion Catholic Church Castle Street Saffron Walden CB10 1BP
E	UTT/23/0849/LB Replace bathroom suite and decor, to include moving an internal wall between the bathroom and bedroom. 44 Castle Street Saffron Walden Essex CB10 1BJ
F	UTT/23/1149/HHF First floor side extension and internal alterations. 74B Little Walden Road Saffron Walden Essex CB10 2DW
G	UTT/23/1060/HHF Installation of front porch 9A Plantation Close Saffron Walden Essex CB11 4DS
H	UTT/23/1088/HHF Proposed second storey side extension 128 Winstanley Road Saffron Walden Essex CB11 3EY
I	UTT/23/1118/HHF Demolition of existing garage and outbuildings. Erection of two storey side extension with hipped roof, single storey rear extension, replacement of flat roof with lean-to roof and 4no. windows 20 Landscape View Saffron Walden Essex CB11 4AU
J	UTT/23/1095/LB Proposed repair works to floors and roof. Winstanley House 4 Market Hill Saffron Walden Essex CB10 1HQ

10	<p>Community Infrastructure Levy Consultation</p> <p>Uttlesford District Council currently operates using Section 106 agreements for significant applications. Other Planning Authorities use Community Infrastructure Levy's (CIL) which charges developments for community provisions. Currently most new developments which create additional floor space of 100 square metres or more, or creates a new dwelling, is liable for the levy.</p> <p>The Government is running a consultation on CIL and has proposed changes to the current regulations, which can be found at https://consult.levellingup.gov.uk/planning/infrastructure-levy-consultation/ closing 9 June 2023.</p> <p>It is recommended SWTC respond to the consultation and the Committee Clerk and Chair is delegated this responsibility to complete the survey outside this meeting.</p>
11	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
12	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
13	<p>Planning & Transport Committee Training</p> <p>General planning training will be provided Thursday 1st June at 7.30pm in the Town Hall.</p> <p>Saffron Walden significant planning and transport training will be provided Thursday 8th June at 6.30pm in the Town Hall, prior to the committee meeting taking place at 7.30pm.</p>
14	<p>Date and time of Next Meeting</p> <p>Thursday 8th June 2023, at 7.30PM, Saffron Walden The Town Hall.</p>
15	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
16	<p>Release of Covenants</p> <p>Committee is asked to note the attached report for information only.</p>